REPORT TO COUNCIL
City of Sacramento

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915 I Street, Sacramento, CA 95814-2671
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CONSENT
October 11, 2005

Honorable Mayor and
Members of the City Council

Subject: Approval of Supplemental Agreement No. 4 in the amount of $25,000 for the Community College Foundation

Location/Council District: ALL

Recommendation: This report recommends the City Council adopt the attached resolution approving Supplemental Agreement No. 4 to the Community College Foundation for $25,000.

Contact: Mary Elms, Administrative Officer, 808-8241

Presenters: Mary Elms, Administrative Officer; Edward Williams, Development Engineering and Finance Manager

Department: Development Services

Division: Development Engineering and Finance

Organization No: 4815

Summary:

On November 24, 2003 a Professional Services agreement was entered into with the Community College Foundation for student intern support. Per City Code Section 3.64.040, the City Manager has authorization to approve supplemental agreements up to $25,000 for agreements originally executed for a price of less than two hundred fifty thousand dollars ($250,000.00), Staff is recommending that the City Council authorize the City Manager to execute Supplemental Agreement No. 4 which will bring the not-to-exceed amount for City Manager Agreement No. 2003-1087 to $93,000.

Committee/Commission Action: None.

Background Information:

On November 24, 2003, a professional services agreement was entered into with the Community College Foundation for student intern support. The use of student interns allows the department to minimize impacts for support that would normally require additional FTE. There have been three additional supplemental agreements entered into modifying the original contract from $25,000 to $68,000. The addition of

supplemental agreement No. 4 will modify the original agreement not to exceed $93,000.

Financial Considerations:

The additional funding for Supplemental Agreement No. 4 will be incurred from Development Engineering and Finance's FY06 operating budget and administrative fees collected from private development projects.

Environmental Considerations:

The approval of this agreement is not considered a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines.

Policy Considerations:

Pursuant to Chapter 3.64.040 of the City Code agreements originally executed for a price of less than two hundred fifty thousand dollars ($250,000.00), the City Manager shall have the authority to issue supplemental agreements for an increase in agreement price of up to twenty-five thousand dollars ($25,000.00), provided that the sum of all such supplemental agreements for any single agreement shall not exceed twenty-five thousand dollars ($25,000.00). The proposed Supplemental Agreement raises the contract limit to exceed the City Manager's authority; therefore, the agreement requires approval by the City Council.

The Council action recommended in this report supports the following City Strategic Plan goals:

- Promote and support economic vitality

Emerging Small Business Development (ESBD):

City Council adoption of the attached resolution is not affected by City policy related to the ESBD Program.

Respectfully submitted by: Edward H. Williams
Edward Williams
Manager, Development Engineering and Finance

Recommendation Approved:

For ROBERT P. THOMAS
City Manager

Subject: Student Intern Program October 3, 2005

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RESOLUTION NO.

Adopted by the Sacramento City Council

Date

APPROVAL OF SUPPLEMENTAL AGREEMENT #4 FOR $25,000 TO THE COMMUNITY COLLEGE FOUNDATION

BACKGROUND

On November 24, 2003 a Professional Services agreement was entered into with the Community College Foundation for student intern support. The use of student interns allows the department to minimize impacts for support that would normally require additional FTE. There have been three additional supplemental agreements entered into modifying the original contract from $25,000 to $68,000. The addition of supplemental agreement #4 will modify the original agreement not to exceed $93,000.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. Agreement No. 2003-1087 is amended to change the maximum not-to-exceed amount from $68,000 to $92,000. The total sum of this Professional Services Agreement shall not exceed the cumulative allowable maximum amount authorized by this resolution.

Adopted by the City of Sacramento City Council on date by the following vote: