



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org

CONSENT  
November 15, 2005

Honorable Mayor and  
Members of the City Council

**Subject:** ACCEPT GRANT OF \$280,000 AND APPROPRIATE \$170,000 FROM  
ADVANCED LIFE SUPPORT RESERVE TO PURCHASE A HEAVY  
RESCUE VEHICLE USING A COOPERATIVE PURCHASE AGREEMENT

**Location/Council District:** Citywide

**Recommendation:**

Adopt a Resolution: 1) Accept Assistance to Firefighters Grant funding of \$280,000 to purchase a heavy rescue vehicle; 2) Appropriate \$170,000 from the Advanced Life Support (ALS) Reserve for the purchase; and 3) Authorize purchase of a heavy rescue vehicle through a cooperative purchase agreement in an amount not-to-exceed \$450,000.

**Contact:** Rod Chong, Deputy Chief, 433-1602  
Robert Summersett, Fleet Manager, 808-6309  
Michelle Basurto, Program Specialist, 433-1619

**Presenters:** None

**Department:** Fire Department

**Division:** Support Services

**Organization No:** 2532

**Summary:**

The Sacramento Fire Department has been awarded a \$280,000 grant from the Department of Homeland Security and the Office for Domestic Preparedness (ODP) under the 2005 Assistance to Firefighters Grant Program toward the purchase of a heavy rescue vehicle. The total cost of the vehicle is approximately \$450,000. The City's share of the cost is \$170,000.

The Fire Department and Fleet Management specifications for the heavy rescue vehicle must conform to the latest engineering standards in firefighting equipment and the



chassis and body must be designed and manufactured by a single manufacturer. It has been determined by staff that a Pierce Manufacturing, Inc. equipment contract with the City of Mesa, Arizona provides the best equipment to meet this requirement. The purchase will be achieved through the use of a cooperative purchasing contract and agreement with Golden State Fire Apparatus, Inc. (the Pierce Manufacturing, Inc. local vendor) using the City of Mesa, Arizona local government cooperative purchase pricing.

**Committee/Commission Action:** None.

### **Background Information:**

- On March 7, 2005, the Department of Homeland Security (DHS) opened the application period for the Assistance to Firefighters Grant Program. Council approved Resolution CC2005-198 on March 29, 2005 authorizing the City Manager to apply for grant funding for the purchase of a heavy rescue vehicle in the amount of \$450,000 that would include a 20% City match.
- The Fire Department has been awarded a grant, however, the maximum price DHS will consider for a rescue vehicle is \$350,000 which includes a 20% City match.
- The Fire Department and Fleet Management has identified certain specifications for the heavy rescue vehicle. These specifications include conforming to the latest engineering standards in firefighting equipment and the requirement that the chassis and body must be designed and manufactured by a single manufacturer.
- Staff has determined that the awarded contract to Pierce Manufacturing, Inc. by the City of Mesa, Arizona meets fleet specifications.
- Utilizing a cooperative/competitive purchasing contract and agreement with Golden State Fire Apparatus, Inc. and the City of Mesa, Arizona will allow the City to take advantage of the cooperative purchase pricing.
- This report recommends that the City Council adopt the attached resolution to accept the award of \$280,000 of federal funds, and allocate \$170,000 to acquire the vehicle using the ALS Reserve.
- The Agreement Articles and the Federal Emergency Management Agency Obligating Document for Award/Amendment are included as part of the Resolution as Exhibit A and B.

### **Financial Considerations:**

The heavy rescue vehicle is estimated to cost \$450,000. The maximum price DHS will consider for the vehicle is \$350,000. The grant program requires that applicants participate in the grant project by sharing in the cost of the project with an amount of non-Federal funds equal to twenty (20) percent of the total project cost. The vehicle purchase was previously approved in concept in March 2005 with an expected city cost of \$90,000 to be funded from ALS Reserves. This proposal increases the city cost by \$80,000 to a new total of \$170,000 with the continued recommendation that funds come from the ALS Reserve.

The Vehicle would be replaced at the end of its life cycle only if significant non-city funds are available for the replacement purchase. Annual maintenance cost is estimated at \$10,000 and will be absorbed within the operating budget.

**Environmental Considerations:**

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act. CEQA Guidelines, Section 15061(b) (1), 15378(b) (3).

**Policy Considerations:**

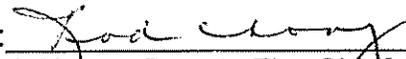
The continued response to community, industry, construction, and business for rescue services and preparation for incidents relative to homeland security is consistent with the City Council goal of improving and expanding public safety. Acceptance of the Assistance to Firefighters Grant Program grant award is consistent with City Council actions relative to state and Federal grant awards and the City's goal of establishing and strengthening community and regional partnerships.

The purchase of a heavy rescue vehicle through a competitively bid cooperative purchase pricing is in accordance with provisions of the City Code, section 3.56.240, which allows for the use of legal contracts of other governmental jurisdictions of public agencies without separate competitive bidding by the City upon approval of the City Council.

**Emerging Small Business Development (ESBD):**

City procurement policies will be adhered to in the acquisition of goods and services for this grant. Golden State Fire Apparatus, INC. is ESBD certified.

Respectfully Submitted

by:   
Rod Chong, Deputy Fire Chief

Approved by:

  
Julius J. Cherry, Fire Chief

Recommendation Approved:

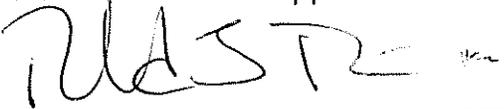
  
ROBERT P. THOMAS  
City Manager

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**RESOLUTION NO.**

Adopted by the Sacramento City Council

November 15, 2005

**ACCEPT ASSISTANCE TO FIREFIGHTERS GRANT FUNDING OF \$280,000 AND APPROPRIATE \$170,000 FROM THE ADVANCED LIFE SUPPORT RESERVE AND APPROVE PURCHASE OF A HEAVY RESCUE VEHICLE IN THE AMOUNT OF \$450,000 THROUGH A COOPERATIVE PURCHASE AGREEMENT AND ADJUST BUDGETS**

**BACKGROUND**

- A. City Council approved Resolution CC2005-198 on March 29, 2005 authorizing the City Manager to apply for a grant from the Department of Homeland Security (DHS), Office for Domestic Preparedness for the purchase of a heavy rescue vehicle in the amount of \$450,000 with a 20% match, equal to \$90,000, from the Advanced Life Support Reserve.
- B. The Fire Department has been awarded a grant of \$280,000 for the vehicle.
- C. The vehicle purchase was previously approved in concept in March 2005 with an expected city cost of \$90,000. This proposal increases the city cost by \$80,000 to a new total of \$170,000 to be funded from ALS Reserves.
- D. An awarded contract to Pierce Manufacturing, Inc. by the City of Mesa, Arizona meets fleet specifications and will allow the City to take advantage of the cooperative purchase pricing.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or his designee is authorized to execute documents to accept grant funding of \$280,000 for the purchase of a heavy rescue vehicle as set forth in Exhibit A and B.
- Section 2. Appropriate \$170,000 from the ALS Reserve to augment the Program Operating Budget to fund the City's 20% match and the additional funds required to purchase of the heavy rescue vehicle:

	Increase/ <Decrease>
ALS Reserve	<\$170,000>
101-250-2554-4333	\$ 80,000
101-250-2554-4384	<u>\$ 90,000</u>
	-0-

Section 3. Program Revenue Budget (250-OGR-GXXX-3513) will be \$280,000.

Section 4. The Program Operating Budget will be as follows:

250-OGR-GXXX-46XX	\$450,000
250-OGR-GXXX-4334	<\$ 80,000>
250-OGR-GXXX-4374	<\$ 90,000>
Total grant funded program	<u>\$280,000</u>

Section 5. In the best interest of the City and in accordance with City Code section 3.56.240, authorize the purchase the heavy rescue vehicle from Golden State Fire Apparatus, Inc., 1237 Doker Dr, Modesto, California, 95351-2868 in the amount of \$450,000 through the use of City of Mesa, Arizona, Contract #17427, cooperative purchasing agreement.

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Exhibit A: Agreement Articles (3 pages)

Exhibit B: FEMA Obligating Document for Award/Amendment (1 page)

Agreement Articles



U.S. Department of Homeland Security  
Washington, D.C. 20531

**AGREEMENT ARTICLES**

**ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM - Vehicle Acquisition program**

**GRANTEE:** City of Sacramento Fire Department

**PROGRAM:** Vehicle Acquisition

**AGREEMENT NUMBER:** EMW-2005-FG-19057

**AMENDMENT NUMBER:**

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**Article I - Project Description**

The grantee shall perform the work described in the approved grant application's Program Narrative. That narrative is made a part of these grant agreement articles by reference. The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, DHS has determined that the grantee's project, as detailed in submitted project narrative and budget information, submitted as part of the grantee's application (and considered part of this agreement by reference), was consistent with the program's purpose and worthy of award. As such, any material deviation from the approved program narrative must have prior written approval.

**Article II - Grantee Concurrence**

By requesting and receiving Federal grant funds provided by this grant program, the grantee accepts and agrees to abide by the

terms and conditions of the grant as set forth in this document and the documents identified below. All documents submitted as part of the application are made a part of this agreement by reference.

### **Article III - Period of Performance**

The period of performance shall be from **16-SEP-05 to 15-SEP-06**.

The grant funds are available to the grantee for obligation only during the period of performance of the grant award. The grantee is not authorized to incur new obligations after the expiration date unless the grantee has requested, and DHS has approved, a new expiration date. The grantee has 90 days after period of performance to incur costs associated with closeout or to pay for obligations incurred during period of performance. Award expenditures are for the purposes detailed in the approved grant application only. The grantee cannot transfer funds or assets purchased with grant funds to other agencies or departments without prior written approval from DHS.

### **Article IV - Amount Awarded**

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for object classes for this grant (including Federal share plus grantee match):

Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$350,000.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$350,000.00

### **Article V - Requests for Advances or Reimbursements**

Grant payments under the Assistance to Firefighters Grant Program are made on an advance or reimbursable basis for immediate cash needs. When the grantee needs grant funds and has obtained a user account, the grantee fills out the on-line Request for Advance or Reimbursement. If the grantee has not obtained a user account, an account may be obtained by calling the help desk at 1-866-274-0960.

### **Article VI - Budget Changes**

Generally, changes in the budget-line items are permitted, as long as the original program narrative is accomplished. The only exception to this provision is for grants where the Federal share is in excess of \$100,000.00. In grants where the Federal share exceeds \$100,000.00, the budgeted line items can be changed, but if the cumulative changes exceed ten (10) percent of the total budget, Changes must be pre-approved.

### **Article VII - Financial Reporting**

The Request for Advance or Reimbursement mentioned above, will also be used for interim financial reporting purposes. At the end of the performance period, or upon completion of the grantee's program narrative, the grantee must complete, on-line, a final financial report that is required to close out the grant. The Financial Status Report, is due within 90 days after the end of the performance period.

### **Article VIII - Performance Reports**

The grantee must submit a semi-annual and a final performance report to DHS. The final performance report should provide a short narrative on what the grantee accomplished with the grant funds and any benefits derived there from. The semi-annual report is due six months after the award date.

#### **Article IX - DHS Officials**

**Program Officer:** Tom Harrington, Deputy Chief of the Grants Program Office, is the Program Officer for this grant program. The Program Officer is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application.

**Grants Assistance Officer:** Christine Torres, is the Assistance Officer for this grant program. The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters.

**Grants Management Branch POC:** Latoya Larker is the point of contact for this grant award and shall be contacted for all financial and administrative grant business matters. If you have any questions regarding your grant please call 202-646-3645.

#### **Article X - Other Terms and Conditions**

Pre-award costs directly applicable to the awarded grant are allowable if approved in writing by the DHS Program Office.

#### **Article XI - General Provisions**

The following are hereby incorporated into this agreement by reference:

44 CFR, Emergency Management and Assistance

- Part 7 Nondiscrimination in Federally-Assisted Programs
- Part 13 Uniform administrative requirements for grants and cooperative agreements to state and local governments
- Part 17 Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-free Workplace (Grants)
- Part 18 New Restrictions on Lobbying

31 CFR 205.6 Funding Techniques

OMB Circular A-21 Cost Principles for Educational Institutions

OMB Circular A-87 Cost Principles for State/local Governments, Indian tribes

OMB Circular A-122 Cost Principles for Non-Profit Organizations

- OMB Circular A-102 Uniform Administrative Requirements for Grants and Agreements With State and Local Governments Assistance to Firefighters Grant Application and Assurances contained therein.
- OMB Circular A-110 Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education, Hospitals, and Other NonProfit Organizations Assistance to Firefighters Grant Application and Assurances contained therein.

#### **Article XII- Audit Requirements**

All grantees must follow the audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. The main requirement of this OMB Circular is that grantees that expend \$500,000.00 or more in Federal funds (from all Federal sources) must have a single audit performed in accordance with the circular.

As a condition of receiving funding under this grant program, you must agree to maintain grant files and supporting documentation for three years upon the official closeout of your grant. You must also agree to make your grant files, books, and records available for an audit by DHS, the General Accounting Office (GAO), or their duly authorized representatives to assess the accomplishments of the grant program or to ensure compliance with any requirement of the grant program.

**Additional Requirements if applicable**

This award was decreased by \$100,000. The approved amount for a rescue vehicle is \$350,000 not the \$450,000 in the initial application. The reduction has already been made in the grant award and in the application as agreed to by Michelle Basurto via email on 9/12/05. The total project cost was decreased from \$450,000 to \$350,000. The federal share was decreased from \$360,000 to \$280,000. The applicant's match was decreased from \$90,000 to \$70,000.

FEDERAL EMERGENCY MANAGEMENT AGENCY  
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT

1a. AGREEMENT NO. EMW-2005-FG-19057  
 2. AMENDMENT NO. 0  
 3. RECIPIENT NO. 94-6000410  
 4. TYPE OF ACTION AWARD  
 5. CONTROL NO. W397597N  
 6. RECIPIENT NAME AND ADDRESS  
 City of Sacramento Fire Department  
 5770 Freeport Blvd, Suite 200  
 Sacramento  
 California, 95822-3516  
 7. ISSUING OFFICE AND ADDRESS  
 ODP/Financial and Grants Management Division  
 500 C Street, S.W., Room 350  
 Washington DC, 20472  
 POC: Latoya Larker 202-646-3645  
 8. PAYMENT OFFICE AND ADDRESS  
 ODP/Financial Services Branch  
 500 C Street, S.W., Room 723  
 Washington DC, 20472  
 9. NAME OF RECIPIENT PROJECT OFFICER  
 Robert Thomas  
 PHONE NO. 916-433-1619  
 10. NAME OF PROJECT COORDINATOR  
 Tom Harrington  
 PHONE NO. 1-866-274-0960  
 11. EFFECTIVE DATE OF THIS ACTION  
 16-SEP-05  
 12. METHOD OF PAYMENT  
 SF-270  
 13. ASSISTANCE ARRANGEMENT  
 Cost Sharing  
 14. PERFORMANCE PERIOD  
 From:16-SEP-05 To:15-SEP-06  
 Budget Period  
 From:01-OCT-04 To:30-SEP-06

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (AACS CODE) XXXX-XXX-XXXXXX-XXXX- XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMMULATIVE NON- FEDERAL COMMITMENT
AFG	97.044	2005-62-0501RE-63000000-4101- R	\$0.00	\$280,000.00	\$280,000.00	\$70,000.00
TOTALS			\$0.00	\$280,000.00	\$280,000.00	\$70,000.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
 N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)  
 N/A

DATE  
 N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)  
 Arlyce Powell

DATE  
 15-SEP-05

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