



REPORT TO COUNCIL 18

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Consent
December 12, 2006

Honorable Mayor and
Members of the City Council

Title: Award Interim Janitorial Services Contracts

Location/Council District: All

Recommendation: Adopt a **Resolution:** 1) Awarding interim contracts for janitorial services to Pride Industries, Roseville, CA; and Universal Building Services, Richmond, CA, in a total amount not to exceed \$189,000 for a contract period of up to 3 months.

Contact: Craig Lymus

Presenters: N/A

Department: Finance

Division: Procurement

Organization No: 1181

Description/Analysis

Issue: The current janitorial service contracts for City Hall, and other city maintained public facilities expire on December 31, 2006. Interim janitorial services contracts are required to maintain these critical services for the period of January 1, 2007 through March 31, 2007. The contracts are required to allow for the incorporation of the new prevailing wage rate into the notice for bid solicitation for future janitorial services. City Code section 3.56.070 requires that the prevailing wage rate for janitorial services be established 120 days prior to the award of contracts for this service. On November 21, 2006, the City Council approved the new prevailing wage rate and suspended competitive bidding for the interim janitorial contracts. The award of interim janitorial services contracts during the period January 1, 2007 through March 31, 2007 will avert a lapse of janitorial services.

Policy Considerations: This recommendation meets the requirements for suspending competitive bidding as detailed in Sacramento City Code section 3.56. On November 21, 2006 the City Council approved suspending competitive bidding for the procurement of interim janitorial services in order to comply with the City Code and the establishment of a new prevailing wage.

Committee/Commission Action: On November 21, 2006, the City Council

approved the prevailing wage rates for new janitorial service contracts and the suspension of competitive bidding for the procurement of janitorial services during a 120 day waiting period before new contracts for janitorial services can be awarded.

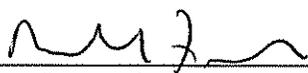
Environmental Considerations: None

Rationale for Recommendation: In accordance with the City Code section 3.56.070, the prevailing wage rate must be established 120 days prior to the award of a contract that is subject to the City prevailing wage rate. The current Janitorial Services contracts must comply with section 3.56.070 and will expire December 31, 2006. Staff is requesting approval to contract for interim janitorial services contracts for a 90 day period (from January 1, 2007 through March 31, 2007), with the existing janitorial services providers: Pride Industries and Universal Building Services. This will allow sufficient time to advertise the bid and award the new contract(s) in compliance with the City Code and the new prevailing wage rate.

Financial Considerations: The cost of the interim service contracts with the existing janitorial service providers at the current prevailing wage rate is approximately \$189,000. These services will be paid from existing department operating budgets. There is sufficient funding to support this request.

Emerging Small Business Development (ESBD): Pride Industries and Universal Building Services are not certified small businesses.

Respectfully Submitted by: 
Christopher Stewart, Procurement Manager

Approved by: 
Russell Fehr, Finance Director

Recommendation Approved:

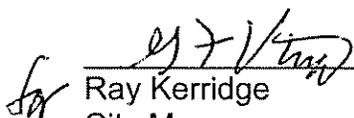

Ray Kerridge
City Manager

Table of Contents:
Report

Attachments

- 1 Background pg. 4
- 2 Resolution pg. 5

Background

The City's current Janitorial Services contracts will expire on December 31, 2006. At that time, the contracts will have run their full five year terms. Bidding for new janitorial services has been delayed to allow the City Council, City staff and janitorial services stakeholders time to discuss, establish and approve a new prevailing wage rate. City Code 3.56.070 requires that the prevailing wage rate for janitorial services be established 120 days prior to the award of contracts for this service. On November 21, 2006, the City Council approved the prevailing wage rates for new janitorial service contracts with the understanding that suspension of competitive bidding is required for the procurement of janitorial services during a 120 day waiting period before new contracts for janitorial services can be awarded. The interim period is January 1, 2007 through March 31, 2007. Interim contracts with the existing providers, Pride Industries, Roseville CA, and Universal Building Services, Richmond, CA are required to ensure that City janitorial services are uninterrupted.

RESOLUTION NO.

Adopted by the Sacramento City Council

Award Interim Janitorial Services Contracts

BACKGROUND

- A. The City's current Janitorial Services contracts for City Hall and other city maintained facilities will expire on December 31, 2006. At that time, the contracts will have run their full five year terms.
- B. On November 21, 2006, the City Council approved the new prevailing wage rates for new janitorial service contracts and the suspension of competitive bidding for the procurement of interim janitorial services during a 120 day waiting period.
- C. The current contractors providing the subject services are Pride Industries, Roseville, CA and Universal Building Services, Richmond, CA. Staff has recommended that the current contracts be extended at least ninety (90) days, covering the period of January 1, 2007 through March 31, 2007 to ensure that City janitorial services are uninterrupted.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. An interim agreement for janitorial services is awarded to Pride Industries, Roseville, CA with a term of 90 days (on the same terms as Bid No. 1858B) in an amount not to exceed \$107,000. The City Manager is hereby authorized to execute an agreement with Pride Industries, Roseville, CA for janitorial services with a term of 90 days (on the same terms as Bid No. 1858B) in an amount not to exceed \$107,000.
- Section 2. An interim agreement for janitorial services is awarded to Universal Building Services, Richmond, CA with a term of 90 days (on the same terms as Bid No. 1858A) in an amount not to exceed \$82,000. The City Manager is hereby authorized to execute an agreement with Universal Building Services, Richmond, CA for janitorial services with a term of 90 days (on the same terms as Bid No. 1858A) in an amount not to exceed \$82,000.