



REPORT TO COUNCIL

City of Sacramento

12

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Staff Report
January 4, 2007

Honorable Mayor and
Members of the City Council

Title: Citywide Volunteer Program

Location/Council District: Citywide

Recommendation: Receive and file

Contact: Geri Hamby, Director of Human Resources, 808-7173

Mary Lynn Perry, Volunteer Coordinator, Human Resources, 808-8317

Presenters: Mary Lynn Perry, Volunteer Coordinator, Human Resources

Department: Human Resources

Division: Support Services

Organization No: 1511

Description/Analysis

Issue: The Citywide Volunteer Program was established as a way to increase community input and involvement in local government. This report provides an annual report of volunteer activity and information about special collaborative projects with the IRS, AmeriCorps and Hands on Sacramento. This report also recognizes 3 volunteers of special merit.

Annual Report of Volunteer Activity,

During the fiscal year, 2005-2006 (July 2005 – June 2006) the city benefited from 303,158 hours of service valued at \$ 5,468,970. Comparing statistics from fiscal year 2004/2005 to fiscal year 2005/2006, there was an increase of 53,178 hours served for fiscal year 2005/2006. (Attachment 1)

The departments with the highest usage of volunteer support include:

Convention Culture and Leisure	146,077 hours
Parks and Recreation	72,202 hours
Sacramento Fire	51,360 hours

General Services	16,746 hours
Sacramento Police	8,288 hours
Human Resources	5,012 hours
Utilities	1,283 hours

VITA (Volunteer Income Tax Assistance) Program collaborative project with the IRS, County of Sacramento, and AmeriCorps*NCCC

An AmeriCorps*NCCC team was assigned to the city's VITA program from January 17th to March 31st. They received training in tax law and preparation from the IRS and the California Franchise Tax Board. During that time, the team contributed over 4,600 hours of service. The group completed 342 tax returns for a total refund amount of \$440,715. They staffed 2 sites in the Meadowview area: the City's Pannell/Meadowview Community Center and the County's Department of Human Assistance office at 2450 Florin Road. In addition, they staffed the Oak Park Community Center on Saturdays and due to the special skills of several of the team members in American Sign Language, also provided outreach and tax preparation support to the deaf community.

The team also completed a variety of community service projects unrelated to the tax program including helping low-income students complete financial aid forms for college through Senator Deborah Ortiz's office, cleaning out the duck pond at William Land Park, helping with Councilmember Robbie Waters' Love Your Levee clean-up in the Pocket area, preparing treats for puppies at the animal shelter, creating Valentine's cards and delivering flowers and candy as well as providing a home safety check-up to seniors, and beautifying the bike trail and the Old City Cemetery.

They planned and implemented a Community Resources Fair which showcased 30 non-profit and governmental agencies providing services to low-income residents. The groups represented included the Greater Sacramento Urban League, Charles A. Jones Skills Center, Lemon Hill Skills Center, Asian Pacific Counseling Center, SMUD, Paratransit, Sacramento Hunger Commission, Sacramento Food Bank, Regional Children's Health Project, WEAVE, Head Start, the Boys and Girls Club of Sacramento and more.

Additional VITA sites staffed by volunteers included the Robertson Community Center and the George Sim Community Center. AARP also staffed a Tax Counseling for the Elderly site at the Hart Senior Center. The IRS reports that 120 tax returns were completed at these 3 sites.

Plans are underway for the coming tax season. The city is participating as part of a region-wide communications group, the Sacramento Coalition for Working Families, chaired by staff of Assemblymember Dave Jones' office. The coalition is striving to increase awareness of the Earned Income Tax Credit (EITC), free tax assistance sites and other asset-building programs.

Oak Park Neighborhood Enhancement Project, collaborative project with AmeriCorps*NCCC, Sacramento City Unified School District, Hands on Sacramento, Sacramento Food Bank and Habitat for Humanity

An estimated 1,500 low-income children, plus their families, who attend Father Keith B. Kenny Elementary School, Oak Ridge Elementary School, American Legion High School, and PS7; who receive services at the Oak Park Community Center; and who live and play in the Oak Park community benefited from the Oak Park Neighborhood Enhancement Project. On July 8th, 2006, 235 volunteers, primarily from AmeriCorps*NCCC provided services to the Oak Park Neighborhood. Projects included:

- yard work and light home repair for seniors through the Caring Neighborhoods Program,
- clean-up of McClatchy Park,
- clean-up of illegal dump sites throughout the community, trash pick up of litter along major streets,
- painting over of graffiti,
- development of community gardens,
- delivering 2,000 resource packets door-to-door containing materials about Regional Children's Health Project, water pollution prevention and water conservation, Infoline, animal control, Homeowners and Renters Tax Rebate program, City Operator, city jobs and more,
- framing a house,
- sorting donations,
- deep-cleaning the Oak Park Community Center,
- deep-cleaning interiors and planting trees at area schools

Support for the project was provided by Council Member Lauren Hammond as well as local businesses and non-profits: Starbucks, Quiznoes, Food Source, Tierra del Oro Girl Scout Council, Infoline Sacramento and Sacramento Food Bank Services.

For a slide show of the project, visit:

<http://www.cityofsacramento.org/volunteers/PhotoAlbum.htm>

Hands on Days, collaborative project with Hands on Sacramento, Sacramento City Unified, Home Depot and AmeriCorps*NCCC in the Meadowview Neighborhood

Over 500 volunteers from Home Depot, AmeriCorps*NCCC, neighborhood associations and local businesses and corporations provided services in the Meadowview neighborhood on September 28th and 30th, 2006. Volunteers helped to landscape, beautify, clean and plant in area schools, parks and the library. Projects included:

- planting 160 trees in Meadowview Park and Mark Hopkins Park
- stenciling 173 storm drains to prevent water pollution

- stuffing and delivering 1,200 resource information packets containing materials about START, City Parks and Recreation's Teen Unity Program, City Operator, Cover the Kids Insurance Program, Meadowview Neighborhood Association, City Jobs, Neighborhood Services, animal control, and more.
- deep cleaning the Pannell/Meadowview Community Center, painting amenities and fire lanes, and beautifying the grounds
- cleaning up illegal dump sites and litter pick-up along Meadowview Road and 24th Avenue
- creating 33 greeting cards for seniors for the Caring Neighborhoods Program
- low-limbing trees, weeding, raking, sweeping, restoring benches and spreading 130 yards of bark at Kemble Park, Pollack Ranch Park and Anthony Park
- deep cleaning and beautifying the grounds at local schools
- shelving 1100 books, moving books, deep cleaning and beautifying the grounds at the Martin Luther King Junior Library by planting 38 bushes and spreading 15 yards of fibar

Volunteer Top-Givers

For the third year, a Recognition Committee of volunteer coordinators has reviewed nominations for "Top Giver" volunteers and selected 3 individuals. These individuals have provided significant service in terms of hours contributed, years devoted or special tasks completed for the City. It is a privilege to share their wonderful stories. The Top Giver Volunteers for 2006 are: Marge McCreary, Helen Rosenblit, and Gloria Harmon.

- Marge McCreary has volunteered in the Parks and Recreation Department's City Safari Tours program since 1986. She averages 80 hours per month with the program and plans and escorts one-day and three-day trips to a variety of locales. She plans an average of 30 trips per year and as many as 4 trips per month. She uses her creativity to "invent" exciting trips that not only include an unusual venue, but a fun place to eat lunch or another stop relating to the theme of the trip. She coordinates the buses, trains and other transportation to, during and from the trips. She spends hours on the phone talking to vendors and travelers and conducting meetings for extended trips. Staff state, "without her, there would be no program like this to meet the needs of older adults."
- Helen Rosenblit has volunteered for over 15 years with the Parks program helping to maintain one and a half acres of ornamental gardens at the WPA Rock Garden and Swanson Terrace Garden, both located in William Land Park. She grooms and trims dead flowers and unsightly vegetation from countless plants. When difficult tasks arise such as removing ivy or pruning a woody, overgrown shrub, she is ready and able to tackle the job. She generously offers the staff plants from her own lovely garden to incorporate into the public gardens. She was the first person to step forward to help with the renovation of the WPA Rock Garden and prior to her arrival there was no tradition of volunteers assisting the park maintenance staff. Staff state, "She is a friendly face who

interacts well with the park visitors besides providing a positively glowing example of volunteerism.”

- Gloria Harmon is the chairperson for Campus Commons Caring Neighbors, a neighborhood-based group sponsored by the Caring Neighborhoods Program in the Parks and Recreation Department. Neighbors work together to help their elderly neighbors live safely and independently in their long-time homes. Gloria coordinates all activities for this group including spearheading a transportation program for neighbors who no longer drive, developing a "Helping Hands" project where neighbors provide assistance with household tasks, establishing a driver safety course with the AARP 55 Alive program, coordinating a service day for elderly neighbors where college students provide outdoor spring cleaning help, and distributing information about senior issues in a monthly newsletter. Staff state, "Gloria is an amazing volunteer. She is compassionate, selfless, sincere, and has a strong desire to help others."

Policy Considerations: None

Environmental Considerations: None

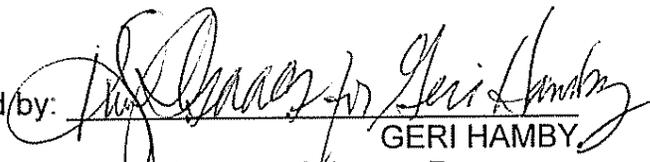
Commission/Committee Action: None

Rationale for Recommendation: None

Financial Considerations: None

Emerging Small Business Development (ESBD): None

Respectfully Submitted by: 
 MARY LYNN PERRY
 Volunteer Coordinator

Approved by: 
 GERI HAMBY
 Director of Human Resources

Recommendation Approved:


 Ray Kerridge
 City Manager

Table of Contents:

Report pg. 1-6

Attachments

1 Background: Volunteer Activity Report pg. 7-18

City-wide volunteer activity report

City-wide YTD Total 31,474 303,158

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Convention Center & Visitors Bureau</i>			
	YTD Total	426	1,473
	July-05	91	213
	August-05	86	358
	September-05	128	460
	October-05	0	0
	November-05	0	0
	December-05	1	6
	January-06	0	0
	February-06	32	128
	March-06	0	0
	April-06	0	0
	May-06	0	0
	June-06	88	308
<i>Crocker Art Museum</i>			
	YTD Total	2,411	13,241
	July-05	224	1,053
	August-05	113	734
	September-05	175	905
	October-05	198	1,075
	November-05	218	1,239
	December-05	218	1,239
	January-06	219	1,131
	February-06	221	1,450
	March-06	221	1,350
	April-06	221	1,173
	May-06	221	904
	June-06	162	988

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Discovery Muscum</i>	YTD Total	945	13,004
	July-05	57	1,002
	August-05	55	748
	September-05	151	2,052
	October-05	62	875
	November-05	64	871
	December-05	73	790
	January-06	73	902
	February-06	77	793
	March-06	119	1,589
	April-06	77	1,033
	May-06	59	1,064
	June-06	78	1,285
	YTD Total	856	3,866
<i>Fairytale Town</i>	July-05	154	932
	August-05	48	319
	September-05	52	260
	October-05	361	1,014
	November-05	0	0
	December-05	30	159
	January-06	10	40
	February-06	12	48
	March-06	26	152
	April-06	95	502
	May-06	18	83
	June-06	50	357

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Golf</i>	YTD Total	666	15,393
	July-05	55	1,220
	August-05	54	1,332
	September-05	55	1,380
	October-05	48	1,079
	November-05	52	991
	December-05	33	868
	January-06	39	1,078
	February-06	61	1,310
	March-06	60	988
	April-06	70	1,481
	May-06	66	1,860
	June-06	73	1,806
	YTD Total	1,463	5,952
<i>Sacramento Archives</i>	July-05	117	468
	August-05	155	620
	September-05	114	456
	October-05	139	556
	November-05	134	536
	December-05	88	352
	January-06	121	484
	February-06	97	388
	March-06	120	580
	April-06	136	544
	May-06	116	464
	June-06	126	504

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Old City Cemetery</i>	YTD Total	8,485	65,724
	July-05	707	5,646
	August-05	703	5,455
	September-05	693	5,549
	October-05	749	6,244
	November-05	677	5,248
	December-05	726	4,951
	January-06	709	5,186
	February-06	707	5,466
	March-06	723	5,375
	April-06	703	5,351
	May-06	694	5,468
	June-06	694	5,785
	YTD Total	450	1,210
<i>Metropolitan Arts</i>	July-05	23	68
	August-05	49	144
	September-05	43	119
	October-05	46	98
	November-05	36	77
	December-05	30	65
	January-06	30	120
	February-06	47	102
	March-06	42	92
	April-06	38	101
	May-06	33	112
June-06	33	112	

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Old Sacramento Living History Prog.</i>	YTD Total	390	2,676
	July-05	66	267
	August-05	19	61
	September-05	48	957
	October-05	34	338
	November-05	33	199
	December-05	33	199
	January-06	19	38
	February-06	34	146
	March-06	22	80
	April-06	22	121
	May-06	31	138
	June-06	29	132
	<i>Sacramento Zoo</i>	YTD Total	2,622
July-05		680	3,867
August-05		152	1,750
September-05		270	3,256
October-05		261	1,733
November-05		46	1,077
December-05		157	1,223
January-06		180	1,243
February-06		146	1,395
March-06		233	1,885
April-06		162	1,831
May-06		141	1,932
June-06		194	2,346

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Development Services</i>	YTD Total	18	378
	July-05	0	0
	August-05	0	0
	September-05	4	99
	October-05	3	43
	November-05	3	39
	December-05	3	46
	January-06	2	117
	February-06	1	10
	March-06	1	12
	April-06	1	12
	May-06	0	0
	June-06	0	0
	<i>Finance</i>	YTD Total	4
July-05		1	160
August-05		1	64
September-05		0	0
October-05		0	0
November-05		0	0
December-05		0	0
January-06		0	0
February-06		0	0
March-06		0	0
April-06		0	0
May-06		1	40
June-06		1	120

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Human Resources</i>	YTD Total	143	5,012
	July-05	90	340
	August-05	0	0
	September-05	1	90
	October-05	1	100
	November-05	1	70
	December-05	1	50
	January-06	13	848
	February-06	13	1,564
	March-06	17	1,885
	April-06	5	62
	May-06	1	3
	June-06	0	0
	<i>Information Technology</i>	YTD Total	34
July-05		0	0
August-05		1	16
September-05		3	78
October-05		3	90
November-05		3	61
December-05		3	38
January-06		4	32
February-06		4	10
March-06		4	29
April-06		3	40
May-06		3	43
June-06		3	113

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Neighborhood Services</i>	YTD Total	267	836
	July-05	24	54
	August-05	14	26
	September-05	12	31
	October-05	139	420
	November-05	13	40
	December-05	10	60
	January-06	0	0
	February-06	0	0
	March-06	0	0
	April-06	0	0
	May-06	0	0
	June-06	55	205
	<i>Parks</i>	YTD Total	2,185
July-05		136	1,015
August-05		62	430
September-05		485	2,121
October-05		239	1,766
November-05		117	609
December-05		31	140
January-06		109	248
February-06		46	342
March-06		283	1,032
April-06		612	2,880
May-06		40	480
June-06		25	590

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Recreation</i>	YTD Total	6,208	60,549
	July-05	593	7,759
	August-05	403	6,259
	September-05	305	3,562
	October-05	781	7,192
	November-05	468	4,775
	December-05	666	3,911
	January-06	543	4,341
	February-06	480	4,382
	March-06	464	4,223
	April-06	598	4,421
	May-06	465	3,761
	June-06	442	5,963
	YTD Total	1,504	16,746
<i>Animal Care Services</i>	July-05	118	1,300
	August-05	123	1,562
	September-05	132	1,183
	October-05	124	1,574
	November-05	113	1,217
	December-05	103	1,037
	January-06	111	1,095
	February-06	129	1,139
	March-06	128	1,298
	April-06	149	1,865
	May-06	122	1,707
	June-06	152	1,769

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Solid Waste</i>	YTD Total	8	650
	July-05	2	170
	August-05	4	330
	September-05	2	150
	October-05	0	0
	November-05	0	0
	December-05	0	0
	January-06	0	0
	February-06	0	0
	March-06	0	0
	April-06	0	0
	May-06	0	0
	June-06	0	0
	<i>Sacramento Fire Dept.</i>	YTD Total	1,847
July-05		148	3,964
August-05		138	3,825
September-05		133	3,782
October-05		92	4,318
November-05		139	3,815
December-05		133	3,821
January-06		134	3,835
February-06		183	4,720
March-06		146	3,964
April-06		197	5,007
May-06		212	5,628
June-06		192	4,681

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Sacramento Police Dept.</i>	YTD Total	416	8,288
	July-05	21	835
	August-05	81	577
	September-05	81	641
	October-05	22	622
	November-05	24	800
	December-05	21	640
	January-06	53	895
	February-06	28	750
	March-06	29	760
	April-06	27	900
	May-06	19	560
	June-06	10	308
	YTD Total	112	633
<i>Utilities</i>	July-05	30	200
	August-05	3	13
	September-05	1	5
	October-05	0	0
	November-05	0	0
	December-05	0	0
	January-06	4	18
	February-06	2	10
	March-06	5	17
	April-06	13	50
	May-06	19	45
	June-06	35	275

<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Transportation</i>	YTD Total	14	42
	July-05	0	0
	August-05	0	0
	September-05	0	0
	October-05	0	0
	November-05	0	0
	December-05	13	36
	January-06	0	0
	February-06	0	0
	March-06	1	6
	April-06	0	0
	May-06	0	0
	June-06	0	0
 <i>Grand Total</i>		<i>31,474</i>	<i>303,158</i>

