REPORT TO COUNCIL
City of Sacramento

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915 I Street, Sacramento, CA 95814-2604
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Consent
December 12, 2006

Honorable Mayor and
Members of the City Council

Title: Purchase: Tree Pruning and Removal Services FY 2007-2010

Location/Council District: Citywide

Recommendation: Adopt a **Resolution**: 1) awarding the contract for Tree Pruning and Removal Services (IFB No. B071187038) to West Coast Arborists, Inc. for an amount not to exceed $900,000 for an initial term of 18 months with the option to extend the contract for a second term of 24 months for an amount not to exceed $1,100,000, for a cumulative not to exceed amount of $2,000,000 for the two terms (42 months); 2) authorizing the City Manager to exercise the option to extend the contract subject to specified conditions.

Contact: Joe Benassini, Urban Forest Manager, (916) 808-6258,
Barbara Collins, Program Analyst, Procurement Services, (916) 808-7432

Presenters: None

Department: Parks and Recreation

Division: Urban Forest Services

Organization No: 4713

Description/Analysis

Issue: The public urban forest of the City of Sacramento contains an estimated 110,000 to 120,000 street and park trees. Historically, Urban Forest Services has expended, on average, $500,000 per fiscal year on contract tree pruning and removal services to meet maintenance needs. Awarding this contract will provide services to address the current backlog in work orders and implement programmed pruning.

Policy Considerations: This recommendation is consistent with the requirements for competitive bidding as detailed in Sacramento City code 3.56. The Equal Benefits Ordinance (EBO) and the Living Wage Ordinance (LWO) are applicable to this contract and the contractor has affirmed its intent to comply. Signed Declarations of Compliance are on file in the City Clerk's office. This recommendation is consistent with the City of Sacramento Parks and Recreation Master Plan 2005 – 2010 goal of a healthy public urban forest funded and maintained to ensure longevity, replanting, and safety, and with the Urban Forest

Best Management Practices Implementation Plan and the Urban Forest Enhancement Program.

Environmental Considerations: A Negative Declaration was prepared for the Sacramento Urban Forest Management Plan and ratified by City Council. The recommendation in this report is consistent with the Urban Forest Management Plan and its associated Negative Declaration. No further compliance with the California Environmental Quality Act (CEQA) is necessary.

Rationale for Recommendation: Due to increased maintenance needs, Urban Forest staff is unable to keep pace with tree pruning and removal demands. This contract is for an initial period of 18 months with an option to renew for an additional 24 month period.

The rationale for this recommendation is based on the following factors:

- Increased pruning and removal costs associated with the City's English Elm population. While this population makes up a significant part of the City's signature large canopy tree population, age, health, and past pruning practices have increased cost and maintenance needs. In addition, these trees are at risk for Dutch Elm Disease (DED). DED accounted for 110 removals during fiscal year 2006.

- Historically Urban Forest Services has relied on contractor services to reduce or eliminate backlogs or service requests. This report allocates funding at the required levels to address service needs and implement proactive pruning practices.

- Programmed pruning of 500 trees is included in the specifications of Bid No. B071187038. Staff has selected the area from 3rd and W Streets to 3rd and S Street and from 10th and W Streets to 10th and Street for programmed pruning. Selection of this area was based on number of work requests and historic maintenance needs.

Adoption of the attached resolution will assist in enabling Urban Forest Services staff to address the maintenance needs of the public urban forest in the most efficient, and timely manner.

Financial Considerations: For FY07 and FY08, the total cost is expected not to exceed $900,000. If the renewal option is exercised, extending tree pruning and removal services into FY09 and FY10 will cost an additional amount not to exceed $1,100,000. Future estimated expenditures are based on current budgeted amounts and historic funding levels. No additional appropriation is requested with this report as there are sufficient funds in the Urban Forest Services operating budget to fund this contract. Urban Forest Services will only spend up to their appropriation limit. The contract costs are broken down per fiscal year in the table below.

Fiscal Year	Total	Contract Period	Total
2007	$350,000	January 1, 2007 – June 30, 2008	$900,000
2008	$550,000		
2009[1]	$550,000	July 1, 2008 – June 30, 2010	$1,100,000
2010[1]	$550,000		
Total			**$2,000,000**

[1] Provided renewal option is exercised

Emerging Small Business Development (ESBD): Specifications of Bid No. B071187038 require that 20% of the work under this contract will be performed by a City certified Emerging/Small Business. The City certified Emerging Business Enterprise to perform the work on this contract is Fallen Leaf Tree Services, Inc., 6000 Midway Street, Suite 400, Sacramento, CA 95828.

Reviewed by: _____
Chris Stewart
Procurement Services Manager

Approved by: _____
Cassandra Jennings
Interim Director of Parks and Recreation

Recommendation Approved:

_____
for Ray Kerridge
City Manager

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RESOLUTION NO. 2006-

Adopted by the Sacramento City Council

PURCHASE: TREE PRUNING AND REMOVAL SERVICES FY 2007-2010

BACKGROUND

A. The City of Sacramento has an estimated 120,000 street and parks trees. In order to effectively manage and maintain the health of the urban forest, Urban Forest Services issues a contract for tree pruning and removal services to supplement services provided by City staff and;

B. It is recommended that an award be made to West Coast Arborists, Inc., 2200 E. Via Burton Street, Anaheim CA 92806, the lowest responsible bidder, and only bidder, in an amount not to exceed $900,000 for the initial term of 18 months and $1,100,000 for a second term of 24 months for a total amount not to exceed $2,000,000 for tree pruning and removal services for a total of 42 months through FY 2010.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. West Coast Arborists, Inc. is accepted as the lowest responsible bidder for Tree Pruning and Removal Services in response to IFB No. B071187038.

Section 2. The contract for Tree Pruning and Removal Services is awarded to West Coast Arborists, Inc. for an amount not to exceed $900,000 for the initial term of 18 months with the option to extend for a second term of 24 months for an amount not to exceed $1,100,000 for the second term, for a cumulative not to exceed amount of $2,000,000 for the two terms (42 months).

Section 3. The City Manager may authorize the second term of 24 months for the not to exceed amount specified above, provided that sufficient funds are available in the budget adopted for the applicable fiscal years.

Section 4. The City Manager is hereby authorized to execute this agreement and upon such execution the Procurement Services Manager is hereby authorized to issue Purchase Orders, as necessary, to West Coast Arborists, Inc.