



# Minutes City of Sacramento Planning and Design Commission

## COMMISSION MEMBERS

*Kiyomi Burchill (Vice Chair)  
Edmonds Chandler  
Douglas Covill  
Rommel Declines  
Philip Harvey (Chair)*

*Meeta Lele  
Alan LoFaso  
Carl Lubawy  
Anna Molander*

*David Nybo  
John Parrinello  
Tim Ray  
Jason Sample*

## CITY STAFF

*David Kwong, AICP, Planning Director  
Tom Pace, Principal Planner  
Paul Gale, Senior Deputy City Attorney*

*New City Hall  
915 I Street, 1st Floor – Council Chambers*

*December 13, 2012 – 5:30 P.M.*

*The City Planning and Design Commission was created by the City Council. Its powers and duties include: to develop, maintain, and recommend amendments to the General Plan; to recommend amendments to the City's zoning code and on zoning changes; to develop and recommend policies, programs, and design standards related to urban design; to act upon applications for tentative subdivision maps, special permits, variances, and design projects of major significance; and to make environmental determinations associated with these actions.*

## **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of agenda items is for reference and may be taken in any order deemed appropriate by the legislative body. The agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. Hard copies are available at the Community Development Department (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit [http://sacramento.granicus.com/ViewPublisher.php?view\\_id=21](http://sacramento.granicus.com/ViewPublisher.php?view_id=21).*

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.



我們講中文 · Hablamos Español · Мы говорим по-русски · ພວກເຮົາເວົ້າພາສາລາວໄດ້ · Ped hais lus Hmoob · Chúng tôi nói tiếng Việt

# MINUTES

**December 13, 2012**

*New City Hall  
915 I Street, 1st Floor - Council Chambers*

All items listed are heard and acted upon by the Planning and Design Commission unless otherwise noted.

## Call to Order – 5:30 p.m.

**Roll Call - All commissioners present except Commissioner Lubawy. Commissioner Chandler arrived at 5:34 PM.**

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

### 1. **Approval of Minutes for November 15, 2012**

**Location:** Citywide

**Recommendation:** **Approve** the Planning and Design Commission Minutes from November 15, 2012.

**Contact:** Tom Pace, Long Range Planning Manager, (916) 808-6848

**Action:** **Moved, seconded, and carried (Covill/LoFaso, 12:0:1, Absent: Lubawy) to approve November 15, 2012 minutes.**

### 2. **2013 Regular Meeting Calendar**

**Location:** Citywide

**Recommendation:** **Approve** 2013 Planning and Design Commission calendar as the 2nd and 4<sup>th</sup> Thursdays of every month, except January and August meetings will be held on the 3<sup>rd</sup> and 5<sup>th</sup> Thursdays, and 2<sup>nd</sup> Thursdays only in November and December.

**Contact:** Tom Pace, Long Range Planning Manager, (916) 808-6848

**Action:** **Moved, seconded, and carried (Molander/LoFaso, 12:0:1, Absent: Lubawy) to approve the 2013 Regular Meeting Calendar.**

## Director's Report

### 3. **Director's Report (Oral)**

**Location:** Citywide

**Recommendation: Receive and File** - Status report on pending development applications and appeals; proposed amendments to Zoning Code, design standards, and other development-related regulations; Community Development Department organizational and operational changes, work program, and training program; and similar matters.

**Contact:** Tom Pace, Long Range Planning Manager, (916) 808-6848

### Received and Filed

#### Public Hearings

Public hearings may be reordered by the Chair at the discretion of the Commission. If you challenge the decision of this Commission you may be limited to raising only those issues that are raised in this hearing or in written correspondence received by the Commission prior to the hearing.

#### 4. **P12-037 – South Rezone (Noticed on 11-30-12)**

**Location:** 1915 6<sup>th</sup> Street, 009-0062-001-0000, District 4

**Recommendation: Forward Recommendation of Approval to City Council:**  
**Item A:** Environmental Exemption (Per CEQA 15301-Existing Facilities); **Item B:** Rezone-Up to 2 acre Residential to rezone a property from Residential Office (RO) to Residential Mixed Use (RMX) to facilitate the establishment of a bakery on the ground floor.

**Contact:** Evan Compton, Associate Planner, 916-808-5260; Stacia Cosgrove, Senior Planner, (916) 808-7110

**Action:** **Moved, seconded, and carried (Burchill/Lele, 11:0:2, Recused: Chandler, Absent: Lubawy) to forward staff recommendation of approval to City Council.**

#### Staff Reports

Staff reports include oral presentations including those recommending Receive and File.

#### 5. **LR11-006 The Planning and Development Code Update** – A comprehensive update of the city's zoning code as part of the 2030 General Plan.

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Teresa Haenggi Associate Planner, 916-808-7554; Tom Pace, Long Range Planning Manager, (916) 808-6848

### Received and Commented

## **Public Comments- Matters Not on the Agenda**

6. To be announced.

## **Questions, Ideas and Announcements of Commission Members**

7. To be announced.

## **Adjournment**