



## REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org

**CONSENT**  
**August 9, 2005**

Honorable Mayor and  
Members of the City Council

**Subject:** Contract: Insurance Brokerage Services

**Location/Council District:** Citywide

**Recommendation:**

Adopt a Resolution authorizing the City Manager to execute the Second Amendment to City Agreement 2001-219 with Driver Alliant Insurance Service in an amount not to exceed \$53,500 for insurance coverage brokerage services.

**Contact:** Barbara Brenner, Loss Control Manager, 808-7785

**Presenters:** N/A

**Department:** Human Resources

**Division:** Risk Management

**Organization No:** 1545

**Summary:**

Driver Alliant Insurance Services competitively bid this contract and has provided satisfactory brokerage services to the City of Sacramento since 2001. Agreement 2001-219 was for a term of three years with an option to extend for up to two additional years. The first amendment extended services for one year at an amount not to exceed \$107,100. The second amendment to this agreement (Exhibit A) is for six months of service at an amount not to exceed \$53,500.

**Committee/Commission Action:** None



**Background Information:**

The broker who places insurance coverage needs to remain under contract to service the City's account after change of the fiscal year. Therefore, the term of the broker services contract should be converted to a calendar year cycle. Driver Alliant representatives and City staff agree that it is in the best interest of both parties to make the final contract renewal for a period of six months expiring on 12-31-05.

**Financial Considerations:**

Risk funds are available to pay for contract insurance brokerage services.

**Environmental Considerations:** None

**Policy Considerations:** None

**Emerging Small Business Development (ESBD):**

Driver Alliant Insurance Services includes small business partners in providing services such as property appraisal and earthquake hazard assessment to the City of Sacramento. Risk Management staff are committed to compliance with the City's ESBD program requirements when insurance brokerage service proposals are solicited and reviewed.

  
Respectfully Submitted by:  
Barbara Brenner  
Loss Control Manager

  
Approved by:  
Geri Hamby  
Human Resources Director

Recommendation Approved:

  
ROBERT P. THOMAS  
City Manager

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## **RESOLUTION NO.**

**Adopted by the Sacramento City Council**

### **Authorizing the City Manager to execute the Second Amendment to City Agreement 2001-219 With Driver Alliant Insurance Services In An Amount Not To Exceed \$53,500**

#### **BACKGROUND**

- A. Driver Alliant Insurance Services competitively bid this contract and has provided satisfactory brokerage services to the City of Sacramento since 2001. Agreement 2001-219 was for a term of three years with an option to extend for up to two additional years.
- B. The first amendment extended services for one year at an amount not to exceed \$107,100. The second amendment to this agreement (Exhibit A) is for six months of service at an amount not to exceed \$53,500.
- C. Driver Alliant representatives and City staff agree that it is in the best interest of both parties to make the final contract renewal for a period of six months expiring on 12-31-05.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

The City Manager is authorized to execute the Second Amendment to City Agreement 2001-219 with Driver Alliant Insurance Services at a cost of \$53,500.