



# Minutes

## City of Sacramento

### Preservation Commission

# 1

#### COMMISSION MEMBERS:

*Tim Brandt, AIA, LEED AP*  
*Jon Marshack, PhD*  
*Matthew Piner*

*Kathleen Forrest*  
*Chad Moffett*

*Eric Fuller, SE, Vice-Chair*  
*Melissa Mourkas, ASLA, Chair*

#### CITY STAFF:

*Roberta Deering, LEED AP, Preservation Director*  
*Jeffrey Heeren, Senior Deputy City Attorney*

**New City Hall**  
**915 I Street, 1st Floor – Council Chambers**

**August 1, 2012 – 5:30 P.M.**

*The City Preservation Commission was created by the City Council. Its powers and duties include: to develop and recommend to the City Council preservation policies appropriate for inclusion in the General Plan and other regulatory plans and programs of the City and to provide oversight relative to the maintenance and integrity of the Sacramento Register of Historic and Cultural Resources; to review, nominate, and make recommendations to the City Council on properties eligible for listing in the Sacramento Register as Landmarks, Historic Districts and Contributing Resources as set forth in Title 17, Chapter 17.134, of the City Code; to review and approve preservation development projects of major significance and appeals of Preservation Director decisions per the Historic Preservation Chapter, Title 17, Chapter 17.134, of the City Code.*

#### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, synopsis, and staff reports are available from the Community Development Department at 300 Richards Blvd, 3<sup>rd</sup> Floor (.10 cents per page) , during regular business hours or can be downloaded at [www.cityofsacramento.org/dsd](http://www.cityofsacramento.org/dsd).*

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Community Development Department at (916) 264-5011 at least 48 hours prior to the meeting.



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(916) 264-5011

# MINUTES

**Wednesday August 1, 2012**

*New City Hall  
915 I Street, 1<sup>st</sup> Floor – Council Chambers*

All items listed are heard and acted upon by the Preservation Commission unless otherwise noted.

## Call to Order – 5:30 p.m.

### Roll Call

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

### 1. **Approval of Minutes from July 3, 2012 Meeting**

**Location:** Citywide

**Recommendation:** Approve Commission Minutes from July 3, 2012 Meeting

**Contact:** Roberta Deering, LEED AP, Preservation Director, 916-808-8259

**Action:** **Moved, seconded, and carried (Fuller/Brandt- 4:0:3, Recused – Forrest, Marshack, and Piner) to approve minutes for the July 3, 2012 meeting.**

## Director's Report

### 2. **M12-010 Director's Report (Oral)**

**Location:** Citywide

**Recommendation: Receive and File** – Status reports on National Register listing for Shiloh Baptist Church and nomination of the Maydestone Apartments to the National Register of Historic Places.

**Contact:** Roberta Deering, LEED AP, Preservation Director, 916-808-8259

**Received and Filed**

### 3. **M12-009 Welcome Three New Commissioners:** Welcome new Preservation Commission members Kathleen Forrest, Jon Marshack, and Matt Piner.

**Location:** Citywide

**Recommendation: Receive and File**

**Contact:** Roberta Deering, LEED AP, Preservation Director, 808-8259

**Received and Filed**

### Staff Reports

Staff reports include oral presentations including those recommending Receive and File.

- 4. LR11-006** The Planning and Development Code Update: Review of the new site plan and design review process that is being proposed as part of the comprehensive zoning code update.

**Location:** Citywide

**Recommendation: Review and Comment**

**Contact:** Teresa Haenggi, Associate Planner, 916-808-7554, Jim McDonald, Senior Planner, 916-808-5723

**Public Comments made by Karen Jacques, Margaret Buss, and Sandra Betancourt. Comment letter sent by Sacramento Old City Association**

**Reviewed and Commented**

- 5. M12-011 State Historic Preservation Plan Draft:** Statewide Historic Preservation Plan or California 2012-2017, DRAFT (July 2012)

**Location:** Citywide and Statewide

**Recommendation: Review and Comment**

**Contact:** Roberta Deering, LEED AP, Preservation Director, 916-808-8259

**Reviewed and Commented**

- 6. M12-012 New FHWA & Caltrans Programmatic Agreement Draft:** Proposed new Programmatic Agreement for federal historic preservation reviews, Section 106 of the Historic Preservation Act between Federal High Way Administrative and Caltrans

**Location:** Citywide and Statewide

**Recommendation: Review and Comment**

**Contact:** Roberta Deering, LEED AP, Preservation Director 916-808-8259

**Reviewed and Commented**

- 7. M12-013 Nominate Commission Representative to Sacramento Heritage Board:** Nominate new Preservation Commission representative to serve on the Sacramento Heritage Board of Directors.

**Location:** Citywide

**Recommendation: Nominate Commission representative**

**Contact:** Roberta Deering, LEED AP, Preservation Director 916-808-8259

**Action**      **Appointed Chair Mourkas to be the Commission's Representative on the Sacramento Heritage Board.**

8.      **M12-014 Nominate Commissioner to Historic & Cultural Resources Survey Committee:** Nominate new Commission member to the Preservation Commission's Historic & Cultural Resources Survey Committee, a Standing Committee of the Commission.

**Location:** Citywide

**Recommendation:** Nominate commission representative

**Contact:** Roberta Deering, LEED AP, Preservation Director 916-808-8259

**Action**      **Appointed Commissioner Forrest to the Commission's Historic & Cultural Resources Survey Committee.**

#### Public Comments- Matters Not on the Agenda

9.      To be announced

**None**

#### Questions, Ideas and Announcements of Commission Members

10.    To be announced

**Chair Mourkas suggested items to be agendized for future meetings including ideas for increasing outreach for preservation, both projects and surveys, and completion of Historic District Infill Design Guidelines.**

**Commissioner Fuller suggested that the Commission should look at the big picture, not just project review, including its goals and policies; Commissioner Marshack suggested this be agendized for a future meeting.**

**Commissioner Fuller suggested a refresher session on the Commission's roles, purview, and responsibilities per the City Code also be agendized at a future meeting.**

#### Adjournment - at 8:13 PM