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REPORT TO COUNCIL
City of Sacramento

915 I Street, Sacramento, CA 95814-2671
www. CityofSacramento.org

CONSENT
March 7, 2006

Honorable Mayor and
Members of the City Council

Subject: Agreement with Brown and Caldwell to Implement Azteca's Cityworks Computerized Maintenance Management System

Location/Council District: Citywide

Recommendation:

Staff recommends that the City Council approve the attached resolution authorizing the City Manager and City Clerk to sign and execute a Consultant Services Agreement with Brown & Caldwell for an amount not to exceed $327,999.

Contact: Dave Brent, Engineering Manager, 808-1420, Dave Hansen, Supervising Engineer, 808-1421

Presenters: Not Applicable

Department: Department of Utilities

Division: Engineering Services

Organization No: 3335

Summary:

Through an RFP process, Brown and Caldwell has been selected to implement Azteca's Cityworks Computerized Maintenance Management System (CMMS) Software for the Department Of Utilities' Field Services Division and Integration with existing PeopleSoft CIS Applications. A Consultant Services Agreement has been prepared with Brown and Caldwell for an amount not to exceed $327,999 to perform Phase One of this work. Authorization for the City Manager and City Clerk to execute the agreement is recommended.

Committee/Commission Action:

None.

Background Information:

The Department of Utilities (DOU) has recently prepared and completed an Integrated Technology Master plan. This plan identified applications necessary to support business processes and programs within the department including its Asset Management Program and maintenance activities. The application software supports best management practice requirements developed by management, operations, and maintenance staff that will enhance and improve maintenance activities. As a result, staff along with a consultant has evaluated various computerized maintenance management system (CMMS) applications to better manage the Department's water distribution, wastewater collection, and drainage system assets. Azteca's Cityworks was selected for its asset tracking/history, work order tracking, preventive maintenance, procedures, purchasing, inventory control, labor, and scheduling capabilities.

On November 16, 2005, staff released a Request for Proposal (RFP) for the implementation of Azteca's Cityworks CMMS software. Twenty-nine (29) companies downloaded the RFP from the City's website, and two (2) companies (Brown and Caldwell and Westin Engineering, Inc.) submitted proposals. A team of city staff from Utilities and IT Departments evaluated the proposals and concluded that the proposal from Brown and Caldwell best met the City's needs in providing and implementing Azteca's Cityworks software for Utilities' Field Services Division.

A Consultant Services Agreement has been prepared with Brown and Caldwell for an amount not to exceed $327,999 to perform Phase One of this work. Following the completion of phase one, the second and final phase will be implemented upon returning to City Council for approval at a later date.

Financial Considerations:

The total estimated project cost is $327,999. To date, the unobligated balances from Capital Improvement Projects ZG06 and ZK71 are sufficient for the award of this first phase agreement. Phase Two will be brought back to City Council at a later date.

Environmental Considerations:

This consultant services agreement, which is to provide services for the implementation of Azteca's Cityworks Computerized Maintenance Management System is exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to Section 15306 of the CEQA Guidelines.

Policy Considerations:

This report's recommendation is consistent with the City's Strategic Plan Goals of improving and expanding public safety.

Emerging Small Business Development (ESBD):

Brown and Caldwell is not a certified ESBD firm. However, Brown and Caldwell has identified using sub-consulting services from an ESBD firm, Wendy Alexander, for $5,040.

Respectfully Submitted by: _____
David L. Brent
Engineering Manager

Approved by: _____
Gary A. Reents
Director of Utilities

Recommendation Approved:

_____
for RAY KERRIDGE
Interim City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

APPROVING AN AGREEMENT WITH BROWN AND CALDWELL FOR IMPLEMENTATION OF AZTECA'S CITYWORKS COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM FOR THE DEPARTMENT OF UTILITIES' FIELD SERVICES DIVISION

BACKGROUND

A. The services include implementing a CMMS that will enable DOU Field Services to build a central database capturing all the necessary data to support sound asset management. The application software supports best management practice requirements developed by management, operations, and maintenance staff that will enhance and improve facility maintenance activities.

B. On November 16, 2005, staff released a Request for Proposal (RFP) for the implementation of Azteca's Cityworks Computerized Maintenance Management System (CMMS). A team of city staff from Utilities and IT Departments evaluated the proposals and concluded that the proposal from Brown and Caldwell best met the City's needs in providing and implementing Azteca's Cityworks CMMS for Utilities' Field Services Division.

C. A Consultant Services Agreement has been prepared with Brown and Caldwell for an amount not to exceed $327,999 to perform Phase One of this work. Following the completion of phase one, the second and final phase will be implemented upon returning to City Council for approval at a later date.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Manager is authorized to sign and execute a Consultant Services Agreement with Brown and Caldwell for implementation of phase one of Azteca's Cityworks Computerized Maintenance Management System for an amount not to exceed $327,999.