



Minutes City of Sacramento Planning Commission

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COMMISSION MEMBERS:

*Anna Molander
Jon Bagatelos
Michael Mendez, MCP
Philip Harvey*

*Jameel Pugh
Joseph Contreras
Michael Notestine, Chair
Rommel Declines*

*James Frayne
Joseph Yee, AIA, Vice Chair
Panama Bartholomy*

CITY STAFF

*Gregory Bitter, Principal Planner
Sabina Gilbert, Senior Deputy City Attorney*

*Historic City Hall
915 I Street, 2nd Floor Hearing Room*

April 22, 2010 – 5:30 P.M.

The City Planning Commission was created by the City Council. Its powers and duties include: to develop and maintain the General Plan; to make recommendations to the City Council on amendments to the General Plan and the City's zoning code and on zoning changes; to act upon applications for tentative subdivision maps, special permits and variances; and to make environmental determinations associated with these actions.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, synopsis, and staff reports are available from the Community Development Department at 300 Richards Blvd, 3rd Floor (.25 cents per page) , during regular business hours or can be downloaded at www.cityofsacramento.org/dsd.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Community Development Department at (916) 808-7705 at least 48 hours prior to the meeting.



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MINUTES

April 22, 2010

*Historic City Hall
915 I Street – 2nd Floor, Hearing Room*

All items listed are heard and acted upon by the Planning Commission unless otherwise noted.

Call to Order – 5:31 p.m.

Roll Call - All Commissioners present except Commissioner Bartholomy and Commissioner Pugh. Commissioner Pugh arrived at 5:34 p.m.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

1. **Approval of Minutes for April 8, 2010**

Location: Citywide

Recommendation: Approve Commission Minutes from April 8, 2010.

Contact: Gregory Bitter, Principal Planner, 916-808-7816

Action: Moved, seconded, carried (Contreraz/Molander; 9:0:2; Pugh, Bartholomy-Absent) to approve minutes.

2. **Amendment to Planning Commission Rules of Procedure re Amending Motions and Substitute Motions (M10-001)**

Location: Citywide

Recommendation: Approve amendment to Rules of Procedure.

Contact: Sabina Gilbert, Senior Deputy City Attorney, 916-808-5346

Action: Moved, seconded, carried (Contreraz/Molander; 9:0:2; Absent-Pugh, Bartholomy) to approve amendment to Rules of Procedure.

3. **P07-138 C Street Business Park**

Location: 3301 C Street, 004-0010-031-0000, District 3

Recommendation: Receive and File – A report back to the Planning Commission on the status of the feasibility of solar installation for the C Street Business Park as conditioned for the previously approved project (P07-138).

Contact: Evan Compton, Associate Planner, 916-808-5260; Stacia Cosgrove, Senior Planner, 916-808-7110

Action: Moved, seconded, carried (Yee/Molander; 10:0:1; Absent-Bartholomy) to approve feasibility of solar installation as conditioned for the previously approved project.

Director's Report

4. Director's Report

Location: Citywide

Recommendation: Receive and File - Status report on pending development applications and appeals; proposed amendments to Zoning Code, design standards, and other development-related regulations; Community Development Department organizational and operational changes, work program, and training program; and similar matters.

Contact: Gregory Bitter, Principal Planner, 916-808-7816

Action: Received and Filed.

Chair Notestine commented that he had a conflict of interest on Aspen I of Manager's Project.

Public Hearings

Public hearings may be reordered by the Chair at the discretion of the Commission. If you challenge the decision of this Commission you may be limited to raising only those issues that are raised in this hearing or in written correspondence received by the Commission prior to the hearing.

5. P09-058 Peace Lutheran Church Stealth Telecommunications Facility (Noticed on 4/09/10)

Location: 924 San Juan Road, 250-0010-100-0000, District 1

Recommendation: Approve - Item A: Environmental Exemption (Per CEQA 15301); **Item B:** Special Permit-Antennas/Wireless. Request to construct a new stealth telecommunications facility in the form of a 51.5' tall steeple on the roof of an existing church building for location of new antenna panels and dishes. **Item C:** Special Permit-Major Modification to add a stealth telecommunications facility in the form of a steeple, to the roof of an existing church.

Contact: Kimberly Kaufmann-Brisby, Associate Planner, 916-808-5590; Lindsey Alagozian, Senior Planner, 916-808-2659

Action: Moved, seconded, carried (Contreras/Declines; 10:0:1; Absent-Bartholomy) to approve staff recommendation.

6. P09-060 Faith United Methodist Church Cellular (Noticed on 4/09/10)

Location: 3600 J Street, 007-0136-012-0000, District 3

Recommendation: Approve - Item A: Environmental Exemption (Per CEQA 15301); **Item B:** Special Permit-Antennas/Wireless to install three antenna panels and three microwave dishes at a height of 53 feet inside 62-foot church bell tower.

Contact: Antonio Ablog, Associate Planner, 916-808-7702; Stacia Cosgrove, Senior Planner, 916-808-7110

Action: Moved, seconded, carried (Pugh/Contreras; 9:0:2; Recused-Molander; Absent-Bartholomy) to approve staff recommendation.

Staff Reports

Staff reports include oral presentations including those recommending Receive and File.

7. **City of Sacramento, Planning 101 Training Session, Part 6**
Location: Citywide
Recommendation: **Receive and File** – Planning Application Processing Overview
Contact: Gregory Bitter, Principal Planner, 916-808-7816

Action: Received and Filed.

Staff advised Commission of steps and timelines for legal notices in reference to mailing and posting, including property owner notification, square feet of property notification, signage, and Daily Recorder ads.

Commissioners Yee, Molander, Declines and Notestine mentioned other avenues worth pursuing in terms of noticing, via neighborhood associations, community meetings and cross-functional calendars.

Chair Notestine asked that the issues of noticing and signage be Agendized.

Public Comments- Matters Not on the Agenda

8. **None.**

Questions, Ideas and Announcements of Commission Members

9. **Commissioner Pugh asked for additional information on Ethics Training.**
10. **Chair Notestine mentioned a bus tour hosted by Senior Planner, Jim McDonald.**
11. **Chair Notestine said he received an email from an organization referring to a project on shared bicycle and auto lanes. He suggested that it might be worthwhile to look into this.**
12. **Commissioner Notestine said there was interest in hearing more about transportation fees. Principal Planner, Greg Bitter, responded that he had been working on that and that he would make it part of the Director's report in future.**

Adjournment - 6:46 p.m.