



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

Consent  
October 16, 2007

Honorable Mayor and  
Members of the City Council

**Title:** Agreement Regarding Training for EMT-Paramedic Students

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution:** 1) approving the Agreement Regarding Training For EMT (Emergency Medical Technician) - Paramedic with Old Marshall Adult Education Center, a school within Sacramento City Unified School District (SCUSD) for an initial one-year term with automatic one-year extensions, until terminated by either party; and 2) authorizing the City Manager to execute the agreement.

**Contact:** Joseph A. D. Jackson, Assistant Fire Chief of Emergency Medical Services, 264-8100

**Presenters:** Not applicable

**Department:** Fire

**Division:** Emergency Medical Services

**Organization No:** 2554

### Description/Analysis

**Issue:** Due to continuing requirements to provide quality emergency medical services, Sacramento Fire Department (SFD) would like to partner again with Sacramento City Unified School District (SCUSD) to provide quality education at a low cost to the Sacramento Community. This partnership already offers EMT training, and would like to expand its' educational scope to include Paramedic training.

This training would be available to individuals that possess a high school diploma or General Education Diploma (G.E.D.), and a valid EMT certification. The program has drawn the interest of women and minorities of which SFD has a hiring shortfall. This class would also be open to Sacramento Fire Department EMTs who would like to upgrade to Paramedic.

**Policy Considerations:** This recommendation is consistent with the Mayor and City Council's mission to protect, preserve, and enhance the quality of life for present and future generations by providing more options for residents to the

opportunity to a career opportunity. This recommendation also supports the citywide operating principle of getting the customer to success.

**Environmental Considerations:** This report concerns administrative activities that do not constitute a "project" as defined by section 15378 of the California Environmental Quality Act (CEQA) Guidelines and is otherwise exempt pursuant to sections 15061(b)(3); 15378(b)(2).

**Commission/Committee Action:** N/A

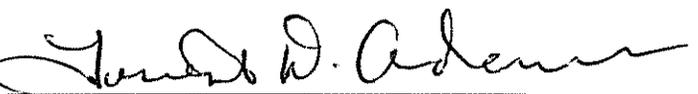
**Rationale for Recommendation:** It is in the best interest of the City to approve the Agreement Regarding Training for EMT-Paramedic Students for the following reasons:

- This benefits the community at large, employees of the SFD, and the City of Sacramento.
- Community members have an opportunity for quality emergency medical service training at a low cost.
- Paramedic students will receive first hand on-the-job experience by receiving hands-on training in order to complete their course of instruction.

**Financial Considerations:** The school or student's employer shall pay the City an internship fee in the amount of \$600 per student, no less than one week in advance of placing students with the City. No general fund augmentation is being required to execute this agreement. This agreement term shall be from January 1, 2008 thru December 30, 2008, renewable for unspecified one-year terms. The Fire Department's revenue and expenditure budget should be adjusted at the end of each fiscal year to reflect funds collected under this agreement.

**Emerging Small Business Development (ESBD):** The City will not be purchasing goods or services under this agreement.

Respectfully Submitted by:   
Joseph A.D. Jackson  
Assistant Fire Chief

Approved by:   
Forrest D. Adams  
Fire Chief

Recommendation Approved:

  
\_\_\_\_\_  
Ray Kerridge  
City Manager

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## BACKGROUND

In an effort to provide high quality emergency medical service to the community, senior Fire Department staff and members of City Council proposed to partner with SCUSD Adult Education to provide education and training to members of the community at Old Marshall Adult Education Center. In the past, the partnership only provided EMT courses. This new agreement addresses field precepting that SFD would provide required hands-on training for Paramedic students to complete their education. The goals of this program are 1) to provide quality training through a field preceptorship, 2) to build and sustain strong ties between SFD and the community, and 3) to increase the selection pool for future hiring of EMTs and Paramedics at SFD.

Students in the program will participate in field training with a preceptor (paramedic trainer/evaluator) from SFD. This preceptorship will provide first hand on-the-job training for students in order to gain experience with treating and caring for patients.

This program helps build and sustain strong ties between SFD and the community. The quality training for EMTs and Paramedics mean better service to the community. Better service to the community would result in a higher level of trust and confidence from the public.

Sacramento Fire Department has a historic shortfall of hiring women and minorities in comparison to cities fire departments such as San Francisco and Los Angeles. This low cost training program has drawn the interest of women and minorities within Sacramento. The goal of SFD is to train a diverse group of students that have a desire to serve the public. The people that receive this training will gain the skills necessary for a possible career with SFD, or other medical providers in the community.

Additionally, the program affords the opportunity for employees of SFD who are already EMTs to train and upgrade their skills to the Paramedic level. The benefits for this would be: that the employee gets more job satisfaction; the employer has a more skilled employee; and the public can get a higher level of care from this employee.

Overall, this program is a great community outreach, recruitment and retention tool. It allows for interested EMT students to gain the skills to become or Paramedics. It allows for SFD EMTs the opportunity to train to become Paramedics. It is a win-win situation for SFD and the community that it serves.

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**AGREEMENT REGARDING TRAINING FOR EMT-PARAMEDIC STUDENTS**

**BACKGROUND**

- A. The Sacramento Fire Department (SFD) has an existing partnership with Old Marshall Adult Education Center, a school within Sacramento City Unified School District (SCUSD), to provide this service to the community. The goals of this program are built and sustain strong ties between SFD and the community, and to increase selection pool for hiring EMTs and Paramedics at SFD.
- B. This program serves as a gateway for students interested in a career with SFD by offering a field internship.
- C. This program had drawn the interest of women and minorities of which SFD has a hiring shortfall.
- D. For the above reasons, staff recommends that City Council authorize the City Manager or designee to execute the Agreement Regarding Training for EMT (Emergency Medical Technician) -Paramedic with Old Marshall Adult Education Center, a school within Sacramento City Unified School District (SCUSD). The initial term of this agreement is from January 1, 2008 to December 30, 2008. This agreement automatically renews for additional one year terms, until terminated by either party. This agreement provides that it may be terminated at any time without cause by either party by giving thirty (30) days written notice of termination to the other party.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or designee is authorized to execute the Agreement Regarding Training for EMT (Emergency Medical Technician) -Paramedic Students.
- Section 2. The \$600 tuition fee paid by the students will be collected to offset the costs associated with paying the SFD trainers (preceptors) from SFD for training the paramedic students.
- Section 3. The City Manager is authorized to adjust the Fire Department's revenue and expenditure budgets to reflect funds collected under this agreement.

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Exhibit A      AGREEMENT RE TRAINING FOR EMT-PARAMDIC STUDENTS

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AGREEMENT RE TRAINING FOR EMT-PARAMEDIC STUDENTS

This Agreement is made as of 08/16/06, by and between the City of Sacramento, through its Fire Department (hereinafter "City" or "Fire Department") and Sacramento Unified School District (hereinafter "Old Marshall Adult Education Center").

RECITALS

WHEREAS, City is a provider of emergency medical services within the City of Sacramento; and

WHEREAS, School provides instruction to students desiring to become certified as emergency medical technicians and paramedics; and

WHEREAS, School's students must serve a field internship in order to complete their course of instruction; and

WHEREAS, City is able to provide field internships for some of School's students; and

WHEREAS, California Health and Safety Code Section 1799.100 provides that:

In order to encourage local agencies and other organizations to train people in emergency medical services, no local agency, entity of state or local government, or other public or private organization which sponsors, authorizes, supports, finances, or supervises the training of people, or certifies those people, excluding physicians and surgeons, registered nurses, and licensed vocational nurses, as defined, in emergency medical services, shall be liable for any civil damages alleged to result from those training programs.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. City shall provide supervised field experience in its field settings for School's students for instructional purposes. Students under this program are in attendance with City for educational purposes, and are not employees of either School or City for any purpose. Students are not entitled to compensation for services, employee welfare and pension benefits, or workers' compensation benefits from City. The days and hours of field experience shall be mutually agreed upon by School and City. In each field setting, a City employee shall be designated to be responsible for evaluating the student's performance and maintaining all programs reports pertaining to the student's activities during the field

experience. City shall cooperate with School personnel to prepare a report on each student's ability and performance.

2. School or student's employer shall pay City an internship fee in the amount of \$ 600.00 per student, no less than one week in advance of placing student with City, School shall provide and be responsible for all education materials. Sacramento City Fire shall retain the right to waive the internship fee for city employees.

3. School certifies that students place with City will have successfully completed manikin and written testing in endotracheal intubation, as specified for operating room experiences; theory and practice in basic emergency techniques as they apply to this level of instruction, as well as instruction in hazardous materials, infectious disease control (blood borne pathogens), as specified by OSHA for pre-hospital care providers, which include asepsis and aseptic techniques. School shall provide a written policy and procedure for students in the event of field training injury or communicable disease exposure.

4. School certifies that it will have on record for all students placed with City proof of prior immunization for measles, mumps, rubella, polio, Hepatitis B, diphtheria and tuberculosis testing.

5. Students shall be subject to all rules and regulations applicable to City's emergency medical services staff. Additional rules and regulations may be imposed upon students at City's discretion.

6. City may, in its sole discretion, terminate the training of any student at any time without cause.

7. School shall maintain insurance policies for Comprehensive General Liability and for Professional Liability and Malpractice, in the amount no less than one million dollars each. School shall provide a certificate of insurance, naming City, it's officers, employees, agents, and volunteers as Additional Insured, and requiring notification to City at least thirty days in advance of any material modification or cancellation of coverage.

8. Hold Harmless and Indemnification. Please see pre existing agreement between the City of Sacramento and Schools Insurance Authority. Attachment C9, Transportation to and from Fire Department work sites shall be the responsibility of the student.

10. It is agreed and understood that the parties to this agreement are independent contractors.

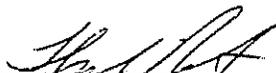
11. The term of this agreement shall be from January 1, 2008 thru December 30, 2008. This agreement shall automatically renew for additional one-year terms, until terminated by either party. This agreement may be terminated at any time without cause by either party by giving thirty days written notice of termination to the other party.

12. This agreement represents the entire agreement between the parties. Any prior agreements, promises, negotiations or representations, either oral or written, relating to the subject matter of this agreement not expressly set forth in this agreement, are of no force and effect. This agreement may be modified only by a written amendment signed by both parties.

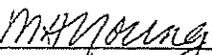
CITY OF SACRAMENTO

Sacramento City Unified School District

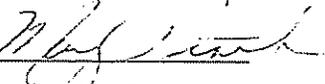
By \_\_\_\_\_  
RAY KERRIDGE  
City Manager

By   
Thomas S. Barentson  
Deputy Superintendent/CFO 8/8/07

ATTEST:

By   
Mary Hardin Young  
Associate Superintendent/LSU-C

CITY CLERK  
\_\_\_\_\_

By   
Mary Prather  
Principal Old Marshall Adult  
Education Center

APPROVED AS TO FORM:

  
Deputy City Attorney

## AGREEMENT RE TRAINING FOR EMT-PARAMEDIC STUDENTS

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### RECITALS

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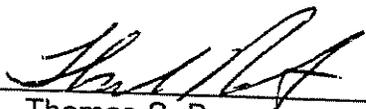
- experience. City shall cooperate with School personnel to prepare a report on each student's ability and performance.
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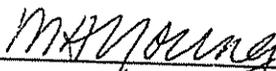
CITY OF SACRAMENTO

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City Manager

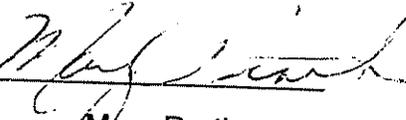
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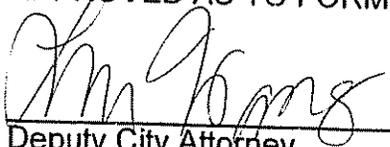
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