



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
May 15, 2007

Honorable Mayor and
Members of the City Council

Title: Old Sacramento Maintenance District – Annual Report FY 2007/08

Location/Council District: Front and 2nd Streets between I and L Streets, in Council District 1 (Exhibit A, Page 6).

Recommendation: Adopt a **Resolution** adopting an Annual Budget and establishing fees for FY2007/08 for the Old Sacramento Maintenance District.

Contact: Steven Sakakihara, Administrative Technician, (916) 808-8970; Ron Wicky, Program Specialist, (916) 808-5628

Presenters: Not Applicable

Department: Planning

Division: Public Improvement Finance

Organization No: 4915

Description/Analysis

Issue: The existing district is required by the Sacramento City Code to present to City Council an annual budget for approval. Approval of the district's annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for the annual cost of street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades. The assessments are equal to the maximum amount authorized of \$70,060. The range of assessments being levied per parcel is from \$171 for a small vacant lot to \$3,775 for a large lot with a four-story commercial building.

Policy Considerations: The annual proceedings for this district are being processed as set forth in section 3.128.210 of the Sacramento City Code. This process is consistent with the City's Strategic Plan 3-Year Goal to "achieve sustainability and enhance livability".

Environmental Considerations: Under California Environmental Quality Act (CEQA) Guidelines, annual proceedings of a Special District do not constitute a project and therefore are exempt from review.

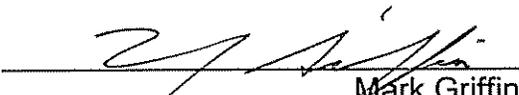
Commission/Committee Action: None.

Rationale for Recommendation: The actions in the recommended Resolution are required by the Sacramento City Code, as set forth in Section 3.128.210, for annual proceedings of an existing district.

Financial Considerations: There will be no cost to the City or the General Fund. The property owners shall pay, through fees levied, for all costs associated with this District. The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance provided to this area.

The total assessments towards property owners for the Old Sacramento Maintenance District for FY 2007/08 is projected at \$70,060 as shown on Exhibit B, page 7.

Emerging Small Business Development (ESBD): None. No goods or services are being purchased.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager, Planning Department

Approved by: 
Carol Shearly
Director, Planning Department

Recommendation Approved:

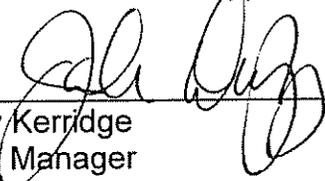

Ray Kerridge
City Manager

Table of Contents:

Report	pg. 1
Attachments	
1 Background	pg. 3
2 Resolution, Adopting Budget and Establishing Fees	pg. 4
Exhibit A, Map of District	pg. 6
Exhibit B, District Budget	pg. 7
Exhibit C, Parcel Fee Schedule	pg. 8

BACKGROUND

On October 2, 1984, the City Council adopted Resolution No. 84-832 ordering the formation of the Old Sacramento Maintenance District. The district includes 58 commercial parcels within a two and one-half service block area in Old Sacramento between Front and 2nd Streets.

Maintenance services provided include street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades, all of which are of specific benefit to the district properties. These services are above and beyond those currently provided by the City, and there is no contemplation that it will ever be provided on a citywide basis. The purpose of the maintenance district is to provide a means for recovery of costs incurred by the City for these services.

RESOLUTION NO.

Adopted by the Sacramento City Council

**ADOPTING THE FY 2007/08 BUDGET FOR THE OLD SACRAMENTO
MAINTENANCE DISTRICT AND ESTABLISHING THE FEES ASSESSED ON
PROPERTY WITHIN THE DISTRICT**

BACKGROUND

- A. The Old Sacramento Maintenance District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owner on October 2, 1984.
- B. The City Council established the District under Chapter 3.128 of the Sacramento City Code ("Chapter 3.128"), and has previously assessed fees on property in the District to pay for street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades and related services to be provided within the District, all in accordance with Chapter 3.128.
- C. The Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

Section 1. The City Council finds and determines that the background statements A through C are true and correct.

Section 2. The City Council

- (a) determines that the FY 2007/08 costs for the additional services for the Old Sacramento Maintenance District are as shown on Exhibit B attached hereto and incorporated into this resolution; and
- (b) determines that the additional costs shall be wholly borne by the property owners in the area; and
- (c) fixes the fee for each property owner as shown on the Exhibit C attached hereto and incorporated into this resolution

Section 3. The Finance Director is authorized to establish the contract contingency and expenditure authority for Old Sacramento Management, Department of Finance and Planning Department necessary to provide services for the Old Sacramento Maintenance District in the amount of \$87,592 which will be reimbursed by the Old

Sacramento Maintenance District.

Section 4. Exhibits A, B and C are part of this resolution.

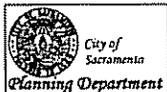
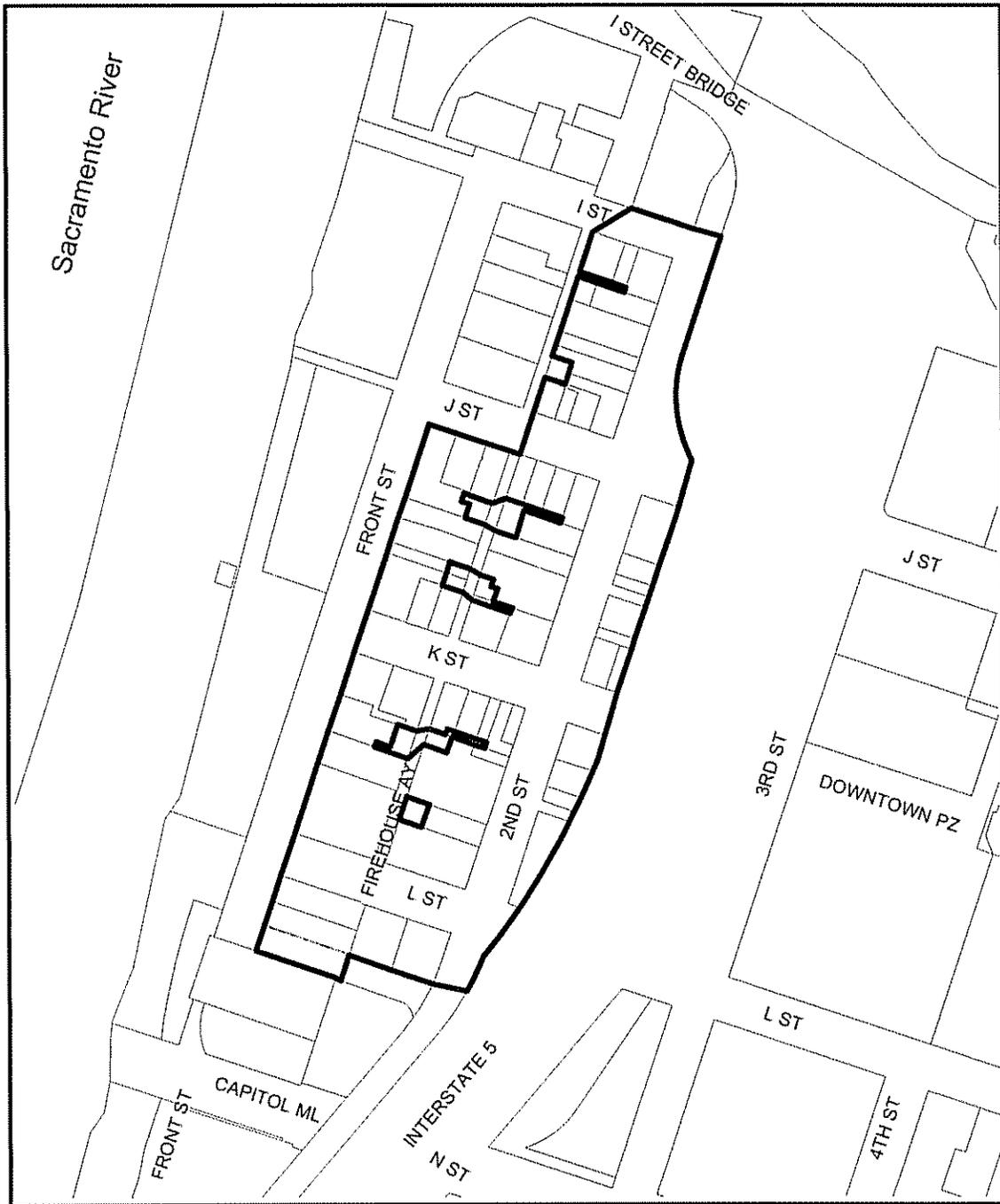
Table of Contents:

Exhibit A: Map of District - 1 Page

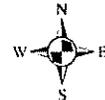
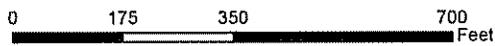
Exhibit B: District Budget - 1 Page

Exhibit C: Parcel Fee Schedule - 2 Pages

Old Sacramento Maintenance District



B Mueller 04/11/07



**OLD SACRAMENTO MAINTENANCE DISTRICT
FY2007/2008 BUDGET**

Facade Cleaning Contract	\$25,000
Public Trash Collection	28,700
Service Courts	26,600
Unscheduled Maintenance	-0-
Old Sacramento Management Administration	138
Consultant (MuniFinancial) Reporting	308
Finance Administration	713
County Billing Cost	101
Special Districts Administration	2,500
Ending Fund Balance (Contract Contingency)	<u>3,532</u>
Total Expenditures	\$87,592
Less Beginning Fund Balance	<u>(\$17,532)</u>
Total Assessed to Property Owner	\$70,060

Exhibit C

**CITY OF SACRAMENTO
OLD SACRAMENTO MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY 2007/08**

ASSMT #	PARCEL #	PARCEL AREA (square ft.)	FRONT FOOTAGE (linear ft.)	STRUCTURE AREA (square ft.)	TOTAL FEE TO PARCEL
1	00600120320000	4,692.00	61.05	11,872.00	\$1,194.20
2	00600120360000	1,918.00	25.14	7,175.00	\$623.10
3	00600120370000	5,522.00	149.71	7,143.00	\$1,315.80
4	00600120210000	5,013.00	43.81	9,862.00	\$1,028.80
5	00600120220000	9,082.00	60.30	27,720.00	\$2,358.70
6	00600120230000	4,013.00	27.04	9,911.00	\$908.70
7	00600120240000	5,292.00	39.39	11,639.00	\$1,130.20
8	00600120310000	2,520.00	40.49	10,979.00	\$937.50
9	00600120300000	1,475.00	25.00	4,425.00	\$438.20
10	00600120290000	2,856.00	39.47	0.00	\$318.30
11	00600120280000	5,322.00	131.20	17,588.00	\$1,835.40
12	00600710350000	8,933.00	181.53	19,123.00	\$2,328.20
13	00600710340000	5,100.00	56.98	11,257.00	\$1,166.00
14	00600710330000	4,138.00	43.17	13,713.00	\$1,198.80
15	00600710490000	2,558.00	33.80	0.00	\$279.00
16	00600710450000	2,734.00	36.04	7,020.00	\$703.60
17	00600710270000	2,984.00	40.15	8,400.00	\$813.70
18	00600710220000	3,467.00	125.94	6,880.00	\$1,089.70
19	00600710430000	5,373.00	48.41	15,128.00	\$1,371.80
20	00600730390000	6,856.00	167.60	1,372.00	\$1,128.80
21	00600730400000	2,756.00	40.69	6,600.00	\$698.80
22	00600730410000	1,382.00	20.04	3,600.00	\$365.80
23	00600710410000	5,825.00	38.80	12,240.00	\$1,193.20
24	00600710400000	7,091.00	46.50	17,011.00	\$1,571.60
25	00600710500000	2,416.00	21.41	6,132.00	\$576.70
26	00600710250000	8,350.00	177.42	10,193.00	\$1,762.60
27	00600710140000	3,390.00	39.65	13,348.00	\$1,121.00
28	00600710130000	3,190.00	37.61	8,154.00	\$801.40
29	00600710320000	5,503.00	37.28	13,140.00	\$1,220.80

Old Sacramento Maintenance District - Annual Report

May 15, 2007

30	00600710530000	11,408.00	83.35	0.00	\$980.20
31	00600710380000	5,728.00	74.01	10,656.00	\$1,234.00
32	00600710550000	6,684.00	163.80	28,736.00	\$2,685.50
33	00600730470000	4,283.00	61.26	12,173.00	\$1,188.90
34	00600730450000	1,364.00	19.25	4,680.00	\$424.00
35	00600730480000	3,901.00	129.09	9,540.00	\$1,280.60
36	00600730490000	1,793.00	22.76	0.00	\$191.90
37	00600720470000	6,584.00	150.29	20,936.00	\$2,176.00
38	00600720390000	7,304.00	80.33	10,988.00	\$1,368.30
39	00600720460000	6,460.00	70.00	7,948.00	\$1,103.80
40	00600720240000	9,098.00	59.97	27,000.00	\$2,316.70
41	00600720250000	19,628.00	281.44	0.00	\$2,227.30
42	00600720280000	3,300.00	40.23	0.00	\$346.70
43	00600720290000	2,924.00	39.22	0.00	\$321.20
44	00600720320000	1,532.00	20.33	3,053.00	\$343.90
45	00600720330000	2,328.00	39.97	7,891.00	\$746.00
46	00600720340000	1,972.00	95.58	6,685.00	\$873.80
47	00600720350000	1,394.00	19.81	3,590.00	\$365.00
48	00600720360000	16,900.00	110.10	13,911.00	\$2,203.70
49	00600720450000	4,695.00	42.50	17,467.00	\$1,445.00
50	00600720430000	12,662.00	234.66	36,864.00	\$3,775.40
51	00600740350000	5,470.00	150.65	16,446.00	\$1,854.10
52	00600740370000	3,574.00	56.86	10,773.00	\$1,050.20
53	00600740380000	1,382.00	23.50	0.00	\$171.30
54	00600740320000	6,250.00	160.83	14,350.00	\$1,817.60
55	00601360020000	6,730.00	202.65	17,761.00	\$2,206.00
56	00601360030000	6,806.00	42.05	12,684.00	\$1,287.80
57	00601360080000	6,873.00	80.20	10,185.00	\$1,296.70
58	00601360090000	<u>6,882.00</u>	<u>80.42</u>	<u>10,185.00</u>	<u>\$1,298.00</u>
		305,660.00	4,470.73	606,127.00	\$70,060.00
		25.00%	25.00%	50.00%	70,060