



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org

Consent  
October 23, 2007

Honorable Mayor and  
Members of the City Council

**Title:** Open an Application Period for Various Boards and Commissions

**Location/Council District:** Citywide

**Recommendation:** Open an application period for: 1) Small Business Development & Employment Advisory Board to open 10/24/07 with applications due 11/30/07; and 2) Del Paso Heights Redevelopment Advisory Committee to open 10/24/07 with applications due 11/09/07.

**Contact:** Stephanie Mizuno, Assistant City Clerk, 808-8093; Ruci Katia, Deputy City Clerk, 808-7200.

**Presenters:** N/A

**Department:** City Clerk's Office

**Division:** N/A

**Organization No:** 0700

### Description/Analysis

**Issue:** Opening an application period is necessary so that the City may have a pool of qualified applicants in order to fill a board, commission or committee seat that has been vacated or where the member's term has expired.

**Policy Considerations:** None.

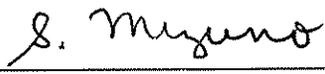
**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** Prior to opening an application period for a board, commission or committee the City Council must first approve such opening.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.

Respectfully Submitted by:   
Stephanie Mizuno  
Assistant City Clerk

Recommendation Approved:

  
Shirley Concelino  
City Clerk

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**Background:**

The following position(s) are available:

Board/Commission Name	# of Positions Available	Reason for Opening	Category	Category Description
Small Business Development and Employment Advisory Board	1	Vacancy	A	Representative of small business sector and/or possess substantial knowledge and experience concerning the operation of small businesses in Sacramento area
	1		D	Member who shall be between the ages of 16 and 20 years, who resides in the city
Del Paso Heights Redevelopment Advisory Committee	2	Term Expirations	A	Residential Owner Occupant
	1	Term Expiration	B	Residential Tenant
	1	"	C	Business Owner
	1	"	D	Community-based organization (includes religious institutions)

Applications are available in the Office of the City Clerk, 915 I Street, 1<sup>st</sup> Floor, Historic City Hall, and on the City's web site at [www.cityofsacramento.org/clerk/boards\\_and\\_commissions/](http://www.cityofsacramento.org/clerk/boards_and_commissions/)

# Report Transmittal Form

**MEETING DATE: October 23, 2007**

**2:00 p.m.**  **7:00 p.m.**

**Title: Open an Application Period for Various Boards/Commissions**

**Presenting to the following Legislative Bodies:**

<input checked="" type="checkbox"/> City Council <input type="checkbox"/> Redevelopment Agency <input type="checkbox"/> Housing Authority	<input type="checkbox"/> Financing Authority <input type="checkbox"/> Economic Development Commission <input type="checkbox"/> Other
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Type of Report: (check below)

<input type="checkbox"/> Administrative Matters <input type="checkbox"/> Special Presentation <input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Public Hearing Noticing completed: <input type="checkbox"/> Staff	<input type="checkbox"/> Information <input type="checkbox"/> Regional
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Special Requirements: (check below)

<input checked="" type="checkbox"/> Majority Vote <input type="checkbox"/> 2/3 Vote <input type="checkbox"/> Suspend Competitive Bidding <input type="checkbox"/> Other	<input type="checkbox"/> Color Inserts (30 sets) <input type="checkbox"/> VHS-DVD Presentation <input type="checkbox"/> PowerPoint Presentation <input type="checkbox"/> Material On File in Clerks Office
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## Report Review

**Fiscal Impact:**

- Budget Change?
- General Fund
- Other Fund
- Fund Number(s)
- Change FTE?

**Policy Issues:**

- Emerging Small Business Development Issues: (ESBD) Note on Report
- Environmental Issues: Note on Report
- Legal Issues: Note on Report
- Other:

**Budget Office Review**

- Yes     No    Resolution
- Yes     No    Budget Impact
- Yes     No    EB/RB Needed

**Budget Office Comments:**

**Other Comments:**

<b>Department:</b>	City Clerk's Office	<b>Division:</b>	
<b>Report Author/Contact:</b>	Stephanie Mizuno	<b>Phone</b>	808-8093
<b>Report Coordinator</b>	Ruci Katia	<b>Phone:</b>	808-7604

Department Code: For Department Use