



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

CONSENT
November 1, 2005

Honorable Mayor and
Members of the City Council

Subject: Purchase: English Elm Pruning and Removal Services

Location/Council District: Citywide

Recommendation:

Adopt the attached Resolution: 1) adopting specifications of bid and 2) authorizing Procurement Services Manager to issue a Purchase Order for English Elm Pruning and Removal Services in an amount not to exceed \$500,000.

Contact: Dan Pskowski, City Arborist, 768-8604
Barbara Collins, Program Analyst, Procurement Division, 808-6240

Presenters: None

Department: Parks and Recreation

Division: Urban Forest Services

Organization No: 4713

Summary:

Attachment 1 is a tabulation of pricing submitted from sealed bids received by the City Clerk for furnishing English Elm Pruning and Removal services. Staff recommends adopting the attached Resolution approving specifications of bid and making an award to West Coast Arborists, Inc. in an amount not to exceed \$500,000.

Committee/Commission Action: None

Background Information:

- The City of Sacramento's urban forest is estimated to include about 1 million trees. Approximately 160,000 of these are trees located along streets, in parks, and in other public places. For decades the City's Urban Forest Services staff has provided consistent care and maintenance of the City's urban forest. Over the years, the challenges of maintaining a mature urban forest in a manner consistent with the industry best practices have increased.

- In 2003, the City Council authorized funding for an industry expert to complete a study of industry best practices for the management of municipal urban forest programs. The Best Management Practices Implementation Plan and Urban Forest Enhancement Program were developed in response to the study and were approved by Council on March 8, 2005.
- City Council approved a one-time allocation of \$600,000 for the English Elm Project component of the approved Implementation Plan, which includes the removal of structurally unsound English Elm trees, the preservation of English Elm trees through nontraditional pruning methods, and reforestation of large canopy shade trees in appropriate locations. Urban Forest Services will complete the project in two phases and has allocated approximately \$100,000 for the aerial assessment phase and \$500,000 for the remediation phase.
- Aerial inspections are being conducted by a registered consulting arborist to identify structurally unsound trees needing remediation (removal/pruning). The Department of Parks and Recreation, Urban Forest Services Division intends to begin the necessary remediation after mid-October 2005 and complete the work within a period not to exceed one year.
- Removals will follow standard procedures for 30-day posting and notification of property owner unless tree is in eminent danger of failing.
- Richard's Tree Services, Inc., the lowest bidder, was unable to meet the staffing requirements for ISA certified tree workers as required in the bid. Therefore, it is recommended that an award be made to West Coast Arborists, Inc., 2200 E. Via Burton Street, Anaheim, CA, 92806, the next lowest bidder, in an amount not to exceed \$500,000.

Financial Considerations:

Funds for this project will come from the Urban Forest Service English Elm Project CIP (101-500-LX97). Given the one-time nature of the funding for this project, staff will need to come back to Council for further consideration of any additional work related to the Implementation Plan.

Environmental Considerations:

The environmental impact of this project is considered to be insignificant under California Environmental Quality Act (CEQA) guidelines and a categorical exemption has been issued.

Policy Considerations:

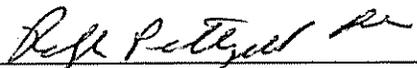
This recommendation is consistent with the requirements for competitive bidding as detailed in Sacramento City Code 3.56. The Equal Benefits Ordinance (EBO) and the

Living Wage Ordinance (LWO) are applicable to this contract and signed Declarations of Compliance are on file in the Procurement Services office.

Emerging Small Business Development (ESBD):

Invitations for Bid (IFBs) were sent to eight certified Emerging/Small Business Enterprises (ESBEs). West Coast Arborists, Inc., the firm recommended for award, is not certified as an E/SBE firm.

Reviewed/Approved by: 
Chris Stewart
Procurement Services Manager

Approved by: 
Robert G. Overstreet II, Director
Department of Parks and Recreation

Recommendation Approved:

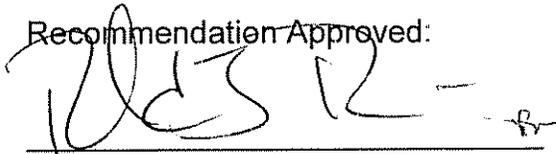

ROBERT P. THOMAS
City Manager

Table of Contents:

Pg	1-3	Report
Pg	4	Attachment 1
Pg	5	Resolution

ATTACHMENT 1

BID NO. B051187027 – ENGLISH ELM PRUNING AND REMOVAL SERVICES

Bidder	Bid Total ⁽¹⁾	5% E/SBE Preference	Prompt Payment Discount	1% City Tax Preference	Evaluation Total
West Coast Arborists, Inc	\$583,000	None	<\$11,660>	None	\$571,340
Fallen Leaf Tree Service, Inc.	\$672,000	<\$33,600>	<\$13,440>	None	\$624,960
Richard's Tree Service, Inc.	\$547,000	<\$27,350>	<\$54,700>	None	\$464,950 ⁽²⁾

Award of Contract To: West Coast Arborists, Inc.

2200 E. Via Burton Street
Anaheim, CA 92806

Total Amount of Award: \$500,000

Total Bid Amount: \$583,000

Using Department: Parks and Recreation, Urban Forest Services

Original Estimated Cost: \$600,000

Bid Due Date: May 25, 2005

Total No. of Bids Solicited	12	No. of E/SBE Bids Solicited	8	No. of E/SBE Responses	2	Award to E/SBE Vendor?	No
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⁽¹⁾ Amounts shown are for bid evaluation purposes; the actual estimated cost for this service is not expected to exceed \$500,000.

⁽²⁾ Richard's Tree Service, Inc., the lowest bidder, was unable to meet specifications of the bid.

RESOLUTION NO.

Adopted by the Sacramento City Council

PURCHASE ENGLISH ELM PRUNING AND REMOVAL SERVICES IN AN AMOUNT NOT TO EXCEED \$500,000

BACKGROUND

- A. The Department of Parks and Recreation, Urban Forest Services has a need for remediation services to remove and/or prune structurally unsound English Elm trees as provided for in The Best Management Practices Implementation Plan and Urban Forest Enhancement Program approved by Council on March 8, 2005. City Council approved a one-time funding for this purpose in March 2005.
- B. Removals will follow standard procedures for 30-day posting and notification of property owner unless tree is in eminent danger of failing. The Department of Parks and Recreation, Urban Forest Services Division intends to begin the necessary remediation after mid-October 2005 and complete the work within a period not to exceed one year.
- C. It is recommended that an award be made to West Coast Arborists, Inc. in an amount not to exceed \$500,000

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Specifications of Bid No. B051187027 for English Elm Pruning and Removal Services are hereby adopted.
- Section 2. The Procurement Services Manager is hereby authorized to issue a Purchase Order for this purchase to West Coast Arborists, Inc., 2200 E. Via Burton Street, Anaheim, CA, 92806, the lowest responsible bidder, in a total amount not to exceed \$500,000 for the term of this award, which is expected to begin after mid-October 2005 and will not exceed 12 months.