



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Consent
January 16, 2007

Honorable Mayor and
Members of the City Council

Title: Contract Amendment: Telecommunication Cabling Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** amending City Agreement No. 2006-1254 with Integrity Data and Fiber (IDF) for telecommunication cabling and fiber wiring services to increase the annual not to exceed amount from \$200,000 to \$300,000.

Contact: Xavier Covarrubias, Information Technology Supervisor, 808-8512
Ignacio Estevez, Program Manager, 808-7349

Presenters: None

Department: Information Technology

Division: Administration

Organization No: 1311

Description/Analysis

Issue: On November 9, 2006, City entered into a nonprofessional services agreement with IDF to provide, on as-needed basis, telecommunication cabling and fiber wiring services to the City, for an annual not-to-exceed amount of \$200,000. The Information Technology (IT) Department was recently informed that the Marina Expansion Project would also require cabling and wiring services. The estimated telecommunication cabling cost for the Marina Expansion Project alone is \$130,000 and staff anticipates that the work will commence in 2007. Staff requests that the annual not-to-exceed amount be increased from \$200,000 to \$300,000 in order to accommodate additional cabling and wiring services for the Marina Expansion Project and in anticipation of other similar Citywide telecommunication cabling and wiring projects that may arise at a later date.

Policy Considerations: This report's recommendation is in conformance with the goals, objectives, initiatives and operating principles of the City's Information Technology Strategic Plan. In particular, this recommendation is in accordance

with Goal #2, which is, "City employees are provided with the highest quality information technology customer service and support."

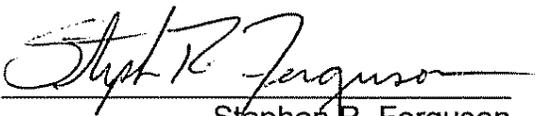
Environmental Considerations: This project has been determined to be exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15031(b) of the CEQA Guidelines. Projects exempted under Section 15031(b) consist of minor alteration or repair of existing facilities used to provide electric power, natural gas, sewerage, or other public utility services, which include telephone and other communication systems.

Rationale for Recommendation: The IT Department is responsible for managing telecommunication cabling services throughout the City, but currently lacks the necessary staff to meet urgent and/or high priority requests above normal daily workload. Also, from time to time specialty cabling projects require specialized equipment that the City does not own. Increasing the contract amount to \$300,000 with IDF will give the City flexibility to help ensure the City's telecommunication cabling requirements are met.

Financial Considerations: No additional funding is requested. Funding for this service will be paid for by the requesting department on an as needed basis.

Emerging Small Business Development (ESBD): IDF is a City certified E/SBE firms.

Respectfully Submitted by: Ignacio Estevez, Program Manager

Approved by: 
Stephen R. Ferguson
Chief Information Officer

Recommendation Approved:


Ray Kerridge
City Manager

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Attachment 1**Background**

The City is in the process of completing its migration of telephony systems from legacy analog/PBX technology to Voice Over IP (VoIP) technology. Due to older, outdated or malfunctioning cabling, there is a need to install, upgrade or rewire the data cabling inside the buildings where VoIP will be deployed. Also, the City has approximately 80 miles of OSP fiber network that requires maintenance and emergency (24/7) repairs. In addition, there may be unpredictable situations involving telecommunication cabling modifications and/or wiring changes due to staff relocations, reorganizations, etc.

In order to efficiently and effectively respond to the City's growing demand for telecommunication cabling and wiring services, the City underwent a competitive selection process for vendors who can provide these services Citywide on as-needed basis. In the competitive selection process, it was indicated that the anticipated volume of service for the contract could be up to \$350,000 annually. IDF was the lowest responsible bidder. The contract with IDF provides for an initial one year term, with the option to extend for additional one year terms, up to a total agreement term of five years.

At the time that the contract was awarded to IDF, IT staff was not aware that the Marina Expansion Project may require telecommunication cabling services and that the work is anticipated to begin in 2007. With the additional cost for the Marina Expansion Project and in anticipation that other city departments may also require similar cabling and wiring services for future projects, staff requests the annual not-to-exceed amount be increased to \$300,000. The increased amount would provide the City with more flexibility to meet telecommunication cabling requirements as they arise in the future.

Attachment 2

RESOLUTION NO.

Adopted by the Sacramento City Council

**CONTRACT AMENDMENT FOR TELECOMMUNICATION CABLING AND WIRING
MAINTENANCE SERVICES**

BACKGROUND

- A. After a competitive selection process, City entered into a Nonprofessional Services Agreement # 2006-1254 with Integrity Data and Fiber (IDF) to provide, on as-needed basis, telecommunication cabling and wiring services to the City for an annual not-to exceed amount of \$200,000. The agreement provides for an initial term of one (1) year, with the option to extend for additional one year terms, up to a total agreement term of five (5) years.

- B. At the time, it was not anticipated that additional cabling and wiring services would be required for the Marina Expansion Project and that the work would commence in 2007. In order to accommodate the additional cabling and wiring services required for the Marina Expansion Project, and any other similar Citywide telecommunication cabling and wiring projects that may arise in the future, staff requests that the annual not-to-exceed amount be increased from \$200,000 to \$300,000.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. City Agreement No. 2006-1254 for telecommunication cabling and wiring maintenance services with Integrity Data and Fiber (IDF) is amended by increasing the not-to-exceed amount to \$300,000.

- Section 2. The City Manager may authorize extensions of the agreement for additional one year terms, up to a total agreement term of five (5) years, for the annual not to exceed amount specified above, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year.

**AMENDMENT NO. 1 TO
CITY AGREEMENT NO. 2006-1254 WITH
INTEGRITY DATA & FIBER**

Project Title: Telecommunications OSP/ISP Cabling Services
Date: December 12, 2006
City Agreement Number: 2006-1254
Amendment No.: 1

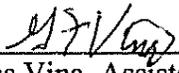
The City of Sacramento ("City") and Integrity Data & Fiber ("Contractor"), as parties to that certain Non-Professional Services Agreement designated as City Agreement Number 2006-1254 ("Agreement") hereby amend and modify the Agreement as follows:

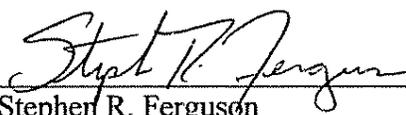
1. The scope of services specified in Exhibit A of the Agreement will not change.
2. The maximum not-to-exceed amount specified in Exhibit B of the Agreement is increased from \$200,000 to \$300,000, and is amended as follows:

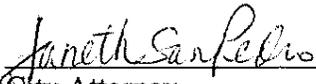
Agreement's original not-to-exceed amount:	\$200,000
Increase by Amendment No. 1	\$100,000
New not-to-exceed amount including all amendments:	\$300,000

3. Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2 above shall constitute full compensation for the additional services specified in section 1 above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional services, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Contractor.
4. Contractor warrants and represents that the person or persons executing this amendment on behalf of Contractor has or have been dully authorized by Contractor to sign this amendment and bind Contractor to the terms hereof.

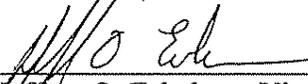
5. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Agreement, as modified by this amendment.

Approval Recommended By:  Date 1/8/07
Gus Vina, Assistant City Manager
for Ray Kerridge, City Manager

Information Technology Department:  Date 12/20/06
Stephen R. Ferguson
Chief Information Officer

Approved As To Form By:  Date 12/22/06
City Attorney

Integrity Data & Fiber:  Date 12/29/06
Tom Perrin, Treasurer

 Date 12/20/06
Jeffery O. Eskelson, Vice President

Attest: _____ Date _____
City Clerk

*When the Contractor is a corporation, the following two signatures are required:

- (1) The first signature by either the Chairman of the Board, the President or any Vice President of the Corporation; and
- (2) The second signature by either the Secretary, an Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer of the Corporation.