

RESOLUTION NO. 2007-015

Adopted by the Housing Authority of the City of Sacramento

November 20, 2007

APPROVAL OF 2008 BUDGET FOR SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY; RELATED FINDINGS, APPROVALS, DELEGATIONS AND IMPLEMENTING AUTHORITIES; INCLUDING AUTHORITIES FOR HUD SUBMISSIONS, GRANTS AND FUND TRANSFERS

BACKGROUND

- A. The Sacramento Housing and Redevelopment Agency (SHRA) is a joint powers agency comprised of six separate legal entities: City of Sacramento, Redevelopment Agency of the City of Sacramento, Housing Authority of the City of Sacramento, County of Sacramento, Redevelopment Agency of the County of Sacramento, and Housing Authority of the County of Sacramento.
- B. SHRA receives annual funding from a combination of federal, state and local sources.
- C. The sources of SHRA revenues require each constituent entity to have an operating budget adopted prior to the start of each new fiscal year.
- D. SHRA's fiscal year is the calendar year from January 1st through December 31st.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO RESOLVES AS FOLLOWS:

- Section 1. The proposed action to adopt the 2008 Proposed SHRA Budget does not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA), as provided in CEQA Guidelines Section 15378(b)(4), or undertaking under the National Environmental Policy Act (NEPA), as provided in 24 CFR Section 58.34(a)(3). The Budget includes the allocation of funds for activities (projects) that may have a physical change to the environment; however, none of those projects within the Budget are approved for implementation until each such project has been subject to individual

environmental review prior to taking any action in furtherance of such activity.

- Section 2. The 2008 Operating Budget totaling \$191,787,495 and the 2008 Project Budget totaling \$84,930,388, all as further described in the 2008 Proposed SHRA Budget (hereinafter "2008 SHRA Budget or "Budget"), a copy of which is on file with the SHRA Clerk and copies of which have been provided to the respective governing board members, are approved as the Budget of SHRA for the 2008 fiscal year. The 2008 SHRA Budget incorporates the budgets of the Redevelopment Agency of the City of Sacramento, the Redevelopment Agency of the County of Sacramento, the Housing Authority of the City of Sacramento, the Housing Authority of the County of Sacramento, and the Sacramento Housing Development Corporation, and adoption of those budgets is contingent upon the approval of each of these respective entities.
- Section 3. A total of 291.8 SHRA positions (reflecting a decrease of 10.43 positions from the 2007 Budget), are approved subject to classification review by the Executive Director of SHRA (Executive Director).
- Section 4. The budgeted amount for any item in the Budget may be amended by majority vote of the governing body of each entity actually undertaking and funding the activity. Such an amendment to the Budget so enacted shall be deemed to have been approved by all of the entities that originally adopted the Budget without further action of the remaining entities.
- Section 5. The Executive Director is authorized to submit the 2008 Annual Housing Operating Budget and all supporting documents to the United States Department of Housing and Urban Development (HUD), including all required amendments for utilities and other miscellaneous adjustments. Furthermore, the Executive Director is authorized to amend the Budget to reflect actual HUD approved expenditures and revenues for HUD funded programs and projects. Please see Exhibit B for a summary of the Public Housing operating budget and Exhibit D for the 2007 October through December HUD Stop Loss budget submission package. Please also see Exhibits C and E (HUD-52574) the Board Resolution Approving the Asset Management Project (AMP) Budgets.
- Section 6. The proposed expenditures under the 2008 Housing Operating Budget are necessary in the efficient and economical operation of SHRA housing to serve low-income families.

- Section 7. The housing financial plan set forth in the 2008 Housing Operating Budget is reasonable in that:
- a. It indicates a source of funding adequate to cover all proposed expenditures.
 - b. It does not provide for use of federal funding in excess of amounts payable under the provisions of the pertinent regulations.
 - c. All proposed rental charges and expenditures contemplated by the 2008 Housing Operating Budget shall be consistent with provisions of law and the Annual Contributions Contract.
 - d. It includes asset management project budgets prepared on an individual basis as shown in the Schedule of Public Housing AMP, Central Office, and Central Services 2008 Budget attached as Exhibit B and Exhibit D for the 2007 October through December HUD Stop Loss budget submission package.
- Section 8. Form HUD-52574 (08/2005), attached as Exhibit C and E for signature by the Chairman of the Board of the Housing Authority, provides necessary certifications for submission of the Operating Budgets described in Section 7d.
- Section 9. Based on the HUD requirement for public housing authorities to implement Asset Management that includes fee for service, the Budget implements the fee for service provisions and support service costs. The fee for service provision is predicated on the revenues generated by fees being equal to the cost of services provided over time and that in any given year the gain or loss is not more than five percent.
- Section 10. The Executive Director is authorized to submit applications to HUD for Capital Fund Plan funding. If such grants are awarded, the Executive Director is authorized to accept the grant or grants, execute all related documents and amend the budget accordingly. The Executive Director is directed to comply with all policies, procedures, and requirements prescribed by HUD as a condition of such grants. The Executive Director is authorized to submit the Comprehensive Plan or annual statement to HUD, after receiving public comments and resident review.
- Section 11. On an annual basis, HUD requires SHRA to conduct a physical inventory, analyze receivables for collectability and accordingly, reconcile and adjust related financial records. The Executive Director is authorized to amend the Budget and financial records as needed for such adjustments.

- Section 12. The Executive Director is authorized to obtain flood insurance through the federal flood insurance program as required by HUD for Housing Authority properties and is authorized to purchase liability insurance and enter into agreements with risk retention pools or other similar organizations, provided that the insurance requirements, coverage and terms are commercially reasonable and provided that the cost does not exceed the amounts in the approved Budget.
- Section 13. Subject to availability under the Budget of any required Housing Authority funds, the Executive Director is authorized to approve conversion of HUD funded conventional public housing dwelling units to non-dwelling use or disposition as long as the use or disposition is approved by HUD and consistent with adopted SHRA/Housing Authority policy and governing board approvals.
- Section 14. The Executive Director is authorized and directed to approve, submit and implement the Comprehensive SHRA Annual Plan, Comprehensive Five-Year Plan, and the attachments and/or amendments to such Plans to comply with the Quality Housing and Responsibility Act of 1998.
- Section 15. The Executive Director is authorized to submit to HUD the 2008 – 2012 Consolidated Plan, the One Year Action Plan for Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Shelter Grant (ESG), American Dream Downpayment Initiative (ADDI) and Housing Opportunities for People With AIDS (HOPWA). If such grants are awarded, the Executive Director is authorized to accept the grant or grants, execute all related documents and amend the Budget accordingly. The Executive Director is directed to comply with all policies, procedures, and requirements prescribed as a condition of such grants. The Executive Director is authorized to amend by the amount of the difference the Capital Reserve Project in the event that the actual entitlement exceeds, or is less than, that estimated in the Budget.
- Section 16. The Executive Director is authorized to delegate authority to the County Department of Human Assistance to administer ESG and HOPWA programs and expend funds and to execute contracts with the appropriate entities to carry out the activities contained within the terms of the Action Plan utilizing ESG and HOPWA funds, strictly in accordance with the terms of the Action Plan and funding source requirements.
- Section 17. The Executive Director is authorized to submit grant applications for any and all activities within the jurisdiction of SHRA. If such grants are

awarded, the Executive Director is authorized to accept the grant or grants (provided that the activities are fully funded by the grant or within the Budget), execute all related documents and amend the Budget. The Executive Director is directed to comply with all policies, procedures, and requirements prescribed as a condition of such grants. Such Budget expenditure and amendments are permitted for positions, services and supplies, equipment and projects, and include but are not limited to the following:

HUD Brownfield Economic Development Initiative
\$1,000,000
HCD Exterior Accessibility Grants for Renters Program
\$500,000
HCD CalHome Grant for Homeowner Loans
\$1,500,000
HCD BEGIN Homeowner Loan
\$2,670,000

- Section 18. The Executive Director is authorized to enter into necessary grants and contracts with HUD, the State Housing and Community Development Department (HCD), and other federal and state granting agencies for homeless programs transferred to the County, but for which SHRA was the designated recipient or contracting agency. The Executive Director is authorized to accept such grants, amend the Budget accordingly, and transfer program responsibility to the County by entering into contracts and agreements pursuant to governing board approvals and subject to County acceptance of such transfer.
- Section 19. The Executive Director is authorized to amend the Budget to make transfers of fund balances to accommodate reserve requirements. The Executive Director may allocate and transfer any available fund balances to accounts held for future projects or reduce budget shortfalls in any other fund balances, provided monies so used are not otherwise restricted by law or regulations related to the funding source.
- Section 20. The SHRA Budget is controlled at the fund group level. Except as provided in this resolution, no expenditure will exceed the approved Budget.
- Section 21. The Executive Director is authorized to amend the Budget to appropriate for expenditure all revenues received in revolving funds.
- Section 22. The Executive Director is authorized to increase or decrease operating Budget appropriations up to \$100,000. Operating Budget appropriation

increases and decreases in excess of \$100,000 must be approved by the appropriate governing board.

- Section 23. The Executive Director is authorized to transfer appropriations up to \$100,000 per transaction in Operating Budget and contingency reserves.
- Section 24. The Executive Director is authorized to increase or decrease project budget appropriations by not more than \$100,000 for each project or activity. Project budget appropriation increases and decreases in excess of \$100,000 must be approved by the appropriate governing board.
- Section 25. The Executive Director is authorized to transfer project appropriations among fund groups (such as among funds within a redevelopment project area).
- Section 26. The Executive Director is authorized to amend the Budget to reflect all required debt service payments, pass through payments, loan repayments, and other existing obligations based on actual higher tax increment revenues.
- Section 27. The Executive Director is authorized to transfer funding of approved capital projects within the respective project area funds in compliance with approvals, bond covenants, tax laws and applicable redevelopment laws and regulations.
- Section 28. The Executive Director is authorized to execute and implement internal loans between SHRA managed funds as reflected in the Budget and as consistent with bond covenants, tax laws and applicable redevelopment laws and regulations; and to reconcile available revenues as needed for redevelopment purposes to assure receipt of anticipated redevelopment area tax increment revenues.
- Section 29. The Executive Director is authorized to exercise default remedies and take other actions to protect SHRA assets under contracts, loans, disposition and development agreements, owner participation agreements, and other SHRA agreements and to appropriate the associated revenues in the Budget. The Executive Director is authorized to enter into "loan work outs," to the extent reasonably necessary to protect SHRA assets, and in entering such "work outs," the Executive Director is authorized to rewrite the terms of the loan as if the loan were made according to current loan program underwriting criteria (including forgiveness of principal as necessary to reflect

underwriting the loan at current fair market value of the subject property).

- Section 30. All project appropriations in existence as of December 31, 2007 will be carried over and continued in 2008.
- Section 31. All multi-year operating grant budgets in existence as of December 31, 2007 shall be continued in 2008.
- Section 32. All encumbrances for valid purchase orders and contracts in effect as of December 31, 2007 may remain in effect in 2008. The Executive Director is authorized to increase the Budget for valid encumbrances as of December 31, 2007, but only to the extent that the applicable division's 2007 operating budget appropriations exceeded 2007 expenditures.
- Section 33. The Executive Director is authorized to incorporate the changes listed on Exhibit A as part of the 2008 Budget.
- Section 34. If any entity requires a separate resolution for any action approved within this resolution other than resolutions for approval or amendment of projects, programs or the SHRA Budget, the Sacramento Housing and Redevelopment Commission is delegated the authority to approve and deliver such resolution.
- Section 35. The Executive Director is authorized to delegate the authorities as set out in this resolution.
- Section 36. This resolution shall take effect immediately.

Table of Contents
Exhibit A
Exhibit B
Exhibit C
Exhibit D
Exhibit E

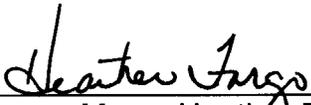
Adopted by the Housing Authority of the City of Sacramento on November 20, 2007
by the following vote:

Ayes: Councilmembers Cohn, Fong, Hammond, McCarty, Pannell, Sheedy,
Tretheway, Waters, and Mayor Fargo.

Noes: None.

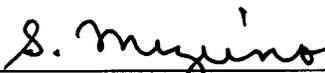
Abstain: None.

Absent: None.



Mayor Heather Fargo

Attest:



Stephanie Mizuno, Assistant City Clerk

EXHIBIT A

**SUMMARY OF CHANGES TO SACRAMENTO HOUSING AND
REDEVELOPMENT AGENCY PROPOSED 2008 BUDGET**

Proposed 2008 Total Operating Budget	\$_191,787,495
Revised Proposed 2008 Total Operating Budget	\$0
Proposed 2008 New Projects	\$ 84,930,388
Revised Proposed 2008 New Projects	\$0
TOTAL SHRA BUDGET	\$276,717,883

City Public Housing AMP, Central Office and Central Services Budget

January 1 - December 31, 2008

PHA Code: CA005 City of Sacramento	City AMP 1	City AMP 2	City AMP 3	City AMP 4	City AMP 5	City AMP 6	City AMP 7	City AMP 8	City AMP 9	Total City Public Housing	City COCC Central Office & Central Svc
Beginning fund equity	\$ 4,390	\$ (43,827)	\$ 107,714	\$ 52,070	\$ 209,978	\$ 195,240	\$ 140,485	\$ 186,468	\$ 103,492	\$ 956,010	\$ 103,891
Revenues:											
HUD Operating Subsidy	971,765	1,198,791	607,871	339,103	372,038	494,892	328,469	220,546	212,778	4,746,253	-
Maintenance Charges to Tenants	40,000	50,000	9,000	20,000	40,000	11,000	9,000	11,998	11,946	202,944	-
Washer/Dryer Income	8,000	50	23,000	7,800	5,000	8,000	7,000	-	-	58,850	-
Rental Income - Dwelling	839,362	890,248	782,870	462,900	337,380	572,033	404,900	369,000	288,199	4,946,892	-
Interest Income - Investment	5,000	8,000	4,000	3,000	2,000	2,500	800	1,050	-	26,350	-
Bad Debt Recovery	300	2,000	-	800	50	-	-	2,190	-	5,340	-
Miscellaneous income	-	-	-	-	-	-	-	3,276	2,646	5,922	-
Management Fee	-	-	-	-	-	-	-	-	-	-	1,299,015
IT/Bookkeeping Fee	-	-	-	-	-	-	-	-	-	-	190,735
Asset Management Fee	-	-	-	-	-	-	-	-	-	-	254,310
Admin Fee (CFP)	-	-	-	-	-	-	-	-	-	-	520,345
Washer/Dryer Income	-	-	-	-	-	-	-	-	-	-	-
Central services fees	-	-	-	-	-	-	-	-	-	-	944,969
Total operating revenue	1,864,427	2,149,089	1,426,741	833,603	756,468	1,088,425	750,169	608,060	515,569	9,992,551	3,209,374
CFP operating & Mgmt impr transfers	44,000	74,000	94,000	36,000	26,000	377,635	80,234	17,345	22,000	771,214	-
Total revenues and transfers in	1,908,427	2,223,089	1,520,741	869,603	782,468	1,466,060	830,403	625,405	537,569	10,763,765	3,209,374
Expenditures:											
Employee Services	624,314	610,843	452,889	294,727	277,069	493,360	278,671	202,350	205,216	3,439,439	1,565,967
Services & Supplies	720,883	894,675	608,499	352,278	392,013	627,823	393,893	419,612	237,459	4,647,135	1,643,407
Other Charges:											
- Tenant Utility Allowance	4,000	2,500	-	2,000	6,000	-	5,000	2,100	3,000	24,600	-
- Central Service Fees	77,903	112,647	131,714	35,059	83,747	181,144	65,436	31,776	47,768	767,194	-
- Miscellaneous	49,683	81,665	45,803	26,454	29,974	34,631	23,811	20,248	12,170	324,439	-
Management Fee (\$51.08 / unit)	214,281	230,371	190,886	102,977	88,113	146,395	95,928	51,642	61,959	1,182,552	-
IT / Bookkeeping Fee (\$7.50 / door)	31,463	33,825	28,028	15,120	12,938	21,495	14,085	7,583	9,097	173,634	-
Asset Management (\$10.00 / door)	41,950	45,100	37,370	20,160	17,250	28,660	18,780	10,110	12,130	231,510	-
Capital Expenditures	1,200	-	8,000	2,000	9,000	-	600	4,000	2,950	27,750	-
Total operating expense	1,765,677	2,011,626	1,503,189	850,775	916,104	1,533,508	896,204	749,421	591,749	10,818,253	3,209,374
HUD mandated restricted operating reserve (1/12)	147,140	167,636	125,266	70,898	76,342	127,792	74,684	62,452	49,312	901,522	-
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,891

Demonstration of a Successful Conversion to Asset Management (Stop-Loss) Submission Kit

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving Operating Budget

OMB No. 2577-0026 Approving
(exp. 10/31/2009)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Housing Auth. - City of Sacramento

PHA Code: CA005

PHA Fiscal Year Beginning: 01/01/2008

Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

Operating Budgets (*for COCC and all Projects*) approved by Board resolution on: _____

Operating Budget submitted to HUD, if applicable, on: _____

Operating Budget revision approved by Board resolution on: _____

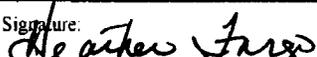
Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: Mayor Heather Fargo	Signature: 	Date: <u>11-21-2007</u>
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2007 QUARTERLY STOP LOSS BUDGET

EXHIBIT D

City Public Housing AMP, Central Office and Central Services Budget

October 1 - December 31, 2007

PHA Code: CA005
City of Sacramento

	City AMP 1	City AMP 2	City AMP 3	City AMP 4	City AMP 5	City AMP 6	City AMP 7	City AMP 8	City AMP 9	Total City Public Housing	City COCC Central Office & Central Svc
Beginning fund equity	\$ (31,785)	\$ (75,881)	\$ 65,541	\$ 37,753	\$ 182,630	\$ 215,848	\$ 106,472	\$ 160,989	\$ 92,811	\$ 754,378	\$ 103,891
Revenues:											
HUD Operating Subsidy	238,188	289,358	157,361	86,046	93,703	128,384	85,576	61,801	60,761	1,201,178	-
Maintenance Charges to Tenants	13,583	17,035	3,606	8,483	11,134	3,204	3,302	17,929	6,005	84,281	-
Washer/Dryer Income	2,000	13	5,750	1,950	1,250	2,000	1,750	-	-	14,713	-
Rental Income - Dwelling	188,264	207,621	174,833	116,336	75,387	138,843	90,261	96,725	53,133	1,141,403	-
Interest Income - Investment	1,383	2,133	1,293	911	700	969	194	250	-	7,833	-
Bad Debt Recovery	75	500	-	200	13	-	-	548	-	1,336	-
Miscellaneous income	-	-	-	-	-	-	-	819	662	1,481	-
Management Fee	-	-	-	-	-	-	-	-	-	-	293,523
IT/Bookkeeping Fee	-	-	-	-	-	-	-	-	-	-	43,098
Asset Management Fee	-	-	-	-	-	-	-	-	-	-	57,877
Admin Fee (CFP)	-	-	-	-	-	-	-	-	-	-	69,946
Washer/Dryer Income	-	-	-	-	-	-	-	-	-	-	-
Central services fees	-	-	-	-	-	-	-	-	-	-	337,904
Total operating revenue	443,493	516,660	342,843	213,926	182,187	273,400	181,083	178,072	120,561	2,452,225	802,348
CFP operating & Mgmt impr transfers	34,101	18,300	75,127	13,085	74,187	89,369	76,981	34,762	38,057	453,969	-
Total revenues and transfers in	477,594	534,960	417,970	227,011	256,374	362,769	258,064	212,834	158,618	2,906,194	802,348
Expenditures:											
Employee Services	156,079	152,711	113,222	73,682	69,267	123,339	69,668	50,588	51,304	859,860	391,494
Services & Supplies	180,219	223,668	152,126	88,070	98,005	156,956	98,473	104,901	59,366	1,161,784	410,854
Other Charges:											
- Tenant Utility Allowance	1,000	625	-	500	1,500	-	1,250	525	750	6,150	-
- Central Service Fees	19,476	28,162	32,928	8,765	20,937	45,286	16,359	7,944	11,942	191,799	-
- Miscellaneous	12,421	20,416	11,451	6,613	7,493	8,658	5,953	5,062	3,042	81,109	-
Management Fee (\$51.08 / unit)	53,570	57,593	47,721	25,744	22,028	36,599	23,982	12,911	15,490	295,638	-
IT / Bookkeeping Fee (\$7.50 / door)	7,866	8,456	7,007	3,780	3,234	5,374	3,521	1,896	2,274	43,408	-
Asset Management (\$10.00 / door)	10,488	11,275	9,342	5,040	4,312	7,165	4,695	2,528	3,032	57,877	-
Capital Expenditures	300	-	2,000	500	2,250	-	150	1,000	737	6,937	-
Total operating expense	441,419	502,906	375,797	212,694	229,026	383,377	224,051	187,355	147,937	2,704,562	802,348
Ending Balance	\$ 4,390	\$ (43,827)	\$ 107,714	\$ 52,070	\$ 209,978	\$ 195,240	\$ 140,485	\$ 186,468	\$ 103,492	\$ 956,010	\$ 103,891

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving Operating Budget

OMB No. 2577-0026 Approving
(exp. 10/31/2009)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Housing Auth. - City of Sacramento

PHA Code: CA005

PHA Fiscal Year Beginning: 01/01/2007

Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

Operating Budgets (*for COCC and all Projects*) approved by Board resolution on: _____

Operating Budget submitted to HUD, if applicable, on: _____

Operating Budget revision approved by Board resolution on: _____

Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name. Mayor Heather Fargo	Signature: <i>Heather Fargo</i>	Date: <i>11-21-2007</i>
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