

# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org



CONSENT  
April 17, 2007

Honorable Mayor and  
Members of the City Council

**Title:** Contract: Central Library Elevator Renewal Project (CE21)

**Location/Council District:** 828 I Street, District 1

**Recommendation:** Adopt a **Resolution:** 1) Approving a contract with Elevator Technology, Inc. for \$209,800; and 2) authorizing the City Manager or designee to execute a contract in an amount not to exceed \$209,800 with Elevator Technology, Inc. to renew the existing elevators (CE21).

**Contact:** Tony Alexander, Facilities Supervisor, 808-6360; Cynthia Kranc, Facilities Manager, 808-2258.

**Presenters:** None

**Department:** Department of General Services

**Division:** Facilities and Real Property Management

**Organization No:** 3275

### Description/Analysis

**Issue:** Approval of the contract is required to provide renewal of the existing elevators located in the Central Library initially installed in 1992. The Central Library relies on two heavily used passenger elevators to transport library patrons from the lower level up five floors to the top level. Because of the age of the two passenger elevators and the frequent usage by up to 500,000 passengers per year, the mechanical, electrical and safety components are overdue for renewal.

On February 9, 2007, the Department of General Services posted a request for bids for library renewal to the City's Contract website. Three firms attended a mandatory bid walk through on February 22, 2007. The bid was opened on February 28, 2007, and Elevator Technology, Inc. was the only firm to respond.

**Policy Considerations:** The proposed action is consistent with the City's strategic goal to implement strategies to improve overall operational efficiency and customer service.

**Environmental Considerations:** The approval of this contract is not considered a project as defined by the California Environmental Quality Act, Section 15378 guidelines. The recommended action involves no physical construction and has no potential to cause significant impact to the environment.

**Rationale for Recommendation:** A request for bids was advertised on February 9, 2007, and the bid opening occurred on February 28, 2007. One bid was received for this project and that bid was considered responsive. Elevator Technology, Inc. bid \$209,800 which reflects a 12.6% savings from staff's original construction estimate of \$240,000. Contract staff have reviewed and determined that the written proposal based on the firm's qualifications and cost proposal is responsive.

**Financial Considerations:** Sufficient funding is available within the City Facility Deferred Maintenance (CE21) project to cover the cost of the services to be performed by Elevator Technology, Inc.

**Emerging Small Business Development (ESBD):** The selection of the contractor for this project followed City established guidelines for inclusion of ESBD firms. Elevator Technology, Inc. has an SBE/EBE percentage total of 100% and is well above the City's goal of 20% ESBD rate.

Respectfully Submitted by:   
Cynthia Kranc  
Facilities Manager

Approved by:   
Reina Schwartz  
Director, Department of General Services

Recommendation Approved:

  
for Ray Kerridge  
City Manager

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## **RESOLUTION NO.**

Adopted by the Sacramento City Council

**APRIL 17, 2007**

### **APPROVING A CONTRACT WITH ELEVATOR TECHNOLOGY, INC. FOR \$209,800 TO PROVIDE ELEVATOR RENEWAL SERVICES FOR THE CENTRAL LIBRARY ELEVATOR RENEWAL PROJECT (CE21)**

#### **BACKGROUND**

- A. The Central Library relies on two heavily used passenger elevators to transport library patrons from the lower level up five floors to the top level. Because of the age of the two passenger elevators and the frequent usage by up to 500,000 passengers per year, the mechanical, electrical and safety components are overdue for renewal.
- B. On February 9, 2007, the Department of General Services posted a request for bids to the City's Contract website. Three firms attended a mandatory bid walk through on February 22, 2007.
- C. Bids were opened on February 28, 2007, and Elevator Technology, Inc. was the only firm to respond to the bid. Contract staff reviewed and determined that the written proposal based on the firm's qualifications and cost proposal was responsive.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The contract with Elevator Technology, Inc. is hereby accepted and approved in an amount not to exceed \$209,800.
- Section 2. The City Manager or his designee is authorized to execute a contract in the amount of \$209,800 with Elevator Technology, Inc to renew the existing elevators (CE21).