



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2671
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Consent
August 2, 2005

Honorable Mayor and
Members of the City Council

Subject: FY05-06 SUPPLEMENTAL AGREEMENTS FOR PROFESSIONAL
SERVICES FOR PLAN REVIEW AND INSPECTION SERVICES FOR
THE DEVELOPMENT SERVICES DEPARTMENT

Location/Council District: Citywide

Recommendation:

Staff recommends adoption of the attached resolution authorizing the City Manager to execute contract supplements with plan review and inspection consultants totaling \$1,172,000.

Contact Person: Ron Beehler, Chief Building Official, 808-8024
Robert Stetson, Senior Engineer, 808-8049

Presenters: Ron Beehler and Robert Stetson
Department: Development Services Department
Division: Building
Organization No: 4866

Summary:

The attached resolution authorizes the City Manager to approve supplemental agreements for building consultant services. These services will allow the Development Services Department to maintain adequate service levels in plan review and inspection services for the FY05-06.

Committee/Commission Action: None

Background Information:

The use of professional services contracts for consultants and temporary inspections services provides flexibility in meeting service demand levels. The Building Division is in the process of filling existing vacancies and recruiting for additional positions received

at the FY05-06 budget hearings. As part of our goal for efficient use of consultants, the Building Division will be re-balancing the work among the various consultants. The need for consultant support for plan review and field inspection is anticipated to be lower than in prior years. Consultant expenditures for the Building Division in FY03-04 were \$3.9 million and in FY04-05 consultant expenditures are expected to total \$1.9 million.

The recommended supplements contained in this report will increase our ability to utilize the expertise of certain consultants. The recommended contract supplements are intended to address staffing and workload needs until the end of March of the current fiscal year. The total of all increases in the supplements total \$593,000 less than our budget for consulting services. The balance will be available for projects depending upon our needs and our consultants' abilities at the time.

Financial Considerations:

The total Building Division consultant services budget for FY05-06 is \$1.765 million. The expenditures related to the recommended supplemental agreements total \$1,172,000, leaving a balance of \$593,000. Sufficient funding exists in the Building Division consultant budget for this request. There is no impact on the General Fund.

Environmental Considerations:

There are no environmental considerations associated with this report.

Policy Considerations:

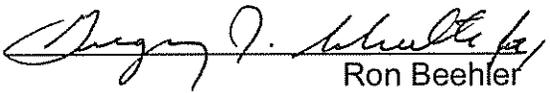
This request to adopt the attached resolution is in accordance with the policy recommended by the Mayor's Commission to contract out Building Division workload that cannot be performed by City employees. It is also in accordance with policy requiring City Council approval of all contracts over \$100,000.

Emerging Small Business Development (ESBD):

Of the fifteen consultants proposed for supplements, only three are currently certified as Emerging or Small Businesses Enterprises. An additional consultant has an expired certification and is currently renewing it. Of the \$1,172,000 included in the resolution, only 11% is slated for certified ESBD's. However, the majority of the businesses listed appear to qualify for certification, and staff will encourage the businesses to seek certification prior to August 2, 2005.

Subject: Supplemental Agreements For Professional Services
For Plan Review and Inspection Svcs for Dev Svcs Dept.

August 2, 2005

Approved by: 
Ron Beehler
Chief Building Official

Recommendation Approved:


ROBERT P. THOMAS
City Manager

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RESOLUTION NO. XX

Adopted by the Sacramento City Council

August 2, 2005

RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE CONSULTANT SERVICE AGREEMENT SUPPLEMENTS FOR A CUMULATIVE AMOUNT NOT TO EXCEED \$1,172,000.00

BACKGROUND

- A. The use of professional services contracts for consultants and temporary inspections services provides flexibility in meeting service demand levels.
- B. Professional services allow the Development Services Department to maintain adequate service levels in plan review and inspection services for the FY05-06.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL THE CITY MANAGER IS AUTHORIZED TO:

1. Approve consultant service agreement supplements in an amount not to exceed \$1,172,000 for the following consultants:

Consultant Name	FY05 Expense Budget Funding Source	Current Contract	Supplement	Proposed Contract:
<u>Plan Review:</u>				
Brown and Associates	101 480 4866 4258	\$ 99,000	\$ 30,000	\$129,000
Cornerstone	101 480 4866 4258	149,000	33,000	182,000
CSG Consultants	101 480 4866 4258	40,000	31,000	71,000
DBI Associates	101 480 4866 4258	40,000	92,000	132,000
McKenny Krug	101 480 4866 4258	410,000	156,000	566,000
Mike Anderson Engineering	101 480 4866 4258	419,000	110,000	529,000
Plan Review Consultants	101 480 4866 4258	543,000	103,000	646,000
Shuhaibar Engineering	101 480 4866 4258	241,000	65,000	306,000
Sky Engineering	101 480 4866 4258	288,000	32,000	320,000
<u>Fire Plan Review:</u>				
Greg Ledesma	101 480 4866 4258	285,000	110,000	395,000
Lisa Beaver	101 480 4866 4258	605,000	95,000	700,000
Capital Fire Inspection	101 480 4866 4258	220,000	87,000	307,000

Inspection Services:

4 Leaf Consultants, Inc.	101 480 4868 4258	\$ 2,240,000	\$ 88,000	2,328,000
Berryman & Henigar	101 480 4868 4258	597,000	135,000	732,000
LP2A	101 480 4868 4258	580,000	5,000	585,000

Total Amounts: \$ 6,756,000 \$ 1,172,000 \$ 7,928,000

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(No exhibits)

Adopted by the City of Sacramento City Council on August 2, 2005 by the following vote:

Clerk will insert the Vote Here

MAYOR

ATTEST:

CITY CLERK