



# REPORT TO COUNCIL

## City of Sacramento

# 18

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

CONSENT  
June 5, 2007

Honorable Mayor and  
Members of the City Council

**Title:** Northside Subdivision Maintenance District -- Annual Report

**Location/Council District:** Main Avenue between Rio Linda Boulevard and Marysville Boulevard, in Council District 2 (Exhibit A, page 6).

**Recommendation:** 1) Adopt a **Resolution** adopting the Northside Subdivision Maintenance District Annual Budget and levy assessment for FY 2007/08; and 2) adopt a **Resolution** amending the FY 2007/08 City Budget for the Northside Subdivision Maintenance District.

**Contact:** Steven Sakakihara, Administrative Technician, (916) 808-8970; Ron Wicky, Program Specialist, (916) 808-5628

**Presenters:** Not Applicable

**Department:** Planning Department

**Division:** Public Improvement Financing

**Organization No:** 4915

### Description/Analysis

**Issue:** The existing district is required by the Sacramento City Code to present to City Council an annual budget for approval. Approval of the district's annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of the wetlands and the landscaped areas adjacent to the subdivision in this district for FY2007-08.

**Policy Considerations:** The annual proceedings for this district are being processed as set forth in section 3.124.190 of the Sacramento City Code. This process is consistent with the City's Strategic Plan 3-Year Goal to "achieve sustainability and enhance livability".

**Environmental Considerations:** Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

**Commission/Committee Action:** None.

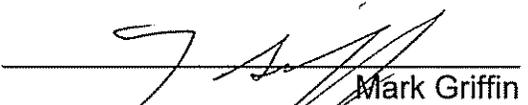


**Rationale for Recommendation:** The actions in the recommended Resolutions are required by the Sacramento City Codes, as set forth in Section 3.124.190, for annual proceedings of an existing district.

**Financial Considerations:** There will be no cost to the City or the General Fund. The cost of maintenance for the Northside Subdivision Wetlands Mitigation Program, together with the landscaped area along Marysville Boulevard, will be funded through the maintenance district.

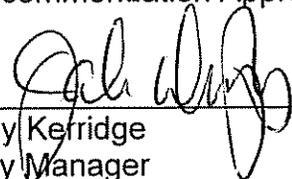
The total amount assessed to the property owners for the Northside Subdivision Maintenance District for FY 2007/08 is projected at \$5,152 with an assessment of \$46 per single-family home as shown on Exhibit B, page 10, and detailed in the Engineers Report on file with the City Clerk. This assessment is well below the maximum authorized assessment of \$191.25 per single-family home.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by:   
Mark Griffin  
Fiscal Manager, Planning Department

Approved by:   
Carol Shearly  
Director, Planning Department

Recommendation Approved:

  
Ray Kerridge  
City Manager

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## **BACKGROUND**

On January 7, 1992, City Council approved formation of the Northside Subdivision Maintenance District. This district provides funding for maintenance activities associated with the Northside Subdivision Wetlands Mitigation Program. The mitigation program is in compliance with the U. S. Army Corps of Engineers' permit issued to the developer of Northside Subdivision on June 20, 1990. Activities include cleaning of the sand and grease trap separator for the storm drain system, disposal of the contents and mowing and litter pick up. The district also funds maintenance activities for the landscaped area adjacent to Marysville Boulevard.

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**ADOPTING THE NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT  
ANNUAL BUDGET AND LEVYING ASSESSMENT FOR  
FY 2007/08**

**BACKGROUND**

- A. The Northside Subdivision Maintenance District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on June 7, 1992.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code ("Chapter 3.124"), and has previously levied assessments on property in the District to pay for landscaping maintenance services and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. This year's assessments are more than the previous year assessments, but still below the highest authorized amount for this district shown on Exhibit B.
- D. The Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

Section 1. The City Council finds and determines that the background statements A through D are true and correct.

Section 2. The Development Engineering Manager of the Development Services Department, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.

Section 3. The City Council

- (a) adopts the annual budget set forth in the FY 2007/08 Engineer's Annual Report; and
- (b) levies the assessment set forth in the FY 2007/08 Engineer's Annual Report.

Section 4. Exhibits A and B are part of this resolution.

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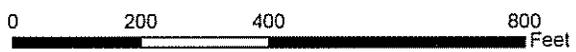
Exhibit A: District Map -1 Page

Exhibit B: FY2007/08 District & Parcel Assessment -1 Page

### Northside Subdivision Maintenance District



B Mueller 04/11/07



**NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT  
FY2007/2008  
DISTRICT AND PARCEL ASSESSMENT**

**DISTRICT ASSESSMENT**

Name	FY 2007/08 Budget	Surplus/ (deficit)	FY 2007/08 Assessed
Northside Subdivision Maintenance District	\$73,601	\$68,449	\$5,152

**PARCEL ASSESSMENT**

Name	Maximum Authorized	FY 2006/07	FY 2007/08
Northside Subdivision Maintenance District	\$191.25	\$40.00	\$46.00

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**AMENDING THE CITY'S FISCAL YEAR 2007/08 BUDGET FOR THE NORTHSIDE  
SUBDIVISION MAINTENANCE DISTRICT, FUND 223**

**BACKGROUND:**

- A. The Northside Subdivision Maintenance District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on June 7, 1992.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code ("section 3.124"), and has previously levied assessments on property in the District to pay for landscaping maintenance services and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. The property owners within the boundaries of the District are assessed a fee (see Exhibit B) to cover the cost of delivering maintenance services;
- D. The Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

Section 1. The City Council finds and determines that the background statements A through D are true and correct.

Section 2. The FY2007/08 revenue \$5,152 (\$73,601 - \$68,449 beginning fund balance) and expenditure \$73,601 budgets to be amended for the District. See Exhibit B for detailed information on the budget.

Section 3. The Finance Director is authorized to amend the contingency and expenditure authority for the Transportation, Utilities, Planning and Finance Departments (see Exhibit B) necessary to provide services for the District in the amount of \$73,601 which will be reimbursed by the District.

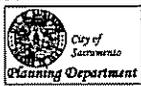
Section 4. Exhibits A and B are part of this resolution.

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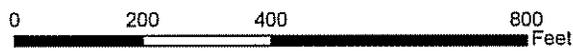
Exhibit A: District Map -1 Page

Exhibit B: FY2007/08 District Budget -1 Page

### Northside Subdivision Maintenance District



B Mueller 04/11/07



**NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT  
FY 2007/08 BUDGET**

Transportation Streets Costs	\$1,751
Utilities Maintenance Costs	5,000
Special Districts Administration	3,597
Consultant (MuniFinancial) Reporting	362
Finance Administration	761
County Billing Cost	130
Ending Fund Balance (Contingency)	<u>62,000</u>
<b>Total Expenditures</b>	<b>\$73,601</b>
Less Beginning Fund Balance (Surplus)	<u>(\$68,449)</u>
<b>Total Assessed to Property Owners</b>	<b>\$5,152</b>

**PARCEL ASSESSMENT**

Maintenance costs will be assessed to the 112 single-family lots within the district. The following is the total assessment per single-family home.

Name	Maximum Authorized	FY 2006/07	FY 2007/08
Northside Subdivision Maintenance District	\$191.25	\$40.00	\$46.00