

REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
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Consent Report
June 26, 2007

**Honorable Mayor and
Members of the City Council**

Title: Purchase: Maintenance, technical support services and consulting services for computer-related software and hardware equipment for Fiscal Year 2007/08

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** (1) authorizing the City Manager to issue purchase orders for the purchase of on-going license, maintenance, and/or technical support services for software and hardware equipment from Computer Associates, CGI-AMS, County of Sacramento, DLT Solutions, ESRI, Inc., Versaterm, and Xerox Corporation during Fiscal Year 2007/08 for an amount not to exceed \$1,800,000; and (2) authorizing the City Manager to execute Supplemental Agreement No. 1 to City Agreement No. 2006-1018 with Coretechs, Inc., through December 31, 2007 for an amount not to exceed \$375,000.

Contact: Karl Rosander, Information Technology Manager, 808-8262
Ignacio Estevez, Program Manager, 808-7349

Presenters: N/A

Department: Information Technology

Division: Administration

Organization No: 1311

Description/Analysis

Issue: In June 2006, the Information Technology (IT) Department conducted a review of all citywide computer-related supplies and technical services purchased in FY 2006/07. That annual review revealed that the city has ongoing agreements for annual maintenance and/or technical support services from multiple companies where the annual expenditures per company exceed \$100,000. The vendors listed in the table below have met the City's policy requirements for contracting and are providing ongoing maintenance and technical support services for software and hardware equipment purchases previously approved by City Council.

Staff requests spending authorization to cover ongoing agreements for annual maintenance and technical services from the following vendors:

Vendor Name	FY 2007/08 Amount	Maintenance and Technical Support Justification
Computer Associates	\$200,000	License/maintenance for IBM equipment for City's Data Center and Unicenter software. City Agreement 2001-0028-3
CGI (CGI-AMS)	\$150,000	License and maintenance to support the City's existing financial and payroll systems. City Agreement 92-246.
County of Sacramento	\$250,000	Maintenance and access to County of Sacramento information database systems that include support law enforcement (CJIS, JIMS), Web Geographic Information Systems (GIS), and other information systems.
DLT Solutions / Oracle	\$350,000	Oracle software maintenance for the City's Mainframe and Customer Information System (CIS). (Reso 2003-331)
ESRI Inc.	\$250,000	License/maintenance for GIS software used by the City. City Agreement 2005-0949-1.
Versaterm	\$400,000	CAD and RMS annual maintenance that support the Police Department. City Manager Agreement 2220-189.
Xerox Corporation	\$200,000	Supplies/maintenance for City's four (3) high-speed laser printers. City Contract 2007-003 (IFB B071187042)
Total FY 2007/08	\$1,800,000	

In addition, the City uses Coretechs to provide IT consulting services that support the City's network infrastructure, Personal Digital Assistant (PDA) Program, and system engineering and data conversion support for the electronic Citywide Accounting and Personnel (eCAPS) Project. The current contract (City Agreement 2006-1018) with Coretechs is scheduled to expire on June 30, 2007. IT Department is planning to issue a Request for Proposal (RFP) to provide IT technical consulting services that support network system Infrastructure, application development, Geographic Information Systems (GIS), database administration, project management, information security, and web design and support. Until vendors are selected through the RFP process, it is necessary that there not be a lapse in service because of the on-going technical support and consulting services that is currently be provided by Coretechs. Staff requests a six month contract extension for an amount not to exceed \$375,000 with CoreTechs which will allow for continued IT consulting support until new consulting contracts are approved by City Council.

Policy Considerations: The recommendations in this report are in accordance with the goals, objectives, initiatives and operating principles of the City's Information Technology Strategic Plan.

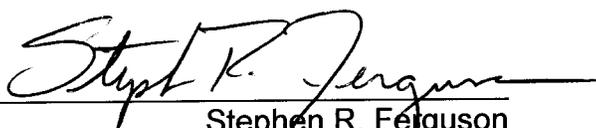
Environmental Considerations: The report concerns administrative activities that will not have a significant effect on the environment, and does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) [CEQA Guidelines Sections 15061(b)(3);15378(b)(2)].

Rationale for Recommendation: This report is prepared ensure that City Council is aware of the overall levels of IT purchases citywide for FY 2007/08 and that we are in compliance with the Council's directive that all purchases from a single company that exceed \$100,000 cumulatively be reviewed and approved. The request for spending authorization is presented in a consolidated fashion rather than as multiple reports on a weekly basis requesting Council approval for the routine payment of ongoing maintenance and support services for software and hardware currently being used city-wide. This increases staff efficiency in processing and administering payments.

Financial Considerations: The total amount requested with this report will not exceed \$2,175,000. At such time as when the overall total or individual limit by company exceeds the amounts in this resolution, or in cases involving unanticipated purchases of IT hardware, software or services, individual Council requests will be made. The authorization requested were included in the department's approved FY 2007/08 budget, typically in object codes 4462, 4463, 4464, 4465, 4466, and 4467. The FY 2007/08 budget was adopted by Council on June 12, 2007.

Emerging Small Business Development (ESBD): All effort will be made to encourage and utilize certified ESBE vendors when possible.

Respectfully Submitted by: Ignacio Estevez, Program Manager

Approved by: 
Stephen R. Ferguson
Chief Information Officer

Recommendation Approved:


Ray Kerridge
City Manager

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Attachment 1

Background

- A. This report has been prepared to ensure that City Council is aware of the overall levels of IT purchases citywide and that we are in compliance with the Council's directive that all purchases from a single company that exceed \$100,000 cumulatively be reviewed and approved.
- B. The City has previously entered into agreements with the vendors listed in the above table to provide for annual license, maintenance, and/or technical support services for software and hardware equipment currently used city-wide.
- C. At the end of each fiscal year, Staff intends to review IT purchases to compare the level of those purchases to budgets in the new fiscal year and prepare a report similar to this for Council review and approval. In certain situations where the overall total or individual limit by the vendor exceeds the amounts listed in the attached resolution, or in cases involving unanticipated purchases of IT hardware, software and/or services, individual Council report requests will be prepared for Council's approval.
- D. The City currently uses Coretechs to provide IT consulting services that support several different IT functions that include support to the City's network infrastructure and eCAPS Project. The current contract (City Agreement 2006-1018) with Coretechs is scheduled to expire on June 30, 2007. IT Department is planning to issue an RFP to provide IT technical consulting services that support network system Infrastructure, application development, Geographic Information Systems (GIS), database administration, project management, information security, and web design and support. Until vendors are selected through the RFP process, it is necessary that there not be a lapse in service because of the on-going technical support and consulting services that is currently be provided by Coretechs. Staff requests a six month contract extension for an amount not to exceed \$375,000 with CoreTechs which will allow for continued IT consulting support until new consulting contracts are approved by City Council.

RESOLUTION NO.

Adopted by the Sacramento City Council

PROCUREMENT OF MAINTENANCE, TECHNICAL SUPPORT SERVICES, AND CONSULTING SERVICES FOR COMPUTER-RELATED SOFTWARE AND HARDWARE EQUIPMENT DURING FISCAL YEAR 2007/08 FOR AN AMOUNT NOT TO EXCEED \$2,175,000

BACKGROUND

- A. In June 2007, the Information Technology (IT) Department conducted a review of all city-wide computer-related supplies and technical services purchased in FY 2006/2007. The review revealed that the City has agreements for on-going license, maintenance and/or technical support services from multiple vendors where the annual expenditure per vendor exceeds \$100,000.
- B. The vendors listed in the table below have met the City's policy requirements for contracting and are providing ongoing license, maintenance and/or technical support services for software and hardware equipment purchases previously approved by City Council.
- C. At the end of each fiscal year, Staff intends to review IT purchases to compare the level of those purchases to budgets in the new fiscal year and prepare a report similar to this for Council review and approval. In certain situations where the overall total or individual limit by the vendor exceeds the amounts listed below, or in cases involving unanticipated purchases of IT hardware, software and/or services, individual Council report requests will be prepared for Council's approval.
- D. IT Department will be issuing a Request for Proposal (RFP) to solicit IT consulting services for network system Infrastructure, application development, Geographic Information Systems (GIS), database administration, project management, information security, and web design and support. In order to avoid a lapse in service and to ensure continuation of necessary technical support to the City's network infrastructure and electronic Citywide Accounting and Personnel System (eCAPS) Project, and until new contracts are in place for the vendors selected through the RFP process, staff recommends an extension of the current contract with Coretechs for a period not to exceed six months and for an amount not to exceed \$375,000.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Manager, or authorized designee, is hereby authorized to issue purchase orders for the purchase of on-going license, maintenance, and/or technical support services for computer-related software and hardware equipment from the following vendors in the amounts listed below. The total amount for Fiscal Year 2007/08 shall not exceed \$1,800,000.

Vendor Name	FY 2007/08 Amount	Maintenance and Technical Support Justification
Computer Associates	\$200,000	License/maintenance for IBM equipment for City's Data Center and Unicenter software. City Agreement 2001-0028-3
CGI (CGI-AMS)	\$150,000	License and maintenance to support the City's existing financial and payroll systems. City Agreement 92-246.
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Xerox Corporation	\$200,000	Supplies/maintenance for City's four (3) high-speed laser printers. City Contract 2007-003 (IFB B071187042)
Total FY 2007/08	\$1,800,000	

Section 2. The City Manager, or authorized designee, is hereby authorized to execute Supplemental Agreement No. 1 to City Agreement No. 2006-1018 with Coretechs, Inc. through December 31, 2007 for an amount not to exceed \$375,000.