



# Minutes City of Sacramento Design Commission

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## COMMISSION MEMBERS:

*Edmonds Chandler, Vice Chair  
David Nybo  
Phyllis Newton*

*James Fong, AIA, NCARB  
Brian Sehnert, AIA, LEED, Chair*

*H. Kit Miyamoto, SE  
Todd Rudd*

## CITY STAFF:

*William R. Crouch, AIA, FRAIA, NCARB, LEED AP, Urban Design Manager  
Luis R. Sanchez, AIA, LEED AP, Senior Architect  
Sheryl Patterson, Senior Deputy City Attorney*

*New City Hall  
915 I Street, 1st Floor – Council Chambers  
April 21, 2010 – 5:30 P.M.*

*The City Design Commission was created by the City Council. Its powers and duties include: to develop and recommend to the City Council policies and programs in support of the urban design program, including but not limited to urban design policies for inclusion in the General Plan; develop standards for review, evaluate and submit comments on items that are not subject to review under Title 17, Chapter 17.132 of the City Code and that may affect the physical development of urban design in the city; to approve design projects of major significance and appeals of the Design Director per the Design Review Chapter, Title 17, Chapter 17.132, of the City Code.*

## **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.*

The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, synopsis, and staff reports are available from the Community Development Department at 300 Richards Blvd, 3<sup>rd</sup> Floor (.25 cents per page), during regular business hours or can be downloaded at [www.cityofsacramento.org/dsd](http://www.cityofsacramento.org/dsd).

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Community Development Department at (916) 808-7705 at least 48 hours prior to the meeting.



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# MINUTES

**April 21, 2010**

*New City Hall  
915 I Street – 1st Floor, Council Chambers*

All items listed are heard and acted upon by the Design Commission unless otherwise noted.

## Call to Order – 5:39 p.m.

**Roll Call – All commissioners present except for Fong and Miyamoto.**

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

### 1. **Approval of Minutes from September 16, 2009**

**Location:** Citywide

**Recommendation:** Approve Commission Minutes from September 16, 2009

**Contact:** William R. Crouch, AIA, FRAIA, NCARB, LEED AP, Urban Design Manager, 916-808-8013

**Action: Moved, seconded, and carried (Rudd/Nybo; 5:0:0) to approve the consent calendar.**

### 2. **Design Commission Meeting Calendar for 2010**

**Location:** Citywide

**Recommendation:** Approve the Design Commission 2010 meeting dates as the 3<sup>rd</sup> Wednesday of the month.

**Contact:** William R. Crouch, AIA, FRAIA, NCARB, LEED AP, Urban Design Manager, 916-808-8013

**Action: Moved, seconded, and carried (Rudd/Nybo; 5:0:0) to approve the consent calendar.**

## Public Hearings

Public hearings may be reordered by the Chair at the discretion of the Commission. If you challenge the decision of this Commission you may be limited to raising only those issues that are raised in this hearing or in written correspondence received by the Commission prior to the hearing.

### 3. **M09-020 Swanston Station Design Review District and North Sacramento Design Review District (Noticed on 4/09/10)**

**Location:** Area in North Sacramento, west of Business 80 roughly bounded by the Western Pacific Railroad, Traction Avenue, Eleanor Avenue, Del Paso Boulevard, Auburn Boulevard, El Camino Avenue, Business 80, Arden Way, and the Southern Pacific Railroad (Districts 2 and 3)

**Recommendation: Adopt-** Motion recommending the Establishment of the Swanston Station Design Review District and the Amendment to the North Sacramento Design Review District boundaries, and approval of the Swanston Station Design Guidelines.

**Contact:** Fedolia “Sparky” Harris, Senior Planner, Transportation, 916-808-2996; Luis R. Sanchez, AIA, LEED AP, Senior Architect, 916-808-5957

**No public comment. Action: Moved, seconded, and carried (Nybo/Chandler; 5:0:0) to recommend approval of staff recommendation to City Council.**

**Commissioners Nybo, Newton, and Chandler have volunteered to be part of a subcommittee to review and reformat the Guidelines.**

### Staff Reports

Staff reports include oral presentations including those recommending Receive and File.

4. **DR10-033 7th and H Mixed Use Housing** (Noticed on 4/06/10)  
**Location:** 625 H Street, District 1, 002-0141-001-0000, 002-0141-002-0000, 002-0141-003-0000, 002-0141-004-0000, 002-0141-007-0000  
**Recommendation: Review and Comment-** New 8 story 102 foot tall housing community with 150 studio and one bedroom units, ground floor health clinic and retail.  
**Contact:** Matthew Sites, Associate AIA, 916-808-7646; Luis R. Sanchez, AIA, LEED AP, Senior Architect, 916-808-5957

**No public comment. Action: Reviewed and comments provided.**

### Discussion Calendar

5. **Election of Chair and Vice Chair of the Design Commission for 2010**  
**Location:** Citywide  
**Recommendation:** Elect Chair and Vice Chair for 2010.  
**Contact:** William Crouch, AIA, FRAIA, LEED AP, Urban Design Manager, 916-808-8013  
**Action: Moved, seconded, carried (Chandler/Nybo; 5:0:0) to re-elect Chair Sehnert to serve a 2nd term. Moved, seconded, carried (Newton/Nybo; 5:0:0) to re-elect Vice Chair Chandler to serve a 2<sup>nd</sup> term.**

### Public Comments- Matters Not on the Agenda

6. **Darryl Chinn, Chair of the Development Oversight Commission, spoke to the commission about plans of an upcoming public workshop and open house to celebrate the essential role that the Community Development plays in creating our livable city and also highlighting successful projects in the city. There has been early discussion of a tour of the Community Development Department where staff would be available to answer questions. He mentioned areas where staff could speak about process applications, building inspections, etc. He would also like to include information on how the commissioners act in this process. A better understanding of how the development process works. He mentioned this taking place at Richards Boulevard in the evening, possibly 6-8pm. They are looking at the first week in June.**

**Commissioner Newton asked if there would be an impact on the budget, which Darryl responded by saying they are looking for sponsors to provide food and drinks and they don't expect public funds to be spent on this event, and staff would volunteer to attend.**

**Chair Sehnert asked about the most recent DOC Annual report and where he can find it. Darryl responded stating that the annual reports are available online. Chair Sehnert invited Darryl to come back to the commission on more of a regular basis to give updates.**

### **Questions, Ideas and Announcements of Commission Members**

- 7. Commissioner Newton asked staff if the meeting schedule would continue to be on the third Wednesday of the month throughout this year. City staff, Bill Crouch, mentioned that he could have communicated the meeting cancellations better to the commission and was advised to cancel the meetings if there were no projects scheduled, due to budget constraints.**
- 8. City staff, Luis Sanchez, noted that the City Clerk's office will be presenting an item at the next commission meeting regarding a completely electronic agenda packet process. Luis also mentioned that we will have live video streaming of the meetings in May.**
- 9. Chair Sehnert thanked the commission for the re-election of both himself and Vice Chair Chandler and noted that they have both been reappointed for 3 more years. He also thanked the commissioners for volunteering for the Swanston Station Design Guidelines subcommittee.**
- 10. Chair Sehnert mentioned that some of the DOC commissioners had approached him and Vice Chair Chandler regarding assisting city staff in their free time. The discussion included ways to involve commissioners in other ways than just the formal meetings, such as subcommittees. To help staff and utilize the commissions' expertise by reviewing guidelines and other documents. He noted that nothing has been formalized but would like to meet with David Kwong, Acting Director, to offer their assistance to staff. Bill Crouch said he has already mentioned this to David and that David would like to meet with them regarding this.**

### **Adjournment – 8:50 PM**