



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

CONSENT
August 21, 2007

Honorable Mayor and
Members of the City Council

Title: Approve the filing of applications for Capital Project Recommendations for State Parks and Recreation Grant Funded Programs: Habitat Conservation-Complete Southside Park Lake Bank Stabilization and Recreational Trails-Improve Del Paso Regional Park Trails

Location/Council District: Del Paso Regional Park, 3565 Auburn Blvd, Council District 2
Southside Park, 2115 6th Street, Council District 4

Recommendation: Adopt 1) a **Resolution** supporting the development of a Recreational Trails Program (RTP) grant application in an amount up to \$300,000 to improve Del Paso Regional Park trails, 2) a **Resolution** supporting the development of a Habitat Conservation Fund Program (HCF) grant application in an amount up to \$200,000 to complete Southside Park Lake bank stabilization, and 3) a **Resolution** appointing the City Manager, Assistant City Manager, Director of Parks and Recreation or the Support Services Manager as agent of the City of Sacramento to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned projects; 4) authorizing the City Manager to establish related revenue and expenditure budgets for the grant funds and appropriate the grant funds contingent on receipt of award; and 5) requiring staff to return to Council if there is any significant change in requested dollar amounts, either grant or match.

Contact: Lori Harder, Support Services Manager, 808-5172
Denise Curl, Administrative Analyst, 808-6204

Presenters: Not applicable

Department: Parks and Recreation

Division: Administration

Organization No: 4511

Description/Analysis

Issue: The Recreational Trails Program (RTP) provides funds annually for recreational trails and trail-related projects. The Habitat Conservation Fund Program (HCF) provides funds to local agencies for the acquisition, enhancement, restoration and/or interpretation of riparian habitat, wetlands and other wildlife areas. Both of these programs are administered through the State Department of Parks and Recreation.

The following two projects are priorities in the *2006 Parks and Recreation Programming Guide (PRPG)* and are very competitive based on grant program guidelines: Improve Del Paso Regional Park Trails and Complete Southside Park Lake Bank Stabilization.

Capital grants from State or Federal sources allow the City to secure funding for "priority" or "opportunity" PRPG projects, when there are insufficient City funds available to deliver the project as proposed.

The City Council's support of the Department of Parks and Recreation's request for up to \$500,000 from the California Department of Parks and Recreation to fund is needed. The grant proposals are due on October 1, 2007.

Policy Considerations: Applying for capital grant funding is consistent with the policies in the *2005-2010 Parks and Recreation Master Plan* including:

- Policy 6.6:** Actively pursue grants, donations and sponsorships from the public, private and nonprofit sectors.
- Policy 6.12:** Base budget priorities on timely issues or needs, and the Parks and Recreation Master Plan and Parks and Recreation Programming Guide (PRPG) as adopted by the City Council.
- Policy 15.2:** Pursue dedicated and consistent funding for regionally serving parks and amenities, including regional parks, open space and parkways.

In addition, applying for capital grants is an element in the **Implementation Strategies** section of the *2005-2010 Parks and Recreation Master* which states:

Implementation 6.3: Resource Development: Conduct research, develop strategies and execute fiscal projects for short and long term priority needs, including grants and partnerships, fiscal planning, budget forecasting, problem solving, auditing and reporting.

Providing Parks and Recreation facilities is consistent with the City's Strategic

Plan to achieve sustainability and livability and to expand economic development throughout the City.

Commission/Committee Action: The Parks and Recreation Commission (PRC) supported staff's recommendation to prepare a RTP and HCF grant proposal at its August 2, 2007 meeting.

Environmental Considerations: Support for capital grant proposals does not constitute a "project" and is therefore exempt from the California Environmental Quality Act (CEQA) according to Section 14501(b)(3) of the CEQA guidelines.

Rationale for Recommendation: After reviewing a number of projects in the *2006 Parks and Recreation Programming Guide (PRPG)*, staff is recommending that one proposal be prepared to **Improve Del Paso Regional Park Trails** and another proposal to **Complete Southside Park Lake Bank Stabilization**.

The proposed project at **Del Paso Regional Park** will repair post and cable, widen the trail in places delineating the equestrian trail from the multi-use recreational trail. The proposed project is competitive in that it meets the criteria of the Recreational Trails grant program:

- The Project will correct design deficiencies,
- The Project will provide for significant new trail opportunities, improvement to usability/access and/or reduction of environmental impacts,
- The Project will connect and is part of a larger trail system,
- The Project provides linkages to population centers, gathering areas,
- The Project will have unlimited access,
- The Project will meet all of the required applicable sustainable design features, and
- The Project will provide three or more diversified and compatible trail uses.

The City was successful in obtaining previous grant funds for most of the lake boundary. The proposed **Southside Park Lake Bank Stabilization** project would complete the entire perimeter of the lake. This project is competitive in that it meets the criteria of the Habitat Conservation grant program:

- The Project has a specific site plan and landscape planting plan,
- The Project has a high degree of project readiness and has an identified completion date,
- The Project addresses a deficiency or need,
- The project is consistent with local plans (i.e., General Plan, Community Plan, Master Plan)
- The Project connects and complements other park and recreation facilities,
- The Project has no barriers to public access, and
- The Project has matching funds readily available.

Staff is requesting that the City Manager or designated appointee be authorized to accept the grant funds if awarded, allowing staff to respond to granting agencies immediately upon announcement of a grant award.

Financial Considerations: With the Council's support, staff will be requesting up to \$500,000 from these upcoming grant programs as follows:

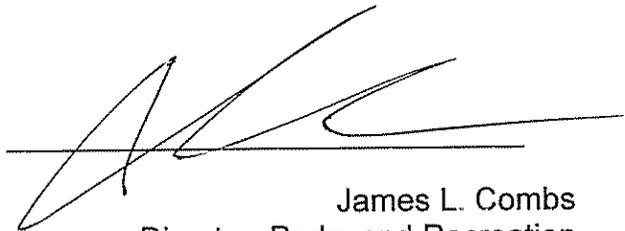
- Up to \$300,000 – Recreational Trails Program
- Up to \$200,000 - Habitat Conservation Program

As part of the recent reappropriation of the RTP, the match requirement has been reduced from 20% of the total project budget to 12% of the total project budget making the total project budget for the grant proposal \$341,000. Thus, a maximum request of \$300,000 (88%) will require a match of \$41,000 (12%). Funds from the Park Impact Fee (PIF) will be used for match.

The HCF program will fund at most 50% of the total project budget as proposed in the grant application. A \$200,000 maximum request will require a \$200,000 match, making the total project budget for the grant proposal \$400,000. Funds from the Park Impact Fee (PIF) will be used for match.

Emerging Small Business Development (ESBD): Not applicable at this time as no goods or services are being procured as a result of support for grant applications.

Respectfully Submitted by:



James L. Combs
Director, Parks and Recreation

Recommendation Approved:


Ray Kerridge
City Manager

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ATTACHMENT 1

BACKGROUND INFORMATION:

Recreational Trails Program

The Recreational Trails Program (RTP) provides funds annually for recreational trails and trail-related projects. The RTP is administered at the federal level by the Federal Highway Administration (FHWA). It is administered at the state level by the California Department of Parks and Recreation (DPR). Under RTP, funds may be used for maintenance and restoration, development and rehabilitation of trail facilities, purchase and/or lease of recreational trail equipment, acquisition or easements and construction of new trails. Staff anticipates \$5 million will be available in the 2007 round of the program statewide.

Currently, the City has two RTP grants for the following projects:

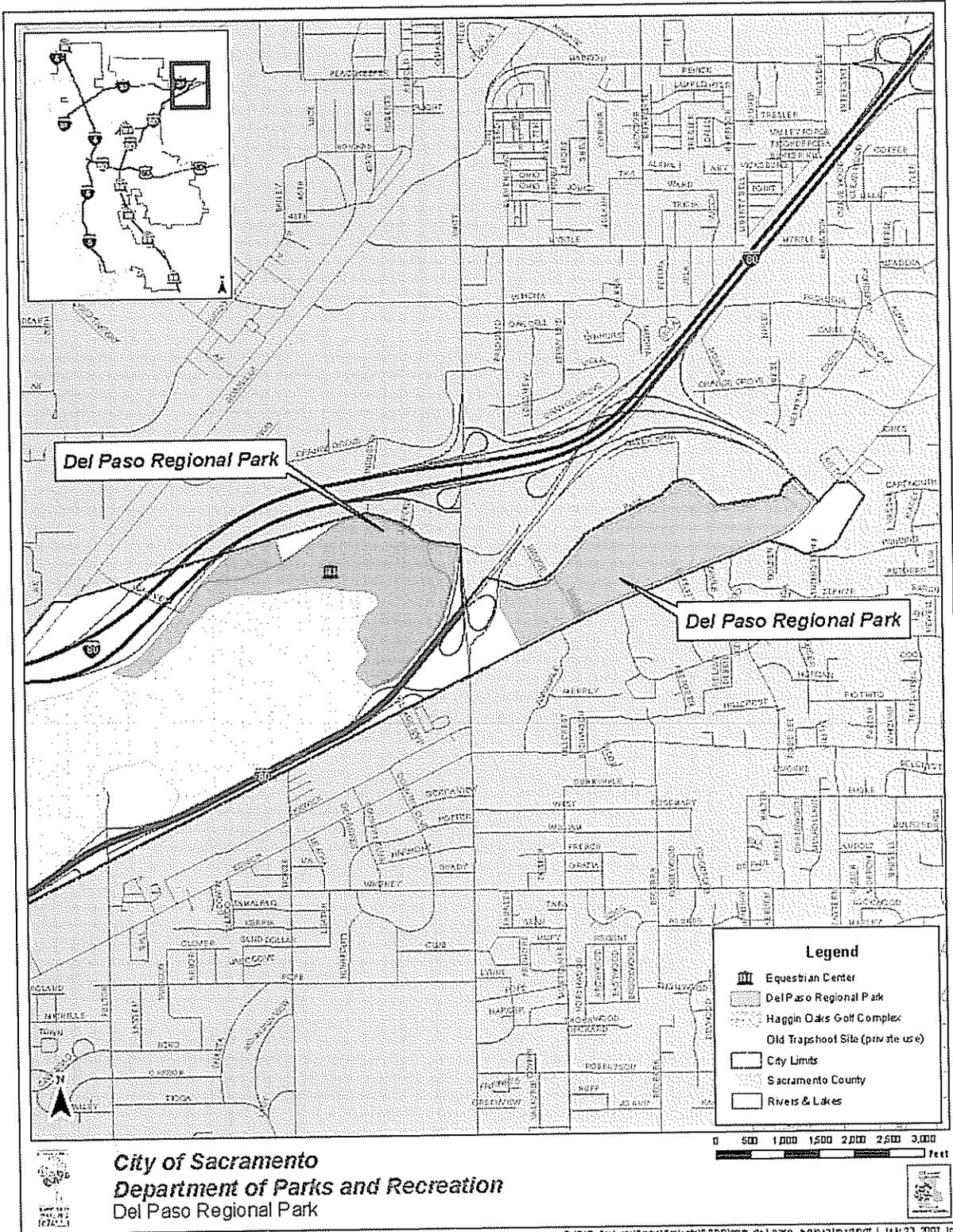
- Ninos Parkway Biketrail Development 1b \$150,000
- Ninos Parkway Biketrail Development 1c \$200,000

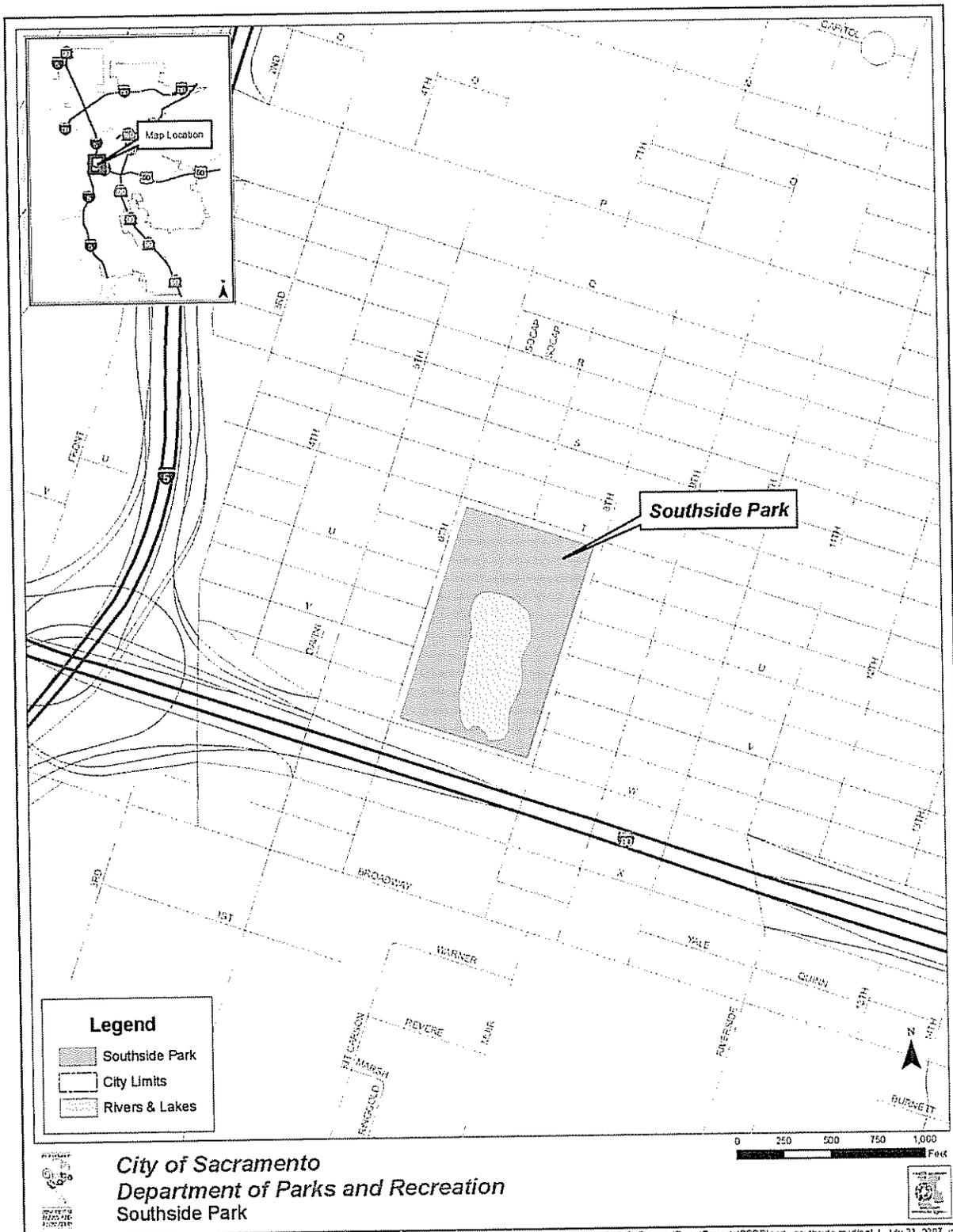
Habitat Conservation Program (HCP)

The Habitat Conservation Fund (HCF) allocates approximately \$2 million per year to the California Department of Parks and Recreation to provide grants to local entities to protect fish, wildlife, and native plant resources, to acquire or develop wildlife corridors and trails, and to provide for nature interpretation programs and other programs which bring urban residents into park and wildlife areas. The California Wildlife Protection Act of 1990, Fish and Game Code, Chapter 9, commencing with Section 2780, defines the program and authorizes grant funding to local agencies.

Currently, the City has four HCF grant for the following projects:

- Southside Lake Rehabilitation Phase I \$ 83,750
- Robla Community Park Wetland Improvement \$ 56,000
- William Land Park Jogging Trail Phase II \$122,000
- Southside Lake Improvements Phase II \$100,000





RESOLUTION NO. 2007-xxxx

**RESOLUTION OF THE SACRAMENTO CITY COUNCIL
APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE RECREATIONAL
TRAILS PROGRAM**

WHEREAS, the "Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users" provides funds to the State of California for Grants to federal, state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trail Projects; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing Project Application under the program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of Application before submission of said Application to the State; and

WHEREAS, the Applicant will enter into a Contract with the State of California to complete the Project;

NOW, THEREFORE, BE IT RESOLVED that the Sacramento City Council hereby:

1. Approves the filing of an Application for and the Recreational Trails Program; and
2. Certifies that the Project is consistent with the Applicant's general plan or the equivalent planning document; and
3. Certifies that said Applicant has or will have available prior to commencement of any work on the Project included in this Application, sufficient funds to operate and maintain the Project; and
4. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the Contract shown in the Procedural Guide; and
5. Appoints the City Manager, Assistant City Manager, or Parks and Recreation Director or Administrative Services Manager as agent to conduct all negotiations, execute and submit all documents, including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the Project.
6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and Adopted the 21st day of August, 2007

I, the undersigned, hereby certify that the foregoing Resolution Number _____ was duly adopted by the Sacramento City Council following a roll call vote:

Ayes
Noes
Absent

Sacramento City Clerk

RESOLUTION NO. 2007-xxxx

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACRAMENTO
APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE HABITAT
CONSERVATION FUND PROGRAM**

WHEREAS, the people of the State of California have enacted the California Wildlife Protection Act of 1990, which provides funds to the State of California for grants to local agencies to acquire, enhance, restore or develop facilities for public recreation and fish and wildlife habitat protection purposes; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the HCF Program, setting up necessary procedures governing Project Application under the HCF Program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of Application before submission of said Application to the State; and

WHEREAS, the Applicant will enter into a Contract with the State of California to complete the Project;

NOW, THEREFORE, BE IT RESOLVED that the Sacramento City Council hereby:

1. Approves the filing of an Application for the Habitat Conservation Fund Program; and
2. Certifies that the Applicant has or will have available, prior to commencement of any work on the Project included in this Application, the required match and sufficient funds to complete the Project,
3. Certifies that Applicant has or will have sufficient funds to operate and maintain the Project, and
4. Certifies that the Applicant shall prepare, with full public participation, a management plan for lands that have been acquired with HCF funds, which plan shall reasonably reduce possible conflicts with neighboring land use and landowners, including agriculturists; and
5. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the Contract shown in the Procedural Guide; and
6. Delegates the authority to the City Manager, Assistant City Manager, Parks and Recreation Director or Administrative Services Manager to conduct all

negotiations, execute and submit all documents, including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the Project.

7. Agrees to comply with all applicable federal, state and local laws, ordinances, regulations and guidelines.

Approved and Adopted the 21st day of August, 2007

I, the undersigned, hereby certify that the foregoing Resolution Number _____ was duly adopted by the Sacramento City Council following a roll call vote:

Ayes:

Noes:

Absent:

Sacramento City Clerk

RESOLUTION NO. 2007-xxxx

Adopted by the Sacramento City Council

August 21, 2007

AUTHORIZING THE CITY MANAGER OR DESIGNATED APPOINTEE TO EXECUTE ALL NECESSARY AGREEMENTS, ESTABLISH RELATED REVENUE AND EXPENDITURE BUDGETS FOR THE GRANT FUNDS AND APPROPRIATE THE GRANT FUNDS CONTINGENT ON RECEIPT OF AWARD ASSOCIATED WITH THE RECREATIONAL TRAILS PROGRAM GRANT FOR DEL PASO REGIONAL PARK AND HABITAT CONSERVATION FUND PROGRAM FOR SOUTHSIDE LAKE

BACKGROUND

- A. The Recreational Trails Program (RTP) provides funds annually for recreational trails and trail-related projects. The Habitat Conservation Fund Program (HCF) provides funds to local agencies for the acquisition, enhancement, restoration and/or interpretation of riparian habitat, wetlands and other wildlife areas.
- B. The City of Sacramento will be requesting up to \$500,000 from these upcoming grant programs as follows:
- Up to \$300,000 – Recreational Trails Program
 - Up to \$200,000 - Habitat Conservation Program
- The Recreational Trails Program has a 12% match. The Habitat Conservation Program has a 50% match or dollar-for-dollar match requirement. Both match sources have been identified using Park Impact Fee (PIF) funds.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Appoints the City Manager, Assistant City Manager, Director of Parks and Recreation or the Support Services Manager as agent of the City of Sacramento to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned projects.
- Section 2. Authorizes the City Manager to establish related revenue and expenditure budgets for the grant funds and appropriate the grant funds contingent on receipt of award.
- Section 3. Staff is required to return to Council if there is any significant change in requested dollar amounts, either grant or match.