



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2671
www. CityofSacramento.org

CONSENT
January 10, 2006

Honorable Mayor and
Members of the City Council

Subject: Approval of Master Services Agreement Addendum No. 1 in the amount of \$60,000 for Berryman & Henigar

Location/Council District: Citywide

Recommendation:

This report recommends the City Council adopt the attached resolution approving Master Services Agreement Addendum No. 1 to Berryman & Henigar.

Contact: Julia McGinnis, Program Analyst, 808-7912; Edward Williams, Development Engineering and Finance Manager, 808-7995

Presenters: Julia McGinnis, Program Analyst, 808-7912

Department: Development Services

Division: Development Engineering and Finance

Organization No: 4815

Summary:

On May 19, 2004 a Master Services Agreement for Private Development Engineering Consultants was entered into with Berryman & Henigar for engineering plan check services. Per City Code Section 3.64.040, the City Manager has authorization to approve supplemental agreements up to \$25,000 for agreements originally executed for a price of less than two hundred fifty thousand dollars (\$250,000.00). Staff is recommending that the City Council authorize the City Manager to execute Master Services Agreement Addendum No. 1 which will bring the FY 05/06 amount for City Manager Agreement No. 2004-075 to \$160,000.

Committee/Commission Action: None.

Background Information:

On May 19, 2004 a Master Services Agreement for Private Development Engineering Consultants was entered into with Berryman & Henigar for engineering plan check services. The use of Berryman & Henigar provides flexibility in meeting service demand levels by providing additional engineering plan check services of various private development projects within the City of Sacramento on an as-needed basis. The scope of services provided by Berryman & Henigar include plan checking the civil portion of private development improvement plans, coordinating the review process with various City Departments, reviewing electrical improvement plans, and participating in meetings with developers and design consultants.

The existing agreement authorized funds up to a maximum of \$100,000 annually for up to four years. The addition of MSA Addendum No. 1 will only modify the current agreement for FY06, not to exceed \$160,000 and maintain the original amount of \$100,000 for subsequent fiscal years.

Financial Considerations:

The additional funding for Master Services Agreement Addendum No. 1 will be incurred from Development Engineering and Finance's FY06 administrative fees collected from private development projects.

Environmental Considerations:

The approval of this agreement is not considered a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines.

Policy Considerations:

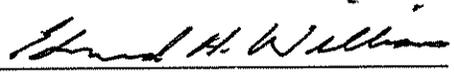
Pursuant to Chapter 3.64.040 of the City Code, agreements originally executed for a price of less than two hundred fifty thousand dollars (\$250,000.00), the City Manager shall have the authority to issue supplemental agreements for an increase in agreement price of up to twenty-five thousand dollars (\$25,000.00), provided that the sum of all such supplemental agreements for any single agreement shall not exceed twenty-five thousand dollars (\$25,000.00). The proposed Supplemental Agreement raises the contract limit to exceed the City Manager's authority; therefore, the agreement requires approval by the City Council.

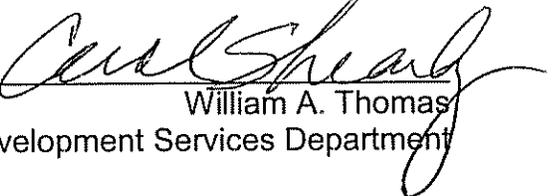
The Council action recommended in this report supports the following City Strategic Plan goals:

- Promote and support economic vitality

Emerging Small Business Development (ESBD):

City Council adoption of the attached resolution is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Edward Williams
Manager, Development Engineering and Finance

Respectfully Submitted by: 
William A. Thomas
Director of Development, Development Services Department

Recommendation Approved:

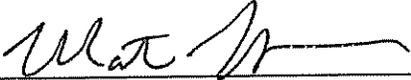

RAY KERRIDGE
Interim City Manager

Table of Contents:

Pg 1-3 Report
Pg 4 Resolution

RESOLUTION NO.

Adopted by the Sacramento City Council

APPROVAL OF MASTER SERVICES AGREEMENT ADDENDUM #1 FOR \$60,000 TO BERRYMAN & HENIGAR

BACKGROUND:

- A.** On May 19, 2004 a Master Services Agreement for Private Development Engineering Consultants was entered into with Berryman & Henigar for engineering plan check services. The use of Berryman & Henigar provides flexibility in meeting service demand levels by providing additional engineering plan check services of various private development projects within the City of Sacramento on an as-needed basis. The scope of services provided by Berryman & Henigar include plan checking the civil portion of private development improvement plans, coordinating the review process with various City Departments, reviewing electrical improvement plans, and participating in meetings with developers and design consultants. The addition of an addendum to the Master Services Agreement will modify the original agreement, not to exceed \$160,000.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. Agreement No. 2003-075 is amended for FY06 to change the maximum not-to-exceed amount from \$100,000 to \$160,000. The total sum of this Master Services Agreement for Private Development Engineering Consultants shall not exceed the cumulative allowable maximum amount authorized by this resolution. Subsequent years shall remain at the amount of \$100,000 authorized by the City Manager.

Adopted by the City of Sacramento City Council on date by the following vote: