

# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org



CONSENT  
December 18, 2007

Honorable Mayor and  
Members of the City Council

**Title:** Master Service Agreements for On-Call Construction Inspection Services

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution** authorizing the City Manger to execute Master Service Agreements with Nolte Associates, Vali Cooper & Associates, Mendoza & Associates, Psomas, and Salaber Associates in the amount of \$350,000 for each consultant.

**Contact:** Jon Blank, Supervising Engineer, 808-7914; Nicholas Theocharides, Engineering Services Manager, 808-5065

**Presenters:** None

**Department:** Transportation

**Division:** Engineering Services

**Organization No:** 3437

### Description/Analysis

**Issue:** Master Service Agreements are necessary to provide for the timely construction inspection of capital improvement projects, private development projects, and encroachment permits during periods of peak workload.

**Policy Considerations:** The action requested is consistent with the Sacramento City Code and existing policy regarding professional service agreements; and the City of Sacramento Strategic Plan goals of improving and expanding public safety, and achieving sustainability and enhancing livability.

**Environmental Considerations:** The Planning Division of the Neighborhood, Planning & Development Services Department has reviewed the proposed action and determined that the approval of professional service agreements is not considered a project as defined by Section 15378 of the California Environmental Quality Act guidelines. The recommended action involves no

physical construction and has no potential to cause a significant impact to the environment.

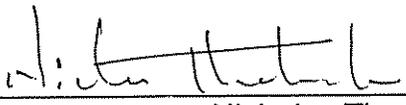
**Committee/Commission Action:** None.

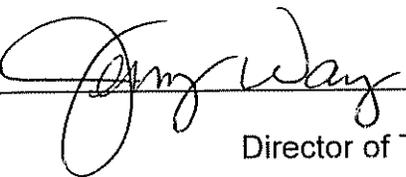
**Rationale for Recommendation:** Approval of the attached Master Service Agreements is necessary to provide timely construction inspection services for capital improvement projects, private development projects, and encroachment permits during periods of peak workload.

These agreements are "on-call" and consultants may be utilized if City staff is not able to provide the necessary inspection services in a timely manner. The Department of Transportation will be coordinating with other departments to reduce the use of consultant staff as opportunities become available.

**Financial Considerations:** Each service addendum shall be less than \$100,000. The aggregate amount of addenda for each consultant shall not exceed \$350,000. The costs expended under these agreements are provided for in each capital improvement project budget, development project fee, or encroachment permit.

**Emerging Small Business Development (ESBD):** Salaber Associates is a certified Small Business Enterprise (SBE) and Nolte Associates, Vali Cooper & Associates, Mendoza & Associates and Psomas have pledged to meet the City's 20% Emerging and Small Business Enterprise (E/SBE) project participation goal.

Respectfully Submitted by:   
Nicholas Theocharides  
Engineering Services Manager

Approved by:  Jerry Way  
Director of Transportation

Recommendation Approved:

*for*   
RAY KERRIDGE  
City Manager

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**Attachment 1**

**Background:**

Master Service Agreements provide for the inspection of public transportation improvements and infrastructure. Consultants may be required to augment staffing levels during peak workloads for projects such as Sutter Health Expansion Project, FRWA Water Project, ATT U-Verse Project (Project Light Speed), County Sanitation Interceptor Project, and public utility rehabilitation projects constructed by SMUD, PG&E, and SBC.

The Department of Transportation advertised a Request for Qualifications Proposal for the on-call construction management services for the 2008 and 2009 construction seasons. Twelve firms responded. A panel of City staff from Engineering Services reviewed and evaluated the firm's qualifications based on experience, technical expertise, and ESBD utilization. The top five firms were selected. The firms that responded are as follows:

FIRM	ESBE
Valley Cooper & Associates, Inc.	No
Salaber Associates, Inc.	Yes
PSOMAS	No
URS Corporation	No
Ghirardelli Associates	No
CH2MHILL	No
Stantec	No
PB	No
Nolte	No
Harris & Associates	No
TRC	No
Mendoza & Associates	Yes

Consultants may provide services on one large project, a number of medium size projects, or many encroachment permits; but the aggregate amount requested for approval shall not exceed \$350,000 for each consultant. The Master Services Agreements are for two years, and may be extended for an additional year.

Due to the decrease in development activity, it is anticipated that the need for consultants will be half of what it has been in the past; however, Master Services Agreements continue to be necessary. These agreements are "on-call" and consultants may be utilized if City staff is not able to provide the necessary inspection services in a timely manner. The Department of Transportation will be coordinating with other departments to reduce the use of consultant staff as needed.

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**RESOLUTION APPROVING MASTER CONSULTANT SERVICES AGREEMENTS FOR ON-CALL CONSTRUCTION INSPECTION SERVICES**

**BACKGROUND**

- A. Master Services Agreements provide for the inspection of public transportation improvements and infrastructure. Consultants may be required to augment staffing levels during peak workloads for projects such as Sutter Health Expansion Project, FRWA Water line Project, ATT U-Verse Project (Project Light Speed), County Sanitation Interceptor Project, and public utility rehabilitation projects constructed by SMUD, PG&E, and SBC.
- B. The Department of Transportation advertised a Request for Qualifications Proposal for the on-call construction management services for the 2008 and 2009 construction seasons. Twelve firms responded. A panel of City staff from Engineering Services reviewed and evaluated the firm’s qualifications based on experience, technical expertise, and ESBG utilization. The top five firms were selected. The firms that responded are as follows:

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TRC	No
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- C. Consultants may provide services on one large project, a number of medium size projects, or many encroachment permits; but the aggregate amount requested for approval shall not exceed \$350,000 for each consultant. The Master Services Agreements are for two years, and may be extended for an additional year.
  
- D. Due to the decrease in development activity, it is anticipated that the need for consultants will be half of what it has been in the past; however, Master Services Agreements continue to be necessary. These agreements are "on-call" and consultants may be utilized if City staff is not able to provide the necessary inspection services in a timely manner. The Department of Transportation will be coordinating with other departments to reduce the use of consultant staff as needed.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager is authorized to execute Master Services Agreements with Nolte Associates, Vali Cooper & Associates, Mendoza & Associates, Psomas and Salaber Associates in an amount not to exceed \$350,000 for each consultant.