



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2671
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CONSENT
March 14, 2006

Honorable Mayor and
Members of the City Council

Subject: Approval of Supplemental Agreement No. 1 in the amount of \$60,000 for Engineering Plan Check Consultant, Berryman & Henigar

Location/Council District: Citywide

Recommendation:

This report recommends the City Council adopt the attached resolution approving Supplemental Agreement No. 1 to Master Services Agreement for Private Development Engineering Consultants, Berryman & Henigar.

Contact(s): Julia McGinnis, Program Analyst, 808-7912; Ronald Fong, Senior Engineer, 808-7915

Presenter: Julia McGinnis, Program Analyst, 808-7912

Department: Development Services

Division: Development Engineering & Finance

Organization No: 4815

Summary:

On May 19, 2004 a Master Services Agreement (MSA) was executed for Private Development Engineering Consultants with authorized annual funding of \$100,000 for consultants Berryman & Henigar and Wildan. The two firms under the MSA perform engineering plan check services for the City. Staff is recommending that the City Council authorize the City Manager to execute Supplemental Agreement No. 1 with Berryman & Henigar which will increase the FY 05/06 annual authorization for City Manager Agreement No. 2004-075 from \$100,000 to \$160,000.

Committee/Commission Action: None.

Background Information:

On May 19, 2004 a Master Services Agreement for Private Development Engineering Consultants was entered into with Berryman & Henigar for engineering plan check services. The use of Berryman & Henigar provides flexibility in meeting service demand levels by providing additional engineering plan check services of various private development projects within the City of Sacramento on an as-needed basis. The scope of services provided by Berryman & Henigar includes plan checking the civil portion of private development improvement plans, coordinating the review process with various City Departments, reviewing electrical improvement plans, and participating in meetings with developers and design consultants.

The existing agreement authorized funds up to a maximum of \$100,000 annually for up to four years. The addition of Supplemental Agreement No. 1 will only modify the current agreement for FY06, not to exceed \$160,000, and maintain the original amount of \$100,000 for subsequent fiscal years.

Financial Considerations:

The additional funding for Supplemental Agreement No. 1 will be incurred from Development Engineering and Finance's FY06 administrative fees collected from private development projects.

Environmental Considerations:

The approval of this agreement is not considered a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines and is therefore exempt from environmental review.

Policy Considerations:

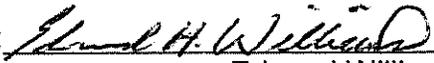
Pursuant to Chapter 3.64.040 of the City Code, the City Manager shall have the authority to issue supplemental agreements for an increase in agreement price of up to twenty-five thousand dollars (\$25,000.00), provided that the sum of all such supplemental agreements for any single agreement shall not exceed twenty-five thousand dollars (\$25,000.00). The proposed supplemental agreement raises the contract limit to exceed the City Manager's authority; therefore, the agreement requires approval by the City Council.

The Council action recommended in this report supports the following City Strategic Plan goals:

- Promote and support economic vitality

Emerging Small Business Development (ESBD):

City Council adoption of the attached resolution is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Edward Williams
Manager, Development Engineering and Finance

Respectfully Submitted by: 
William A. Thomas
Director of Development, Development Services Department

Recommendation Approved:

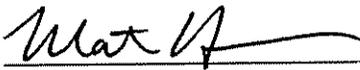
for 
RAY KERRIDGE
City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

APPROVAL OF SUPPLEMENTAL AGREEMENT NO. 1 FOR \$60,000 TO ENGINEERING PLAN CHECK CONSULTANTS BERRYMAN & HENIGAR

BACKGROUND:

- A. On May 19, 2004 a Master Services Agreement for Private Development Engineering Consultants was entered into with Berryman & Henigar for engineering plan check services.
- B. The use of Berryman & Henigar provides flexibility in meeting service demand levels by providing additional engineering plan check services of various private development projects within the City of Sacramento on an as-needed basis.
- C. The scope of services provided by Berryman & Henigar include plan checking the civil portion of private development improvement plans, coordinating the review process with various City Departments, reviewing electrical improvement plans, and participating in meetings with developers and design consultants.
- D. The addition of Supplemental Agreement No. 1 will modify the original agreement for FY06, not to exceed \$160,000.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1.** Agreement No. 2004-075 is amended for FY06 to change the maximum not-to-exceed amount from \$100,000 to \$160,000. The total sum of this Master Services Agreement for Private Development Engineering Consultants shall not exceed the cumulative allowable maximum amount authorized by this resolution. Subsequent years shall remain at the amount of \$100,000 authorized by the City Manager.

Adopted by the City of Sacramento City Council on date by the following vote:

