



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
February 20, 2007

Honorable Mayor and
Members of the City Council

Title: Contract: Purchase of Wide-Area Lawn Mowers

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) Awarding a two-year contract with H.V. Carter Company, Inc., the lowest responsible bidder, for the purchase of up to three Jacobsen HR-9016 wide-area mowers for a total amount not to exceed \$296,000

Contacts: Keith Leech, Fleet Manager, 808-5869, Christopher Stewart, Procurement Services Manager, 808-6202

Presenters: Not Applicable.

Department: General Services

Division: Fleet Management

Organization No: 3259

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division, has a customer requirement to purchase wide-area lawn mowers for the budgeted replacement of current mowers within the Parks Maintenance Division.

Policy Considerations: The recommendations in this report are in accordance with the provisions of the City Code Section 3.56.

Committee/Commission Action: Not Applicable.

Environmental Considerations: The Environmental Services Manager has determined that the action of purchasing vehicles does not have the potential for causing a significant effect on the environment and is therefore exempt under California Environmental Quality Act (CEQA) Guidelines, Categorical Exemption Section 15061(b)(3). This purchase is consistent with the City's revised Low Emission Vehicle Acquisition Policy, Resolution No. 2004-613 and the Fleet

California Environmental Quality Act (CEQA) Guidelines, Categorical Exemption Section 15061(b)(3). This purchase is consistent with the City's revised Low Emission Vehicle Acquisition Policy, Resolution No. 2004-613 and the Fleet Management fuel strategies. These vehicles will be model year 2007 certified by the California Air Resources Board and United States Environmental Protection Agency.

Rationale for Recommendation: A formal invitation for bid B071181057 was developed and administered in accordance with City Code section 3.56, through the cooperative efforts of the Fleet Management and Procurement Services Divisions for known FY 2006/07 and forecasted FY 2007/08 requirements for wide-area lawn mowers. Out of five solicitations, one bid was received from H.V. Carter Company, Inc. who was determined to be the lowest responsible bidder.

Financial Considerations: There are sufficient funds available in the Department of General Services, Fleet Management operating budget for FY 2006/07 to purchase up to two Jacobsen HR-9016 mowers for a total amount not to exceed \$200,000. The purchase of one additional unit for an amount not to exceed \$96,000 will be contingent on budget approval and availability of funding in FY 2007/08.

Emerging Small Business Development (ESBD): H.V. Carter Company Inc. is not certified as an Emerging/Small Business Enterprise (ESBE).

Respectfully submitted by: 
Christopher Stewart
Procurement Services Manager

Respectfully submitted by: 
Keith Leech
Fleet Manager

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:



Ray Kerridge
City Manager

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RESOLUTION NO. 2007-XXXX

Adopted by the Sacramento City Council

February 20, 2007

AWARDING A TWO-YEAR CONTRACT TO H.V. CARTER COMPANY, INC., THE LOWEST RESPONSIBLE BIDDER, FOR THE PURCHASE OF UP TO THREE JACOBSEN HR-9016 WIDE-AREA MOWERS FOR A TOTAL AMOUNT NOT TO EXCEED \$296,000.

BACKGROUND

- A. The Department of General Services, Fleet Management Division has a customer requirement to purchase replacement wide-area lawn mowers for the Parks Maintenance Division within the City of Sacramento.
- B. Fleet Management staff has worked with Procurement Services to solicit bids for the FY 2006/07 requirements, as well as the forecasted requirements for FY 2007/08 and successfully located one vendor as the lowest responsible bidder.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. A two-year contract is awarded to H.V. Carter Company, Inc., 4119 North Freeway Boulevard, Sacramento, CA 95834 for the purchase of up to two Jacobsen HR-9016 wide-area mowers in FY 2006/07 for a total amount not to exceed \$200,000.
- Section 2. The purchase of one additional wide-area mower for an amount not to exceed \$96,000 is contingent on budget approval and the availability of funds in FY 2007/08.