

RESOLUTION NO. 2007-813

Adopted by the Sacramento City Council

November 13, 2007

AUTHORIZING THE CITY MANAGER TO TRANSFER EXISTING FUNDS TO THE ELECTRONIC CONTENT DOCUMENT MANAGEMENT PROJECT (AB55) AND TO EXECUTE AGREEMENTS WITH EMC CORPORATION AND PRIDE INDUSTRIES, INC. TO FURTHER THE CITY'S ELECTRONIC DOCUMENT CONTENT MANAGEMENT CAPABILITIES

BACKGROUND:

- A. In 2005, recognizing the need to implement an enterprise content management system (ECMS), the City contracted with ThirdWave Corp. to assess the City's ECMS requirements relative to City needs and to articulate solutions and comprehensive recommendations for strategic Citywide deployment.
- B. In 2005, the City conducted a Request for Information (RFI) process to shortlist ECMS software vendors. Four software products met the City's mandatory criteria.
- C. In August 2006, the city issued a Request for Proposal (RFP) based on ThirdWave findings. No respondents were fully compliant with the RFP requirements.
- D. In November 2006, the City issued a revised RFP for software pricing, technical architecture designs and system implementation services for any of the four ECMS software packages identified in the RFI.
- E. In January 2007, four proposals were received and reviewed in a multi-phase structured evaluation process.
- F. In April 2007, two of the proposals were elevated to the Demonstration Phase. This phase consisted of two (2) days of presentations, lab demonstrations and discussions for each software vendor.
- G. In June – July 2007, a sub-set of the evaluation team consisting of representatives from City Clerk, Budget and Development Services conducted five site visits for each software product.
- H. In August 2007, both proposals entered the Discovery Phase of the selection process. This extensive phase further clarified the functionality, architecture, responsiveness, support and other software and implementation details through

a written Request for Clarification (RFC) and additional on site presentations by both vendor teams.

- I. In October 2007, one vendor was elevated to contract negotiations.
- J. In May – July 2007, the back file conversion (imaging) component of the EDCM project was re-evaluated. Following a comprehensive review of risk and cost factors as well as tangential economic benefits to the City and area residents, the Evaluation Team recommended that this component of the EDCM project be independent of the software selection. The Steering Committee approved this recommendation.
- K. The City's EDCM Evaluation Team, Steering Committee and project sponsors carefully reviewed all proposals, vendor demonstrations and product capabilities and concluded that EMC Corporation and PRIDE Industries, Inc. best meet the City's business requirements. EMC Corporation and PRIDE Industries, Inc. offered the lowest cost and best value to the City.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1 The City Manager is authorized to a) execute a contract with EMC Corporation for the purchase of software licenses and training for an amount not to exceed \$873,000 and one year software maintenance services for an amount not to exceed \$140,250 b) execute a Professional Services agreement with EMC Corporation for implementation and integration of the EDCMS system for an amount not to exceed \$700,481, and c) renew the software license support/maintenance services for additional one year terms, up to a total term of 5 years (including the first year and all renewals) for the annual not to exceed amount of \$ 140,250 provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year(s).
- Section 2 The City Manager is authorized to execute a Professional Services Agreement with PRIDE Industries, Inc. for the back file conversion (imaging) of paper documents for the City Clerk's Office and Department of Human Resources for an amount not to exceed \$320,000.
- Section 3 The City Manager is authorized to transfer \$170,000 from the Information Technology FY2007/08 operating budget and \$100,000 from the City Clerk's Passport CIP (AB68) to the Electronic Content Document Management Project (AB55).

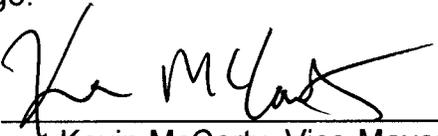
Adopted by the City of Sacramento City Council on November 13, 2007 by the following vote:

Ayes: Councilmembers Cohn, Fong, Hammond, McCarty, Pannell, Sheedy, and Waters.

Noes: None.

Abstain: None.

Absent: Councilmember Tretheway and Mayor Fargo.


Kevin McCarty, Vice-Mayor

Attest:


Shirley Concolino, City Clerk