



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

Consent
March 27, 2007

Members of the City Council

Title: Sacramento Office of Homeland Security Executive Director Position

Location/Council District: Sacramento Regional Urban Area

Recommendation: Adopt a **Resolution** 1) adding one (1) career Full-Time Equivalent (FTE) Deputy Police Chief position to staff the Executive Director position within the Sacramento Regional Office of Homeland Security; and 2) increasing the labor and grant offset budget in the FY 2006/07 operating budget by \$55,062.

Contact: Milt Nenneman, Lieutenant, 874-2176

Presenters: Not applicable

Department: Police

Division: Office of Homeland Security

Organization No: 2177

Description/Analysis

Issue: The Sacramento Regional Office of Homeland Security (SROHS) previously staffed its Executive Director position through a grant-funded personnel services contract. This contract expired on December 31, 2006, and the position is vacant. To fill this vacancy, the Sacramento Police Department proposes to add one (1) Full-Time Equivalent (FTE) Deputy Police Chief position to staff the Executive Director position.

Policy Considerations: Federal Homeland Security guidelines allow the use of grant funding to pay for personnel costs. Since 2003, the City of Sacramento has authorized ten full-time positions for the City of Sacramento's Office of Homeland Security to implement programs to prevent, deter, respond, and recover from critical incidents.

Environmental Considerations: This activity is not subject to the California Environmental Quality Act (CEQA) because it does not constitute a "project" as

defined in section 15378 of the CEQA Guidelines, and is otherwise exempt pursuant to Sections 15321(b) (law enforcement activities) and 15601(b)(3) (no significant effect on the environment) of the CEQA Guidelines.

Rationale for Recommendation: The Executive Director position has significant responsibility in overseeing, coordinating and managing the strategic operations of SROHS for not only Homeland Security events but all disaster emergencies. An extensive background in both law enforcement and emergency operations is needed to plan and administer Homeland Security's multi-agency and multi-disciplined work force. The previous personnel contract was with Mike Smith, who was the former Assistant Sheriff with the Sacramento County Sheriff's Department (SSD). Upon his retirement with the SSD, Mike Smith became a private consultant for the SROHS due to his superior background in law enforcement and emergency operations. As such, the Police Department proposes to staff the Executive Director position with a Deputy Police Chief, a position that is equivalent to the background of the previous Executive Director, Mike Smith. This will result in the addition of one career FTE to the Office of Homeland Security and Emergency Services.

Financial Considerations: The SROHS is funded by Federal grants administered by the Governor's Office of Homeland Security and includes funding to pay for personnel costs. The SROHS Executive Director position is funded by a personnel services contract, which has expired. This Council report requests approval to add one career Deputy Police Chief FTE position as the Executive Director of SROHS. This position will be fully offset by grant funding. This FTE position will be effective during the life of the City's Homeland Security multi-year grant programs, including future program extensions, amendments or funding. Upon termination of grant funding, the status of the position will be re-evaluated.

Emerging Small Business Development (ESBD): Not applicable

Respectfully Submitted by: 
Milt Nenneman, Lieutenant

Approved by: 
Albert Nájera, Chief of Police

Recommendation Approved:


Ray Kerridge
City Manager

Ref: COP 3-1

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Attachment 1**Background**

The Sacramento Region has previously applied for and accepted Homeland Security grant funds to implement programs to prevent, deter and respond to critical incidents. Federal grant guidelines permit the use of grant funding to pay for personnel costs. SROHS funding has been previously received and approved through the following City Council Resolutions: Number 2006-684, dated September 12, 2006; Number 2005-406, dated May 31, 2005; Number 2004-855, dated November 4, 2004; and Number 2003-792, dated November 13, 2003. These previous resolutions authorized a total of ten new FTE positions within the SROHS to implement and administer this grant program. The Executive Director position, however, has been funded through a personnel services contract, and no FTE was created to establish this position. This Council report requests authority to add one career FTE Deputy Police Chief position to fill the currently vacant position.

RESOLUTION NO.

Adopted by the Sacramento City Council

ADDITION OF HOMELAND SECURITY DEPUTY POLICE CHIEF POSITION

BACKGROUND

- A. The City Council has previously approved the acceptance and use of approximately \$26 million in Homeland Security grant funding from fiscal years 2003, 2004, 2005 and 2006. Federal guidelines permit the use of grant funding to pay for personnel costs. This funding was approved by the following City Council Resolutions: Number 2006-684, dated September 12, 2006; Number 2005-406, dated May 31, 2005; Number 2004-855, dated November 4, 2004; and Number 2003-792, dated November 13, 2003. As a result, a total of ten Full-Time Equivalent (FTE) City Police and Fire Department positions have been authorized to implement, administer and support the Sacramento Regional Office of Homeland Security program.
- B. The Sacramento Office of Homeland Security has been managed by an Executive Director funded through a personnel services contract, which expired December 31, 2006. The Executive Director has extensive responsibilities in managing, planning and administering a multi-jurisdictional and multi-disciplined work force to prevent, respond and prepare for, not only Homeland Security events, but also all hazards. This resolution proposes adding one career FTE sworn Deputy Chief position to staff the vacant position.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1 The City of Sacramento Police Department is hereby authorized to add one career FTE Deputy Police Chief position, as Homeland Security Executive Director, to the City of Sacramento’s Office of Emergency Services and Homeland Security (Organization 2177).
- Section 2 This FTE change will be effective during the life of the City of Sacramento’s Homeland Security multi-year grant programs, including future program extensions, amendments or funding.
- Section 3 Authorize the City Manager to make the following labor and grant budget adjustments in the FY2006/07 operating budget:

101-210-2177-41XX	Labor	\$ 55,062
101-210-2177-4715	Labor Grant Recovery	(\$55,062)