



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

Consent
August 28, 2007

Honorable Mayor and
Members of the City Council

Title: Contract: Evidence Impound Vehicle Storage Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** authorizing the City Manager to execute a contract with Capitol City Automotive, Inc. for evidence impound vehicle storage services for one (1) year with up to four (4) one-year renewal options in a total amount not to exceed \$637,000.

Contact: Bill Beerman, Lieutenant, 808-0714

Presenters: Not applicable

Department: Police

Division: Metro

Organization No: 2166

Description/Analysis

Issue: The Police Department has a requirement for Evidence Impound Storage Services. The proposed evidence impound vehicle storage service agreement represents an effort by the Police Department to ensure the secure and safe storage of all vehicles that contain evidence as part of a crime. This contract is a necessary means to maintain the chain of custody on all evidence recovered from the vehicles in question. This agreement details the exact indoor environment for maintaining all vehicles and ensures the collection of all evidence as soon as possible, regardless of weather conditions or time of day.

Policy Considerations: This recommendation is in accordance with the provisions of City Code Section 3.56.

Environmental Considerations: This activity is not subject to the California Environmental Quality Act (CEQA) because it does not constitute a "project" as defined in section 15378 of the CEQA Guidelines, and is otherwise exempt pursuant to Sections 15321(b) (law enforcement activities) and 15061(b)(3) (no significant effect on the environment) of the CEQA Guidelines.

Commission/Committee Action: Not Applicable.

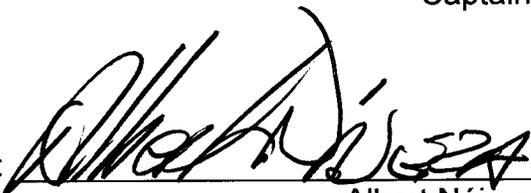
Rationale for Recommendation: In support of the Police Department's requirement to have a secure facility to accommodate crime scene vehicles and maintain the chain of custody of all evidence, in July 2007 the Police Department, in conjunction with Procurement Services, issued an Invitation for Bid No. B081181003 for Evidence Impound Vehicle Storage Services. A total of 3 bids were received. Of the 3 bids received, Capital City Automotive, Inc. was the lowest responsive responsible bidder.

Financial Considerations: Sufficient funds are available in the Police Department's operating budget for these services.

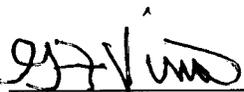
Emerging Small Business Development (ESBD): An invitation for bid was sent to 35 vendors, of which 15 were certified as Emerging Small Business Firms. The recommended vendor Capitol City Automotive, Inc. is certified with the City as a small business.

Respectfully Submitted by: 
Christopher Stewart
Procurement Services Manager

Respectfully Submitted by: 
Mike McCarthy
Captain

Approved by: 
Albert Nájera
Chief of Police

Recommendation Approved:


for Ray Kerridge
City Manager

Ref: COP 8-15

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Attachment 1

Background

The Police Department's Evidence Impound Storage Services Agreement is the result of the Department's dedication to the preservation of evidence pertinent to solving crime in the City of Sacramento. This agreement was competitively bid in accordance with City policy and the lowest responsible and responsive bidder was selected for this agreement. This agreement allows the Department to secure the lowest possible storage and tow costs for these services from the most qualified bidder.

Capitol City Automotive, Inc. has conducted evidence impound towing for the Sacramento Police Department since September 1997. All contracts were granted after competitive bidding was complete and the lowest responsible and responsive bidder was selected. These types of tows and storage costs can not be forecast with any definite certainty. A simple increase in the number of tows does not necessarily mean the costs will increase over the previous years, likewise, a decrease in the number of tow does not guarantee lower costs. Some vehicles are held in evidence impound for months while others are processed and released out within days of being impounded.

The Police Department has an excellent working relationship with this vendor and has not received complaints from the District Attorney's Office or the Courts regarding inferior storage conditions or tow methodologies leading to a loss of evidence or inadmissibility of evidence in a criminal matter. Owner, Joe Mahan, has been subpoenaed to testify in court no less than twenty (20) times in the past ten years to attest to the chain of custody of these vehicles and the evidence they contain.

During the course of the prior ten (10) years of evidence impound storage; the Police Department has experienced an average usage increase of 29% year over year in the costs associated with these services. Based on the current bid amount, any price increases, and year over year increases of 29%, the Police Department finds that a maximum not-to-exceed amount for this contract is \$637,000 for the full five (5) year duration.

Attachment 2

RESOLUTION NO. 2007-

Adopted by the Sacramento City Council

August 28, 2007

APPROVING A CONTRACT FOR EVIDENCE IMPOUND VEHICLE TOW SERVICES

BACKGROUND

- A. The Police Department must ensure the secure and safe storage of all vehicles that contain evidence as part of a crime. This contract is a necessary means to maintain the chain of custody on all evidence recovered from the vehicles in question.
- B. Procurement Services issued an Invitation for Bid No. B081181003 for Evidence Impound Vehicle Storage Services. A total of 3 bids were received. Capitol City Automotive, Inc. was the lowest responsive responsible bidder.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager, or a designated representative, has the authority to execute a contract with Capitol City Automotive, Inc. for evidence impound vehicle storage services for one (1) year with up to four (4) one-year renewal options, in a total amount not to exceed \$637,000.